

# HEFFERNAN MEMORIAL



## HEALTHCARE DISTRICT

President  
Gloria Romo  
Vice-President  
Rodolfo Valdez  
Treasurer  
Gloria Grijalva  
Secretary  
Norma M. Apodaca  
Trustee  
Hector Martinez

**601 HEBER AVE.  
CALEXICO, CALIFORNIA 92231**

Executive District  
Manager  
Tomas Virgen

**NOTICE OF REGULAR MEETING  
ON  
Wednesday, August 21, 2019**

General Counsel  
Eduardo Rivera

Board Clerk  
Brenda Ryan

**THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
WILL CONDUCT A  
REGULAR MEETING**

**THE MEETING WILL BEGIN AT  
5:30 P.M  
A T  
THE BOARD'S REGULAR MEETING PLACE  
601 HEBER AVE.  
CALEXICO, CA. 92231**

### AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL-DETERMINATION OF QUORUM**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSIDER APPROVAL OF AGENDA:**

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**5. PUBLIC COMMENT TIME:**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

**6. CONSENT CALENDAR:**

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of July 10, 2019 and July 24, 2019.

**7. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:**

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

**8. REPORTS BY ALL HMHD COMMITTEES**

**9. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL**

**10. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN**

**11. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA**

**12. DISCUSSION AND/OR ACTION ITEMS:**

- a. Discussion and/or action on holding the District Regular Board meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 5:30 pm at the Districts office effective the month of September 2019.
  - 1. Discussion and/or action to amend the by-laws to reflect Board meetings to be held on the 2<sup>nd</sup> and the 4<sup>th</sup> Wednesday of each month.
- b. Discussion and/or action on the Treasurer Report.

**13. ITEMS FOR FUTURE AGENDAS:**

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

**14. ADJOURNMENT:**

- a. Regular Board meetings are held on the first and third Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., September 4, 2019.

- c. The next agenda committee meeting will be held at 5:00 P.M., August 28, 2019.
- d. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

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**POSTING STATEMENT**

A copy of the agenda was posted August 18, 2019 at 601 Heber Avenue, Calexico, California 92231 at 10:39 a.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

**NOTICE** In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Profit & Loss

July 1 through August 15, 2019

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	<u>Jul 1 - Aug 15, 19</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4100 · Interest income	3,959.47
<b>Total Income</b>	<u>3,959.47</u>
<b>Expense</b>	
6010 · Trustee remuneration	5,000.00
6310 · Landscaping	120.00
6600 · Legal and professional	3,000.00
6615 · Accounting - Other	3,000.00
6650 · Administration services	8,379.80
7000 · Marketing	1,999.00
7200 · Office supplies	871.18
7201 · Leasing Offices Equipment	301.37
7214 · Janitorial Services	500.00
7250 · Utilities	
Electricity	255.90
Trash	361.74
Water	933.87
<b>Total 7250 · Utilities</b>	<u>1,551.51</u>
7270 · Telephone	809.47
7285 · Grants - By HMHD	97,621.45
7420 · Meals	249.22
7550 · Promotion	3,074.00
7610 · Dues and subscriptions	5,250.00
7800 · Mileage reimbursement	32.48
7900 · Miscellaneous	33.00
8200 · Bank charges	0.26
<b>Total Expense</b>	<u>131,792.74</u>
<b>Net Ordinary Income</b>	<u>(127,833.27)</u>
<b>Net Income</b>	<u><u>(127,833.27)</u></u>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Balance Sheet

As of August 15, 2019

	<u>Aug 15, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Public Funds-2 -SCFCU	3,071,472.32
1030 · Cash in bank - SCFCU Savings	652.06
1050 · Cash in bank - Checking RBB	345,393.78
1052 · Cash in bank - First ICUion	257,277.58
1055 · Cash in bank - Wells Fargo	1,624,006.69
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<b>Total Checking/Savings</b>	5,301,507.85
<b>Other Current Assets</b>	
1250 · Deposits payable - Land	500,000.00
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<b>Total Other Current Assets</b>	500,000.00
	<hr/>
<b>Total Current Assets</b>	5,801,507.85
<b>Fixed Assets</b>	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	53,558.47
1700 · Accumulated depreciation	(70,347.72)
	<hr/>
<b>Total Fixed Assets</b>	702,393.75
	<hr/>
<b>TOTAL ASSETS</b>	<b>6,503,901.60</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3020 · Retained earnings	6,631,734.87
Net Income	(127,833.27)
	<hr/>
<b>Total Equity</b>	6,503,901.60
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,503,901.60</b>
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HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
AUGUST 15-2019

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.06	
CHECKING ACCOUNT	2,705.42	
JUMBO CERTIF.12 MONTHS (3/9/2018-2019)	<u>3,071,472.32</u>	
TOTAL SUN COMMUNITY BANK		3,074,829.80
RABOBANK CHECKING ACCT.		345,393.78
WELLS FARGO CHECKING ACCT.		1,624,006.69
FIRST FEDERAL CREDIT UNION		<u>257,277.58</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,301,507.85
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	( PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA

AUG-15-2019.

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Accrual Basis

## HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

## Transactions by Account

As of August 15, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1055 - Cash in bank - Wells Fargo</b>							1,697,305.31
Check	07/24/2019	6683	BRYANA QUEENY ...	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,696,305.31
Check	07/24/2019	6684	ALAN MORENO	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,695,305.31
Check	07/24/2019	6685	ALEYDA ARANA	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,694,305.31
Check	07/24/2019	6686	ARELY AMEZQUITA	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,693,305.31
Check	07/24/2019	6687	ARLETH ESCOTO	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,692,305.31
Check	07/24/2019	6688	ESLY DE DIOS	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,691,305.31
Check	07/24/2019	6689	MARIA HUIZACHE	VOID: CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020	0.00		1,691,305.31
Check	07/24/2019	6690	JOSE SOTO	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,690,305.31
Check	07/24/2019	6691	JULISSA MEZA	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,689,305.31
Check	07/24/2019	6692	KEVIN RAMOS	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,688,305.31
Check	07/24/2019	6693	ARANZA MASCARE...	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,687,305.31
Check	07/24/2019	6694	NITZA ORTIZ	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,686,305.31
Check	07/24/2019	6695	SEBASTIAN MARTI...	CLX. HIGH SCHOOL SCHOLARSHIPS 2019-2020		1,000.00	1,685,305.31
Check	07/24/2019	6696	LUZ TRISTAN, MD.	JULY-2019 WELLNESS 4 KIDS PROG.		13,333.33	1,671,971.98
Check	07/30/2019		WELLS FARGO	RE-PRINTED CHECKING ACCT. CHECKS		210.88	1,671,761.10
Deposit	07/31/2019		WELLS FARGO	JULY-2019 INTEREST CHECKING ACCT.	45.20		1,671,806.30
Check	08/01/2019	6697	GLORIA GRIJALVA	AUGUST-2019 BOARD MEETING ASSIST.		500.00	1,671,306.30
Check	08/01/2019	6698	GLORIA G ROMO	AUGUST-2019 BOARD MEETING ASSIST.		500.00	1,670,806.30
Check	08/01/2019	6699	NORMA M APODACA	AUGUST-2019 BOARD MEETING ASSIST.		500.00	1,670,306.30
Check	08/01/2019	6700	HECTOR MARTINEZ	VOID: AUGUST-2019 BOARD MEETING ASSIST.	0.00		1,670,306.30
Check	08/01/2019	6701	BLACKHAWK BRO...	AUG-2019 ADVERTISEMENT KSWT-KYMA		700.00	1,669,606.30
Check	08/01/2019	6702	BRENDA RYAN	AUG-2019 BOARD CLERK SERVICES		1,000.00	1,668,606.30
Check	08/01/2019	6703	RODOLFO VALDEZ	AUG-2019 BOARD MEETING ASSISTANCE		500.00	1,668,106.30
Check	08/01/2019	6704	EL SOL DEL VALLE...	AUG.--2019 ADVERTISEMENT/NEWSPAPER SERVICE		522.00	1,667,584.30
Check	08/01/2019	6705	GLORIA G ROMO	REIMB.GOLDEN DRAGON REST-MILEAGE REPORT		86.24	1,667,498.06
Check	08/01/2019	6706	GreatAmerica Finan...	ACCT. 013-1228273-000 LEASING -RICOH COPIER MAC...		164.76	1,667,333.30
Check	08/01/2019	6707	ROSARIO VIZCARRA	VOID: AUG.-2019 BOOKKEEPING SERVICE	0.00		1,667,333.30
Check	08/01/2019	6708	JOSE PIMENTEL	JULY--2019 BORDERLINE-SERVICE		1,999.00	1,665,334.30
Check	08/01/2019	6709	CITY OF CALEXICO...	ACCT.38078 -63295 WATER BILL JUNE--2019 SERVICE		552.16	1,664,782.14
Check	08/01/2019	6710	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERVICE 7/16-8/15-2019		49.25	1,664,732.89
Check	08/01/2019	6711	REPUBLIC SERVIC...	ACCT. 3-0467-0031459 JULY-019 SERVICE		180.87	1,664,552.02
Check	08/01/2019	6712	MARIA TAVERA SA...	JULY--2019 CLEAN UP SERV.601 HEBER OFFICE		500.00	1,664,052.02
Check	08/01/2019	6713	ROSARIO VIZCARRA	REIMB.CERTIF.MAIL ( STATE CONTROLER REPORT)		8.45	1,664,043.57
Check	08/01/2019	6714	MEXUS HEALTHCA...	VOID: JULY-2019 DISTRICT.MANAGER SERVICE	0.00		1,664,043.57
Check	08/01/2019	6715	ROSARIO VIZCARRA	VOID: AUG.-2019 BOOKKEEPING SERVICE	0.00		1,664,043.57
Check	08/01/2019	6716	HECTOR MARTINEZ	AUGUST-2019 BOARD MEETING ASSIST.		500.00	1,663,543.57
Check	08/01/2019	6717	MEXUS HEALTHCA...	JULY-2019 DISTRICT.MANAGER SERVICE		5,500.00	1,658,043.57
Check	08/01/2019	6718	ROSARIO VIZCARRA	VOID: COMPL.JULY-2019 BOOKKEEPING SERVICE	0.00		1,658,043.57
Check	08/01/2019	6719	PROACTIVE HEALT...	AUG-2019 PROACTIVE HEALTH PROGRAM		13,980.00	1,644,063.57
Check	08/01/2019	6720	TOMAS VIRGEN	REIMB.COSTCO TICKET OFFICE SUPPLIES		249.11	1,643,814.46
Check	08/01/2019	6721	EDUARDO A RIVERA	JULY-2019 LEGAL SERVICES SERV.		3,000.00	1,640,814.46
Check	08/05/2019	6722	ROSARIO VIZCARRA	COMPL.JULY-2019 BOOKKEEPING SERVICE		100.00	1,640,714.46
Check	08/05/2019	6723	ROSARIO VIZCARRA	AUG-2019 BOOKKEEPING SERVICE		1,500.00	1,639,214.46

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08/15/19

Accrual Basis

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
Transactions by Account  
As of August 15, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	08/05/2019	6724	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4		193.38	1,639,021.08
Check	08/08/2019	6725	MARIA HUIRACHE	CLX.HIGH SCHOOL-SCHOLARSHIPS 2019-2020		1,000.00	1,638,021.08
Deposit	08/08/2019			PROACTIVE PROG.OVERPAYMENT MAY-JULY-2019	1,027.27		1,639,048.35
Check	08/12/2019	6726	IMPERIAL LAFCO	INV.# HMHD0719 ADMIN-SERVICES JULY-2019		879.80	1,638,168.55
Check	08/12/2019	6727	LUZ TRISTAN, MD.	AUG-2019 WELLNESS 4 KIDS PROG.		13,333.33	1,624,835.22
Check	08/13/2019	6728	ENTRAVISION.-	JULY-2019 TV- SPOTS SERVICES		630.00	1,624,205.22
Check	08/13/2019	6729	ANSWERING SPEC...	JUNE-JULY-AUG.-2019 ANSWERING SERVICES		182.29	1,624,022.93
Check	08/14/2019	6730	GLORIA G ROMO	REIMB.MILEAGE REPORT		16.24	1,624,006.69
Total 1055 · Cash in bank - Wells Fargo					1,072.47	74,371.09	1,624,006.69
<b>TOTAL</b>					<b>1,072.47</b>	<b>74,371.09</b>	<b>1,624,006.69</b>