

REGULAR COUNCIL MEETING**FEBRUARY 5, 2018**

Mayor Hovel called the regular council meeting to order at 6 p.m., February 5, 2018, at City Hall. Council members present were Foertsch, Bladow, Bommersbach, Wieser, Puetz and Veit.

Motion by Wieser/Puetz to approve January 2, 2018, regular council minutes. Carried.

Decision for Sheriff's Deputy to begin enforcing the city's ordinance to license cats and dogs.

Motion by Bommersbach/Bladow to approve municipal judge's report. Carried.

Council member Veit offered Resolution 18-02 to approve transfer of Prairie Pines addition to the Hankinson CDC as follows: In the plat that will be recorded of the Prairie Pines addition, Block 1 lots 1-10, Block 2 lots 1-15, Block 3 lots 1-8, and Block 4 lots 2-7 to the Hankinson Community Development Corporation for one dollar. Second by Bladow. Roll call vote, Foertsch, Bladow, Bommersbach, Wieser, Puetz and Veit yes, none no. Carried.

Council member Bommersbach offered Resolution 18-03 to approve transfer of Prairie Pines addition to Hankinson Park Board as follows: In the plat that will be recorded of the Prairie Pines addition, Lot 8 of Block 4 to the Hankinson Park Board for one dollar. Second by Wieser. Roll call vote, Foertsch, Bladow, Bommersbach, Wieser, Puetz and Veit yes, none no. Carried.

Public engagement took place on Highway 11 NDSTREET 2020 grant application with public input. Council member Puetz offered Resolution 18-01 Authorizing 10 Percent Funding of NDSTREET 2020 Highway 11 Project by City of Hankinson for grant application. Second by Wieser. Carried.

Motion by Veit/Bommersbach to approve Master Agreement for Professional Services contract with Bolton & Menk contingent upon review by City Attorney. Carried.

Approval given to purchase kick plates for Community Center doors to be ordered by Community Center Manager.

Approval to purchase and replace batteries on floor scrubbers for the Community Center.

Motion by Foertsch/Bommersbach to approve end of year transfers as follows: Carried.

| FROM | TO | AMOUNT |
|-----------------------------|----------------------------|---------------|
| 201 Highway Distribution | 100 General Fund | \$50,700.55 |
| 214 20% Street Maintenance | 100 General Fund | \$4,761.91 |
| 206 Emergency | 100 General Fund | \$533.76 |
| 100 General Fund | 213 Building Fund | \$18,987.16 |
| 100 General Fund | 101 GF Cap. Exp. | \$44,531.49 |
| 100 General Fund | 102 GF Reserves | \$44,531.49 |
| 100 General Fund | 550 150th Anniversary Fund | \$2,000.00 |
| 501 Water Fund | 513 Water Reserve | \$7,870.19 |
| 502 Sewer Fund | 514 Sewer Reserve | \$29,397.69 |
| 530 Ethanol | 313 Ethanol Reserve Fund | \$100,000.00 |
| 535 Comm. Center Operations | 536 C. Ctr. Reserve | \$20,732.46 |

Motion by Bladow/Wieser to approve auditor's financial report. Carried.

Motion by Veit/Puetz to approve 2017 financial statement of accounts. Carried.

Motion by Wieser/Puetz to approve bills as presented for January 2018. Carried.

BILLS FOR January 2018

| | | |
|-------|--|------------|
| eft | First Community Credit Union | \$5,637.50 |
| eft | First Community Credit Union | \$60.00 |
| 13236 | North Dakota One Call, Inc | \$3.55 |
| 13237 | Post's Hardware Hank | \$439.64 |
| 13238 | North Dakota Tax Commissioner | \$11.20 |
| 13239 | Falk Drilling Inc | \$7,440.00 |
| 13240 | Richland County Recorder | \$4.40 |
| 13241 | Lovdokken Auto & Convenience Store LLC | \$243.71 |
| 13242 | T & G Sanitation | \$7,254.89 |
| 13243 | North Dakota State Plumbing Board | \$195.00 |
| 13244 | Dakota Valley Electric Coop | \$4,730.00 |
| 13245 | NDPERS | \$2,588.30 |

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|--------|---|-------------|
| 13246 | Mary Ellen Krump | \$487.50 |
| 13247 | AmeriPride | \$20.99 |
| 13248 | Hankinson Public Recreation | \$451.73 |
| 13249 | Hankinson Public Library | \$451.73 |
| 13250 | Hankinson Housing Authority | \$301.15 |
| 13251 | Hankinson CDC | \$2,710.36 |
| 13252- | | |
| 13262 | City Payroll | \$18,392.22 |
| 13263 | BCBS of ND | \$724.10 |
| 13264 | Richland County Administration | \$2,900.00 |
| 13265 | Marco Technologies | \$155.46 |
| 13266 | Bommersbach Electric LLC | \$285.00 |
| 13267 | Marshall & Swift/Boeckh LLC | \$644.20 |
| 13268 | Ron Hubrig | \$74.89 |
| 13269 | Pressure Washer Supply Inc | \$471.40 |
| 13270 | North Dakota Workforce Safety & Insurance | \$691.24 |
| 13271 | AmeriPride | \$20.99 |
| 13272 | Nick Pohl | \$50.00 |
| 13273 | Angie Evans | \$50.00 |
| 13274 | Otter Tail Power Co | \$4,123.44 |
| 13275 | First Community Credit Union | \$21.67 |
| 13276 | Hankinson Public Recreation | \$2,681.67 |
| 13277 | Hankinson Public Library | \$1,250.00 |
| 13278 | Southeast Water Users | \$5,776.70 |
| 13279 | Lies, Bullis & Hatting, PLLP | \$2,661.13 |
| 13280 | Bank of North Dakota | \$180.00 |
| 13281 | Bank of North Dakota | \$5,250.00 |
| 13282 | Bank of North Dakota | \$225.00 |
| 13283 | Bank of North Dakota | \$712.50 |
| 13284 | Bank of North Dakota | \$1,950.00 |
| 13285 | Bank of North Dakota | \$1,350.00 |
| 13286 | Bank of North Dakota | \$885.00 |
| 13287 | Bank of North Dakota | \$930.00 |
| 13288 | Postmaster | \$50.00 |
| 13289 | City of Hankinson | \$76.72 |
| 13290 | James Berg | \$150.00 |
| 13291 | NDPERS | \$3,192.42 |
| 13292 | ID Machine | \$140.00 |
| 13293 | Hiway Service Polaris LLC | \$4.99 |
| 13294 | Dakota Supply Group | \$6,225.15 |
| 13295 | Reardon Office Equipment | \$133.95 |
| 13296 | Daily News | \$139.44 |
| 13297 | Falk Drilling Inc | \$800.00 |
| 13298 | Falk Drilling Inc | \$1,080.00 |
| 13299 | Falk Drilling Inc | \$55.81 |
| 13300 | Sweeney Controls Company | \$862.50 |
| 13301 | Sweeney Controls Company | \$86.25 |
| 13302 | JE Advertising Inc | \$450.00 |
| 13303 | Cummins Npower | \$204.16 |
| 13304 | First Community Credit Union | \$3,531.56 |
| 13305 | Hankinson Insurance Agency | \$8,453.00 |
| 13306 | Dacotah Paper Co | \$189.13 |
| 13307 | Dakota Water Solutions | \$135.00 |
| 13308 | Cirone Computer Consulting Inc | \$1,350.00 |
| 13309 | Hankinson Public Recreation | \$12,000.00 |
| 13310 | Post's Hardware Hank | \$513.10 |
| 13311 | City of Fargo | \$14.00 |
| 13312 | Falk Drilling Inc | \$150.00 |
| 13313 | Mary Ellen Krump | \$510.00 |
| 13314 | Lillegard Inc | \$17.32 |
| 13315 | Charles Schiltz | \$100.00 |

Motion by Puetz/Foertsch to approve Consent Agenda as follows: Gaming permits – Senior Citizens Club; Pirate Trap Team; Cares for Cancer; Transfer balances - Transfer \$6,023.02 from 225 City Sales Tax Fund to 535 Community Center Operations; Transfer \$29,000.00 from 530 HRE Ethanol Fund to 312 Phase III Fund. Carried.

Motion by Bommersbach/Wieser to approve change in Employee Personnel Policy Manual's Annual Leave policy. Carried.

Motion by Puetz/Bladow to approve NOVA Fire Protection inspection proposal for the Community Center. Carried.

Motion by Wieser/Foertsch to adjourn at 9:10 p.m. Carried.

Next regular council meeting will be held Monday, March 5, 2018 at 6 p.m. at City Hall.

Loren Hovel, Mayor

Kristin Kelley, Auditor

Minutes subject to council approval.