

Please complete and submit to your project manager.

Reporting Period: January 1 through June 30 (Due August 1)
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

I. General report information

1. Project title: Lac qui Parle-Yellow Bank SSTS Loan Program Phase II
2. Project sponsor (Grantee): Lac qui Parle - Yellow Bank Watershed District
3. Contact name: Mitchell Enderson
4. Email address: mitch.enderson@lqpc.com
5. Funding: 319 CWP Loan Clean Water Fund Other: _____
6. Contract number: SRF0315
7. MPCA Project Manager: Katherine Pekarek-Scott
8. Effective date (mm/dd/yyyy): 8/20/2018 Expiration date (mm/dd/yyyy): 8/20/2021

II. Semi-annual report information

1. **Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):**

Objective 1, Task A: Loan Processing and Disbursements: Loan program promoted through Conservation Conversation radio show. Notified contractors of funds available. Processed three new applications and one re-application for eligibility. Submitted disbursement requests and made payment to homeowners/contractors for two systems (see attached budget). Submitted loan amounts for tax assessments. Sent amortization schedules and maintenance booklets to homeowners. Recorded one loan payoff.

Task B: Reporting: Semi-Annual Report for new loan. Final report for previous loan. eLink reporting.

2. **List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:**

NA

3. **Challenges faced (optional):**

Slow time for systems to be installed due to high precipitation throughout winter and spring.

4. **Summary of monitoring data collected (if applicable):**

NA

4a. **Have all monitoring stations been established in EQulS?** Yes No N/A

4b. **Are the data being routinely submitted for storage into EQulS?** Yes No NA

If yes, last submittal date (mm/dd/yyyy): _____

5. Are the Best Management Practices data being annually entered into eLINK)? Yes No N/A

If yes, date last entered (mm/dd/yyyy): 07/02/2019

6. Describe specific (quantifiable, if possible) results achieved during this period:

Removal of 177 pounds of Biochemical Oxygen Demand, 98 pounds of Total Suspended Solids, 6.03E+13 CFU of Bacteria, 28 pounds of Nitrogen, and 9 pounds of Phosphorous based on Septic System Improvement Estimator Users Guide from University of Minnesota Water Resource Center (October 2013).

Phosphorus Load Reduction: 9 lbs./year

Nitrogen Load Reduction: 28 lbs./year

Sediment Load Reduction: 98 lbs./year

7. Did the MPCA execute a change order or amendment for this project during this reporting period? No Yes

If yes, summarize those changes:

NA

8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):

Objective 1, Task A: Loan processing and disbursements: Continue to promote loan program and notify contractors of available loan dollars. Record any loan payoffs, process applications, submit payment requests, and make payment to homeowners/contractors. Send

III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

Expenditure report attached

Complete the table below:	Amount
Total grant amount	\$500,000.00
Total match amount (if applicable)	NA
Total project amount	\$500,000.00
Grant expenditures this period	22,016.59
Match expenditures this period (if applicable)	\$0.00
Cumulative grant expenditures to date	\$110,759.95
Cumulative match expenditures to date (if applicable)	\$0.00
Total cumulative expenditures to date	\$110,759.95

Date form completed (mm/dd/yyyy): 7/9/2019