

BOARD OF SELECTMAN MEETING MINUTES

MONDAY, NOVEMBER 9, 2015 @6:00p.m.

TOWN OFFICE BOARD ROOM

MEMBERS PRESENT: Brian Thibeault; Chairman, Vincent Frallicciardi, David Morin, Chad Carter, Eric Morin

TOWN MANAGER: Ryan D. Pelletier

OTHERS PRESENT: Brian Bouley, Tory Jones Bonenfant, Danny Chasse, Thad Guillemette, Karen Cyr, Joe Lachance, Paul Lausier, Matthew Russell, Eric Cyr, Jessica Pelletier, Gary Dufour, Suzie Paradis

RECORDING SECRETARY: Sarah Pelletier

Chairman, Brian Thibeault, called the meeting to order at 6:00p.m.. A quorum was established with all Selectman present.

ARTICLE 1: To consider the meeting minutes of October 12, 2015.

Vince Frallicciardi motions to accept the October 12, 2015 Minutes as read; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 2: To consider adjustments to the agenda.

ARTICLE 3: To consider the Treasurer Warrant(s).

The Town Manager, Ryan Pelletier, advises the Selectmen that there should be a vote to ratify the Treasurer's Warrant.

Vince Frallicciardi motions to accept the Treasurer's Warrant; Eric Morin seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 4: To consider a period of public participation.

Madawaska resident, Paul Lausier, mentions that the Community Gym could use another shower stall in the men's room. He also made a complaint about the availability of hot water and suggests that the town install another furnace. Town Manager, Ryan Pelletier, responds that there is a committee that has been formed to address these and other issues at Community Gym.

ARTICLE 5: To consider a request for sewer abatement (Doug Cyr, Map 6 Lot 227).

Doug Cyr has to pay a Stand-By fee for a sewer that is no longer in use or connected. The lot in question no longer holds a House, only a garage. Discussion was had regarding other similar situations that have come before the Board relating to having to pay a Stand-By Fee.

Chad Carter motions to table this Article until there is more information; Eric Morin seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 6: To consider two Marketing Grant Program Applications.

- **Big Rick's Burgers and Wings**
- **Daisie's Flowers & Gifts**

Rick Nadeau, Owner of Big Rick's Burgers and Wings, was not present so the Grant could not be considered.

Co-owner, Gary Dufour, presents Daisie's Flowers & Gift's intentions in using the Advertising Grant. They wish to install new signs and have special promotions during the Holidays.

Vince Frallicciardi motions to approve Daisie's Flowers & Gift's application; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

Chad Carter motions to table Big Rick's Burger's and Wings' application; Vince Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

ARTICLES TAKEN OUT OF ORDER

ARTICLE 12: To ratify reserve fund expenses for gym maintenance and discussion regarding gym reserve balance.

Town Manager, Ryan Pelletier, addresses the Board with two Articles on the Warrant that were presented at a Special Town Meeting regarding an agreement with Northern Maine Medical Center that the Town be reimbursed 20% of the yearly Revenue for the Gym account. Article 2 addresses the agreement made in accepting \$18,000, \$10,000 cash advance for hospital membership- \$5,000/yr. for two years. Year three would be free membership in return for the 18,000 donation.

Chad Carter informs the Board that the Committee has been discussing issues that need to be addressed at the gym including soundproofing, moving the cardio room, acquiring internet and cable, electrical drops, exhaust fans and other minor renovations. The Board discussed the different expenses involved in the proposed changes.

Vincent Frallicciardi motions to ratify expenses recovered from Reserve Funds; Dave Morin seconds the motion. All Board members are in favor and the motion carries.

Gerald Ouellette also addressed the Board to his need for an assistant to carry out his increased work load. He claims that he has pushed aside his former responsibilities and now spends 80% of his time at the Gym. Chairman Brian Thibeault suggests that he get together with Town Manager, Ryan D. Pelletier, and address the issues and budget.

ARTICLE 7: To consider a “Shop Madawaska for the Holiday’s” Promotion.

Shop Madawaska for the Holidays is a Marketing program designed to offer advertisement to local merchants. It is Spearheaded by *Townsquare Media*. The program consists of a proposal in which the Town of Madawaska would collaborate with local merchants for advertisement. The package consists of 26 20-second increments of airtime through the local radio station 96.1; the Town of Madawaska would get an additional 10 seconds of airtime. The package is a total of \$390.00. The local merchants would pay \$215.00 and the Town of Madawaska would contribute \$175.00.

Dave Morin motions to accept the proposal as presented with monies to be taken out of the UDAG fund; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 8: To consider a tourism presentation by Joe Lachance.

Joe Lachance is here on behalf of the Maine Four Corner’s Park and is suggesting that there be some kind of cross advertisement for the whole St. John Valley area in an attempt to bring more tourists to the area. Chamber of Commerce director, Brian Bouley, informs Joe Lachance that he has been working towards a similar goal. He shares that he has been collaborating with Van Buren, Fort Kent, St. Agatha and Frenchville Chamber of Commerce in forming a St. John Valley- wide Chamber of Commerce. Town Manager, Ryan D. Pelletier, informs Mr. Lachance that The Strategic Planning Committee has also been addressing this same issue and welcomed Mr. Lachance to be a part of putting this into action.

ARTICLE 9: To consider discussion regarding alternates to the Northern Aroostook Regional Airport Board & Valley Recycling Facility Board.

Vincent Frallicciardi motions that Dave Morin be an alternate for Northern Aroostook Valley Recycling Facility (NARIF) Board; Eric Morin seconds the motion. All Board members are in favor and the motion carries.

Vincent Frallicciardi motions that the Town Manager, Ryan D. Pelletier, be an Alternate for Northern Aroostook Regional Airport Board; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 10: To consider a request from the Ambulance Service for a full time position.

Ambulance Department Director, Dan Chasse, addresses the Board and explains that a full time position would alleviate having to pay overtime for the part-timers and full-timers. Dan Chasse points out that it would not affect his budget.

Vincent Frallicciardi motions to accept the request to hire a full time person in the Ambulance Department with the stipulation that a 6-month probation period be set and the budget not raise. Dave Morin seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 11: To consider authorization to expend reserve funds for the Acadian Festival Golf Cart & Police Department 4x4.

The Selectman discussed the Town's various golf carts obtained by the Military surplus program. It was discussed that one of the golf carts be repaired then given to the Acadian Festival with the funds recouped from the sale of another golf cart.

Vincent Frallicciardi motions to expend monies from the (Military Transportation and Equipment Repair) Reserve Account for the repairs of the Town's Golf Cart and to be donated to the Acadian Festival Committee; Dave Morin seconds the motion. Eric Morin opposes and four are in favor; the motion carries.

Further discussion took place on a 4X4 four wheeler belonging to the Police Department. The intent for this four-wheeler was to patrol trails but there isn't enough man power to use it. The Board members discussed putting it out to bid, offering it to another Department or having it repainted by the St. John Valley Tech students.

There is also a Ski-doo that is broken down and the Board discussed what to do with it.

Dave Morin motions to donate the carcass to Shawn Lagasse at Four Seasons Service and Repair; Chad Carter seconds the motion. All members are in favor and the motion carries.

Discussion was had on the multi-service S-10 Pickup that is in need of repair.

Vincent Frallicciardi motions not to exceed \$300.00 in repairs to the S-10 Pickup. Monies will be taken from the (Military Transportation and Equipment Repair) Reserve Account. Dave Morin seconds the motion. All Board members are in favor and the motion carries.

Discussion was had on returning Military surplus items that are not being utilized and cannot be sold. Eric Morin suggests that the transporting of these items be put out to bid. Vincent Fallicciardi reminded the Board that there are restrictions for those that go on a Military base.

Eric Morin motions that the transportation of the Military surplus items be put out to bid; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

Vincent Frallicciardi motions to use the (Military Transportation and Equipment Repair) Reserve Account to send the equipment out; Eric Morin seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 13: To consider the Town Manager's Report.

➤ **Letters of Resignation**

The Town Manager presented several letters of resignation to the Board.

➤ **Request from Madawaska Police Association**

A request for renewal of contracts

➤ **Classification of Mill Street and Lakeshore Road**

The State wants to hand over responsibility of maintaining Lake Shore Road to the Town of Madawaska and the State would be responsible for maintaining Mill Street. The Board discussed further negotiation with the State before moving forward with a final decision.

➤ **Request from Madawaska Water District**

Vincent Frallicciardi motions that Madawaska Water District apply for the CBDG funding for \$675,000.00; Dave Morin seconds the motion. All Board members were in favor and the motion is carried.

➤ **Employee Recognition and Holiday Celebration Dinner**

The Town Manager informed the Board that the Holiday Dinner would be held on December 18, 2015 and an RSVP letter would be sent out shortly.

ARTICLE 14: To consider the list of foreclosed properties and tax payment arrangement agreements.

Vincent Frallicciardi motions to accept all current payment with agreements and revisit these cases during the first meeting of the month of April. This will be come into effect on December 1, 2015. Chad Carter seconds the motion. All Board members are in favor and the motion is carried.

ARTICLE 16: To consider bids for the Richardo's Property.

Eric Morin motions to accept the Bid for \$7000.00 made by Alex Daigle; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 17: To consider discussion regarding IF&W visit on Wednesday, Novemeber 11, 2015.

Town Manager, Ryan D. Pelletier, informs the Board members that there will be a meeting on Wednesday, November 11, 2015 at 11:00a.m. with Department of Inland Fisheries in regards to the process and criteria for a boat landing Facility.

ARTICLE 18: To consider appointments to the Finance Committee.

Derek Hebert and Paul Gendreau were mentioned as potential members of the Finance Committee.

Vincent Frallicciardi motions to appoint Derek Hebert and Paul Gendreau as members of the Finance Committee; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 19: To consider future dates of the Board of Selectman meetings.

The next Board of Selectman meeting will be held on December 7, 2015.

ARTICLE TAKEN OUT OF ORDER:

ARTICLE 15: To consider the 2015-2016 tax commitment.

Based on the past year, the Undesignated Fund Balance is \$350,000. With the passing of the School Budget, the mil rate will go from 17.4 to 18.6.

Vincent Frallicciardi motions to raise the mil rate 1.2 (.5 for the Road Maintenance Reserve, .1 for Town side increases and .6 for the School Department Increase for a total of 1.2 mils); Dave Morin seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 20: To consider an executive session pursuant to Title 1 405(6)(A)(1) regarding the Business Development & Codes Director Position.

ARTICLE 21: To consider any other business before the Board of Selectmen.

Vincent Frallicciardi requests the UDAG balance.

Adjournment*

Vincent Frallicciardi motions to adjourn; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

***The Board will remain after the regular Board of Selectman meeting to review the draft strategic plan and related discussion.**