

WOODY CREEK HOMEOWNERS ASSOCIATION

Meeting Minutes of June 2018

4 Board Members Present.

1 Board Members by phone

0 of Guests

Minutes take by: **Griffin Korosec.**

Meeting called at 5:48pm

Attendees:

Sonja Hahn 5260#11

Secretaries Report:

May 16, 2018 minutes motioned, seconded and passed.

Treasurer's Report:

Checking Account Balance as of 5/31/2018 \$13,567.61

Money Market Account Balance as 5/31/2018 \$54,592.16

Checks written since last meeting:

Checks written tonight:

Waste Management	711.29
Hindman Sanchez	196.00
Keith Wickman	175.00
Lance Clausen – BM	105.30
American Family Insurance	4496.80
Xcel	270.55
Hills Lawn and Grounds Care	525.00
Woody Creek Townhome Reserve	2000.00
Brenna Krier – website renewal	234.22

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Morrison Backflow	65.00
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Treasurer Responsibilities:

P & L for review	Add to website
Homes for Sale	NONE
Rental Percentage	18.5%
Audit	With Auditor
Email Out of Office	Standardize the out of office for all
Insurance Discussion	Forward all people to Deborah Pearson for any insurance needs. Will no longer be on website.

Treasures report Motioned, Seconded and Passed.

Correspondence:

- 5260 #8 – wanted to know any restrictions to the deck; I told her I'd discuss at the meeting.
- City of Arvada – check valve paperwork
- 5230#5 Called Vice President about window information
- 5270#9 emailed board members about homeless population on Garrison and asked what board to discuss with attorney about what will be done. Email sent back to owner by Vice President stating to call the Police if on property as it is not an HOA issue. Wanted to advise of rabies outbreak as well.
- 5280#6 call to Member at Large about water shut off and leak.
- 5280#10 Called Secretary to discuss window color and to ask if board uses anyone specific or has discounts. Owner advised that back gate during winter is blocked by excess snow and renter cannot get out. Discussed with board and that is for overflow and only during winter season
- 5280#9 Secretary called owner regarding renter issues after parties missing each other regarding hot water leak. Owner asked about cement as not receiving emails. Advised owner not in budget for this year but repairs will be done as needed.
- Newsletter should state all insurance information for sales of homes need to go to American Family
- Status letter sent for 5230#4
- Sill Cox on hoses compromised and must replace on 5280 Member at Large to contact plumber
- Member at Large to remove blockage by fence on crawlspace on 5280#6 per attorney as it blocks the egress
- 5210#6 advised that 5210#7 is dumping ashes from barbeque into rocks behind home. President to discuss with renter.
- 5210#6 asked about watering behind fences on Garrison Street. Sprinklers now fixed.

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- 5260#7 asked if sod could be temporarily laid in front of home due to animal being older and can no longer go up and down stairs. Board motioned, seconded and passed.

Correspondence motioned, seconded and passed.

OLD Business:

- Roof evaluations: are they complete.
- Hills performing tree trimming without authorization – no bill at this time
- Backflow assessment
- City of Arvada backflow evaluation projection – update?
- Fining for parking – how has parking been since last meeting
- Were any cars tagged with warnings for parking?
- Watering to start after Memorial Day?
- Walk-around in process

New Business:

- Roof evaluation due to high winds
- Hills performed tree trimming unauthorized; Jon discussed it wasn't approved and not to bill
- City of Arvada backflow evaluation- waiting for the person to evaluate the buildings with a crawl space and a basement for assessment.
- 5280#1 what happened to tree; possible tree issue
- Letter created by President for all owners and renters as a must to register vehicles with HOA. This is per Attorney. Letter requests the name of owner/renter, unit number, make, model, license of all vehicles owned by unit. Fines implemented if caught in visitor parking twice and then towed. Owners and Renters given chance to speak at HOA Meeting before paying fine. Letter to be sent out in Junes Newsletter and Annual Proxy.
- Sonja created a list of cars in visitor parking – gave to Jon
- Jon will be evaluating the cars and tagging with warning signs
- Did exterior notification requirement get sent out in the last newsletter?
- Board motioned, seconded and passed that there will be no July Meeting as Secretary must have Annual Notice/Proxy out 30 days prior to date in August.

New Business

Next meeting is the Annual to be held the 9th of August 2018 at 7pm at Brenna Kraer's 5260#7 Garrison Street Arvada, CO.

Meeting adjourned at 6:45pm. Motioned, seconded and passed.

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