

**Lakewood Forest Civic Association
Board Meeting Minutes
November 11, 2019**

The meeting was called to order at 7:03 pm by President Jodi Cole. Other board members present were: Barbara Ward, Lori Estepp, Mary Ales, and Jasmine Hurey.

Guest: Mary Blacklock

Minutes

The minutes from the October annual meeting were read. Following a minor correction, Jasmine H. moved to accept the minutes and the motion was seconded by Lori E and passed unanimously.

Treasurer's Report

The October 2019 financial report was distributed by Mary A. The current balance per bank statement is \$31,972.84. The actual balance is \$30,075.10.

Mail Call

The following items were received in the mail this past month:

- Reliant bill in the amount of \$70.93
- An invoice from Higginbotham for Treasurer's Indemnity insurance for \$273
- LFCA Dues collected via individual checks for \$245
- Amegy Bank letter entailing a review of services was received

Administrative Report

Updating the name for the legal agent was discussed but we have until May 2020 to do this. Insurance for D&O Liability in the amount of \$2,004 has been paid. Storage Unit Rental has been paid for the upcoming year. The name on the account has been changed to Jodi Cole. The unit is insured under Jodi Cole's homeowner's policy for \$20K. The rent is due to be paid again on 12/1/2020.

Committee Projects and Reports

Garden Club

Liaison Mary A. reported that the Garden Club has completed its annual sale and has plans to lay wreaths for "Wreaths Across America" at the Veteran's Memorial Cemetery. Mary A. plans to attend their next meeting to share the change in billing for the LFCA for 2020.

Web Page

Linda M. (absent) had emailed prior to this meeting that the officers have been updated and the newsletter is uploaded.

Civic News Newsletter

Deadline is Nov. 12. It was discussed to put Linda's letter explaining the billing for 2020 on the front page again.

Scholarships

Michael Lindauer gave Jodi C. the name of the contact person for Cy Creek HS---Mary Thiel. Jodi C. will

contact Cy Creek and Tomball Memorial to verify the names of the contact people and then send an initial email.

Christmas Party

Mary A. has made plans for the dinner to be at Tuscany Italian Bistro on Dec. 9, 2019 at 6:30 pm.

Curb Painting

Tabled

School Donations

Checks have been delivered to all six schools

NNO

Tabled

Military Care Packages

It was discussed that Linda is working on them and they will be sent out by the end of November or early December.

Eggstravaganza

Date for this event was discussed for Saturday, April 4, 2020 from 12-2 pm. Jodi C. moved to vote for this date. It was seconded by Jasmine H. and passed unanimously.

Community Garage Sale

The fall Community Garage Sale was advertised on many social media sights and it was suggested that we ask for feedback from the residents. Jodi C. reported that all but one banner had been picked up. The bandit signs had been picked up by Mike Chidalek and a few were missing. Gordon Jones had offered to sell us some bandit signs that were irregular at \$4 each. Jodi C. will email him and see if he will accept \$2 for them as that would cover the cost of the stakes which he could re-use.

The LRC Garage Sale was a success netting close to \$1,000.

Nextdoor

It was discussed to see if Linda M. would be willing to be the Nextdoor Liaison for the Civic Association.

Fourth of July Parade

We need to decide who will chair this event

Old Business

None

New Business

Financial Verification: Annual comparison of bank statement with the treasurer's report. Performed by Jasmine H.

Barbara moved to pay Higgenbothan Treasurer's Indemnity Insurance. Mary A. seconded the motion and it passed unanimously.

Lori E. moved to reimburse Jodi C. \$32.38 for rope and bungy cord used to hang the garage sale signs. The motion was seconded by Mary A. and passed unanimously.

The IRS tax filing as a 501c4 was discussed. Barbara W will contact Mike Lindauer to get more information on the reasoning for this and we will decide at Jan. meeting.

After some discussion, Jodi C. moved that we approve to spend the budgeted amount of \$400 for the Breakfast with Santa Event hosted by the LWF Fund. The motion was seconded by Jasmine H. and passed unanimously.

The Fund's new response to billing issues (emailed on 11/8/19) was discussed. Lori E. moved to give responsibility for the wing wall lighting to the Fund. The motion was seconded by Jasmine and passed unanimously. We agreed to communicate to the Fund that we would respond to the rest of their response later due to the holidays.

Jodi C. moved to appoint Mary Blacklock to LFCA Board Position #2. The motion was seconded by Lori and passed unanimously.

Lori moved to adjourn and the motion was seconded by Mary A. The meeting was adjourned at 9:17 pm.

The next scheduled meeting is January 13, 2020.