

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
August 12, 2019, 4:00 PM**

A Special Meeting of the Star Fire Protection District was held in the Meeting Room of Star Fire Protection District Administrative Offices 11665 W. State St., Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 4:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were present.

Staff Present: Chief Timinsky and District Administrator Robin Ward were present.

Approval of Meeting Agenda: District Administrator Robin Ward reported that the Original Agenda Notice of the Special Meeting of the Board was posted prior to 4:00 p.m. on August 9, 2019, at Star Fire Station #1, Star Fire Station #2, Star Fire District Administrative Offices and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Electrical Contractor Bid Award Per RFB SF19-01:

Staff Reports:

District Administrator Robin Ward reported

- Bid Notice Affidavit of Publication have been received for RFB SF19-01 Electrical Contracting that was published in the Idaho Statesman July 29th and August 5th
- Bid Submittal Deadline was August 12, 2019, at 12:00 p.m.
- Bid Opening was August 12, 2019, at 12:15 p.m. by Fire Chief Timinsky and DA Robin Ward

Fire Chief Timinsky reported

- Two bids were received in response to the bid request
 - Royalty Electric, 8611 Cory Lane, Boise, Idaho Bid Amount of \$240,935.00
 - Summit Electrical Contractors Inc., 16753 Monarch Rd, Caldwell, Idaho Bid Amount of \$268,200.00

Comm. Martin moved to award the electrical bid to Royalty Electric, the lowest bidder, and to proceed with notice and entering into a contract for the electrical services. Comm Fendley seconded the motion. Chairman Moyle abstained from voting due to his profession being in electrical contracting and his professional relationship with both bidders. A voice vote was then taken of the remaining two commissioners and passed unanimously.

Comm. Martin moved to authorize and direct the District Administrator and Fire Chief to work with the Attorney to draft a Public Works Contract for Electrical Contracting per RFB SF19-01 with Royalty Electric. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Authorize Initiation of 1st Demolition Phase of the Remodel Project: Chairman Moyle moved to authorize Chief Timinsky to proceed with the first demolition phase of the remodel project to include bidding and drafting of contracts for the following:

- HVAC
- Plumbing

- Electrical
- Sprinklers
- Demolition of Walls
- Concrete Cutting

Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously. Special Meeting adjourned at 4:25 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the September 12, 2019, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice

Approved 9/12/19