

# **Rancho Santa Teresa Swim & Racquet Club 286**

Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325



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January 2018 Minutes  
Rancho Santa Teresa Swim and Racquet Club  
Board of Directors Meeting  
Monday January 22, 2018

Board Members Present: Dirk Seidel (President), Vic Haddad (Treasurer), Christine Francis (Secretary), Norm Collier, Jack Winchester, John O'Byrne, and Michael Kirtland

Board Members Absent: None

Staff present: Alana Martinez, Luke Brown

Town Hall: Lars Samson and Jacob Samson with Boy Scout Troop 212, and Linda Stahl and Amy Raczkowski with Girl Scout Troop 60153

Call to order: Dirk calls the meeting to order at 7:01 pm

Review December board meeting minutes.

*Motion: Norm moves to approve December minutes as amended, Dirk seconds. Passed unanimously.*

## **Town Hall:**

Amy and Linda Stahl introduce themselves as the Girl Scout leaders who are interested in helping out for events (Christmas and Easter, and BBQ events) in exchange for the use of the facilities for their meetings. They meet at 3:45-5:15 on Wednesdays, twice a month same day as Lars' troop. They have 15 girls age 2<sup>nd</sup>-3<sup>rd</sup> grade. They will be stepping in where Jae's Girl Scout troop used to help, as Jae's group is aging out. They would like to start this Wednesday, or February 7<sup>th</sup>. Jae still has her key, and will need the facility through the rest of the school year, they meet on a different day.

Jacob Samson of Boy Scout Troop 212 introduces himself and presents his Eagle Scout Project proposal. He would like to repaint the shuffleboard court, install two benches, install center court post with Shuffleboard rules and scoreboard, then replace any vegetation that may need replacing after his project is finished. Discussion follows.

## **Staff Report:**

Alana presents her report; she has been collecting dues, and making HOA packets. The past due account that was sent to ASAP in November has paid up and is up to date. 31 or 32 houses have been sold this past year. She will be sending out past due notices to the accounts \$700 past due and above.

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Luke Brown, Facilities Manager gives his report. He has been busy preparing the office for the remodel, moving wires behind the wall. The alarm company will come out to hook us up. He hopes to have the office done mid February, then he will be preparing the facility for the club opening. The Facebook group will ask for a few volunteers to help Luke with the office renovation. The cost of replacement blinds will be researched, Luke is also looking into taking the existing blinds to Lowe's to get them cut down so they fit better in the window. So far, the cost of the flooring is the majority of the cost. Luke leaves the meeting.

### **Directors Reports:**

Dirk: Spoke with Dave with SMA Reserve, and they will be out February 6<sup>th</sup> at 11:00 am, Norm, Vic and Jack will try to meet him to show him around.

Vic, Treasurer's Report: Vic starts with the Balance Sheet, P&L (Income and Expense) Summary. Discussion follows.

John: Nothing  
Norm: Nothing  
Christine: Nothing  
Michael: Nothing  
Jack: Nothing

### **Hot Topics:**

Girl Scouts meetings are discussed.

*Motion: Christine makes a motion to let the Girl Scout troop 60153 use the facilities for their meetings and events in exchange for their help with Easter, Christmas, and events as needed. John seconds. Passed unanimously.*

Boy Scout Eagle project is discussed.

*Motion: Norm makes a motion to approve Jacob's proposal, asking him if he can check to locally source his benches. Rancho contribution is not to exceed \$500. Mike seconds. Passed unanimously.*

Jennifer Fusilero is our webmaster that maintains our website and adds our minutes every month. Discussion follows.

*Motion: Dirk makes a motion to give Jennifer Fusilero a 50% reduction of dues for her annual 2018 dues. Vic seconds. Passed unanimously.*

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Super Bowl Party: No one has offered to host the Super Bowl party. We will not be hosting Super Bowl this year.

Activities Coordinator: Sarah Brown was interviewed over the weekend by Vic, Dirk and Christine. She is recommended for the position, and agrees to becoming a certified lifeguard. Discussion follows.

*Motion: Christine makes a motion to hire Sarah Brown for the position of Activities Coordinator. Dirk seconds. Passed unanimously.*

Architectural drawings for the easy access ramp at the Sorrento entrance are reviewed. We have four plans to look at. Discussion follows.

*Motion: Norm makes a motion to approve the steps with hand rails from scheme 4, and the new ramp, represented in scheme 4 with our requested changes. Dirk seconds. Passed unanimously.*

Pool resealing: It's time to choose a company to reseal our pool deck. Based on the bids gathered from last season, Burkette has the best price and has already done work for us at the pool. Discussion follows.

*Motion: Norm makes a motion to use Burkette for pool resealing. Dirk seconds. Passed unanimously.*

Access Control system: John goes over the hardware he has researched that would be an improvement to our current front gate system. The implementation of new front gate access allows us to improve our Household Data information with the new software. Discussion follows.

*Motion: John makes a motion to replace the front gate code system with the new Access control system presented to the board not to exceed \$800. Mike seconds. Passed by majority.*

*Motion: Vic makes a motion to move our savings account to Merrill Lynch to earn a higher interest, and the treasurer deals with Merrill Lynch. Christine seconds. Passed unanimously.*

Meeting adjourned at 9:17 pm.

The next regular Board Meeting will be Monday, February 12, 2018 at 7:00 pm.

**Respectfully Submitted By: Christine Francis, Board Secretary.**