

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: June 14, 2021**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member  
Mr. Dale Albert, Contracted Licensed Operator  
Mr. Dan Tynan, Water Superintendent

Minutes: May 24, 2021 Meeting

*Ms. Libby Stidam made a motion to approve the minutes of May 24, 2021 as written.*

*Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

Vouchers: *Ms. Mary Herring made a motion to approve the bills paid for the board.*

*Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

**REPORTS:**

A. CCR Report

The CCR report is complete and has been placed on the village's website. The required notification will be placed on the upcoming bill and copies will be made for the various locations that require hand delivery.

B. April Water Loss Report

The April Report was provided to the board showing a loss of 1.2% for the month.

**ADJUSTMENTS:**

A. Indian Lake Yacht Club

Customer tried to link their two accounts for automatic bank withdrawal but the system only pulled payment for one of the accounts which resulted in a shut off fee for the second account. CUSI was contacted to correct the issue and the \$50.00 fee was removed from account 3919/1828.

B. Mike & Jennifer Kimbler, Acct 3193/2100

Customer setup automatic payment online but after the payments were withdrawn for the month. The \$50.00 shut off fee was waived.

*Ms. Pat Cochenour made a motion to approve the adjustments above.*

*Ms. Libby Stidam seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

**RESOLUTIONS:**

A. Resolution 21-40; Environment Assessment for Storm Water

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO SUBMIT AND EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN INDEPENDENT CONTRACTOR

**AGREEMENT WITH GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.**

Mr. Weidner explained that this agreement is to have an environmental assessment completed as part of the USDA funding application to complete the storm water infrastructure improvements in the village.

*Ms. Libby Stidam made a motion to waive the three-reading rule. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

*Ms. Pat Cochenour made a motion to accept Resolution 21-40 by title. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:****A. Well #4 Repair**

The new equipment may be in and replaced tomorrow morning.

**B. Hydrant Purchase**

Mr. Albert is still waiting on the quote from Core & Main.

**C. Leak Repair – Madison & Garfield**

The leak was a result of a couple of bolts starting to rot and allowing the pipes to separate. The bolts have been replaced and there is no further leaking.

**D. GAC – Carbon Replacement**

Samples have been sent to Calgon for testing to find out when the media can be changed out.

**E. Backflow Testing**

Mr. Tynan explained that the village has no recourse for those that do not have their backflow devices inspected as required. He also noted that the City of Columbus will disconnect water service if they do not conform to backflow testing requirements. He has also been going to each business that has not responded to the numerous letters that have been sent out. Many of the businesses have had them tested but have not provided the certification to the village. The board was provided a spreadsheet showing which businesses have/have not complied and when the next testing is due.

**NEW BUSINESS:****A. DPD Meter Calibration**

Mr. Tynan has ordered and received a kit to be used for the calibration of the DPD Meter.

**B. Chlorine Room Alarm**

Mr. Tynan reported that the audible alarm for the chlorine room is tested weekly, however this does not test the chlorine sensor. Placing a little bit of chlorine on a rag and holding it under the sensor will test to make sure the entire system is working properly. This will be done on a weekly basis and documented in the inspection/maintenance log.

**C. Chlorine Regulators**

The water department has four chlorine regulators, one in use with three backups. These periodically need to be rebuilt which takes around two weeks. Two of the regulators were sent out for rebuild and the third was installed but didn't work resulting in the fourth needing to be installed. The third was sent out for rebuild.

It was also noted that once a new regulator is installed it takes several hours to determine if there is enough chlorine going into the system. They would like to purchase and install a chlorine analyzer that will give instant results which will help determine if the regulator is working properly.

*Ms. Libby Stidam made a motion to approve the purchase and installation of the chlorine analyzer not to exceed \$5,000.00. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

**EXECUTIVE SESSION:**

*Ms. Libby Stidam made a motion to go into executive session at 5:31 pm to discuss the compensation of a public employee and allow the presence of Mr. Weidner and Mr. Iiams. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

*Ms. Libby Stidam made a motion to come out of executive session at 5:44 pm. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.*

*The motion passed: 3 yeas – 0 nays*

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 5:45 p.m.

Next Meeting Date: **Monday, June 28, 2021 at 5:00 p.m.**

\_\_\_\_\_  
Jeff Weidner, Fiscal Officer

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BPA Chairperson Libby Stidam

Date Accepted \_\_\_\_\_

**BAD DEBT WRITE OFFS**

<b>NAME</b>	<b>SERVICE NO.</b>	<b>ACCT. NO.</b>	<b>AMOUNT</b>	<b>REASON</b>	<b>FINAL</b>
John Grimm	1026	3576	43.94	Sold	12/2000
Terry Shisler	1057	3593	72.71	Sold	11/2020
Lacy Howell	1075	4193	30.72	Sold	6/2020
Dan Brown	1075	4712	48.55	Sold	7/2020
AP Elmore	1085	3871	78.55	Sold	12/2019
Mona Little	1090	3853	304.24	Died/Sold	03/2020
Danita Lazenby	1157	3899	35.95	Razed	12/2019
Michelle Auske	1184	3710	12.94	Sold	12/2019
Home Opportunity	1329	4570	32.69	Razed	2014
John Baemel	1351	3765	13.45	Razed	1998
John Baemel	1352	3926	3,671.91	Razed	2008
William Reed	1367	4426	13.45	Razed	2001
Kevin Spitler	1400	4409	130.50	Razed	2001
Darnita Mallow	1485	3784	194.91	Razed	2011
Burnes Carr	1501	3994	87.45	Razed	2003
Travis Downs	1577	4255	3.97	Sold	2020
Douglas Curtis	1581	3711	13.91	Sold	1999
Tobbie Wallace	1583	3709	41.97	Sold	2000
Betty Predmore	1583	4264	42.67	Sold	2002
John Watkins	1601	3696	62.91	Sold	1999
Raymond Steffey	1605	3733	89.14	Razed	2004
Kim Bonner	1606	4036	132.12	Sold	08/2020
Lynn Hammond	1624	3797	13.81	Sold	2000
Shelly Dapice	1629	3879	23.85	Sold	2001
Danny Hinkle	1632	3766	116.41	Razed	2011
PA Wood Inc.	1744	3932	.45	Sold	1999
Kevin Sloas	1755	3942	116.41	Razed	2011
Enrique Sawmiller	1789	3440	16.00	Sold	2018
Wendy Depoy	1789	4542	96.77	Sold	2017
Marilyn Partlow	1868	3866	124.00	Razed	2008
Alana Adkins	1881	4454	18.45	Razed	2002
William Rose	1935	3700	62.93	Sold	2000
Robert Thomson	1959	3714	28.25	Razed	2003
Steve Spofford	1965	3713	54.35	Razed	2001
Unknown	2139	3946	13.45	?	
Kelly Kuhlbeck	2158	3920	22.87	Sold	2001
Merle Blakeman	2162	3824	51.92	Sold	2000
Robert Elliott	2175	3863	66.08	Razed	2000
Lloyd Harden	2179	4449	102.60	Razed	2007
Kathryn Wauben	2193	3757	24.70	Sold	2000
Kevin Sloas	2198	4102	157.37	Razed	2011
Waid Houser	2251	3978	21.55	Sold	2000