

## TOWN HOUSE ESTATES OF NORTON

### Board of Trustees Meeting Minutes November 17, 2018

Present: Gary Bushey, Amber Hall, Marion Mattola-Brierly, Robert Barron, Larry Grant, Javier Trevino.

The meeting was called to order at 6:49pm. Meeting was held by conference call.

#### **1. *Delinquencies and Budget***

FC mailed statements to all owners with balances.

Gary stated that THEN has \$10,000 in the checking account.

#### **2. *Tree Maintenance.***

Eric will be our contact with ProScape going forward. We don't know who the person in charge of snow plowing is. The de-icing buckets will be filled tomorrow. A walk through with ProScape is scheduled for Monday, 19<sup>th</sup>.

#### **3. *Loan Update.***

If we roll our 2 loans with Rockland Trust into one 7-year fixed loan, the total amount will be \$137,095.89. In this case the monthly payment will be \$2,002.25. This will result in a savings. The Board voted unanimously to roll the 2 loans into one.

#### **4. *Annual meeting.***

Amber will confirm with the Norton Public Library about using their facilities to hold our annual meeting scheduled which is scheduled for December 11<sup>th</sup>.

#### **5. *Budget Update & Approval.***

The Board voted unanimously to approve the following budget regarding the 2 loans: Pay one loan starting January 2019 at \$24,000 and the other loan in the amount of \$21,000 starting June 2019.

Amber will send out a letter to all unit owners informing them of an increase in their condo fees for the primary purpose of paving the 3 parking lots.

#### **7. *Snow Removal.***

Several Trustees agreed to have a walk through on 11/19 at 5:00 PM to discuss snow removal with ProScape.

#### **8. *Open Forum.***

Amber will have Dooley move dumpster all the way to the right and replace it with one comparable to what we had before with Republic.

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Next Board meeting is the annual board meeting tentatively scheduled for December 11th.

The meeting was adjourned at 8:00 pm.

Respectfully submitted,  
Javier Trevino