

# HOUSING FIRST SOLANO GENERAL MEMBERSHIP MEETING

WEDNESDAY, JULY 24, 2019

10:00 A.M. – 11:30 P.M.

SUISUN CITY COUNCIL CHAMBERS

701 CIVIC CENTER BOULEVARD, SUISUN CITY, CA 94585

## MINUTES

### 1. Call to Order

Shelley Tiran called the meeting to order at 10:02 a.m.

### 2. Roll Call and Introductions

Shelley Tiran, City of Fairfield

Iris Maya, City of Fairfield

Tamara Murphy, Lutheran Social Services

Clifford Parker, Mission Samoa

Raymond Hernandez, Mission Samoa

Sandy Rose, County of Solano Health and Social Services

Leslie Gleason, Shelter Solano

Angelica Naranjo, Caminar

MaDonna Garcia-Crowley, La Clinica de la Raza

Kari Rader, CAN-B

Michelle Ames, Veterans Resource Center (VRC) Vallejo

Angel Mackelvie, VOICES

Meredith Webb, Solano County of Education

Maya Spark, Homebase

Kelly Shaban, Homebase

Reggie Sironen, Berkeley Food and Housing

Maurilio Leon, Community Housing Opportunities Corporation

Jennifer Williams, Solano County Workforce Development Board

Sheryl Cutler, Solano County Workforce Development Board

Veronica Gonzalez, Solano County Workforce Development Board

Kat Lawton-Caesar, Suisun City

Racheal Frederick, City of Vallejo

Reginald Doss, Bay North Third Degree Grace

Diana Robinson, 9 and 1

### 3. Additions or Deletions to the Agenda

Maya Spark requested two edits to the agenda. Maya Spark said that section 7.3 has a typo, as it cancels the 8/25 meeting but the date should have been 8/28. Maya Spark also added a second CoC Board seat approval to the agenda for the educational sector Board seat.

#### **4. Approval of the Agenda**

Kari Rader made a motion to approve the agenda with the additions. Sandy Rose seconded the motion. There were no abstentions or dissensions.

#### **5. Consent Calendar**

##### **5.1 Approve HFS General Membership Minutes of Meeting on June 26, 2019**

Shelley Tiran made a motion to approve the minutes, Leslie Gleason seconded the motion. There were no abstentions or dissensions.

#### **6. Old Business**

##### **6.1 Membership Distribution List Survey**

Maya Spark provided a reminder that the membership survey was sent July 18 to request permission to list members' contact information on the CoC website.

#### **7. New Business**

##### **7.1 FY 2019 Continuum of Care (CoC)**

###### **Competition**

- NOFA Summary and Technical Assistance Workshop Announcement:

Kelly Shaban announced that the 2019 CoC NOFA was released on July 3<sup>rd</sup>. Kelly Shaban invited everyone interested in applying for CoC funding to attend the Technical Assistance workshop on Friday, July 26<sup>th</sup> from 1:30-3:30pm in Vallejo. Kelly Shaban also encouraged providers to apply for new project funding and provided an overview of important dates in the NOFA application process.

- Amend and Approve 2019 CoC Program Competition New Project Scoring Tool and Competition Policies

Maya Spark provided an overview of the proposed changes to the New Scoring Tool as a result of priorities contained in the 2019 NOFA. HUD highlighted priorities related to connection to mainstream benefits so it was added as a threshold requirement. HUD also focused on trauma informed, victim-centered approaches for Domestic Violence (DV) Bonus projects so it was added as a threshold requirement in this year's New Project Scoring Tool. Maya Spark highlighted Prioritization for DV Bonus Housing and the changes included based on HUD language. Maya Spark also noted the change to the standardization language regarding the provision of policies and procedures for housing first.

Maya Spark also noted the changes to the Review and Rank Policies and Procedures that included an addition of a Letter of Intent for new projects and a restriction on providers applying for DV Bonus funding. Reginald Doss asked a clarifying question about how much discretion the review and rank panel has.

Kat Lawton-Caesar made a motion to approve the changes to the New Project Scoring Tool and the local competition policies and procedures, Reginald Doss seconded the motion. There were no abstentions or dissensions.

## 7.2 CoC Member At-Large Board Election

Maya Spark introduced Kari Rader from CAN-B as an applicant for a Member At-Large CoC Board member seat. Kari Rader shared that she has been on the CoC Board in the past and that she looks forward to being involved again. Leslie Gleason asked for clarification about CAN-B's funding sources. Sandy Rose made a motion to approve Kari Rader as a Member At-Large CoC Board member. Leslie Gleason seconded. There were no dissensions. Kari Rader abstained.

Maya Spark introduced Kimberly Govi from the Solano County of Education as an applicant for the Educational sector CoC Board member seat. Meredith Webb discussed Kimberly Govi's position at the Solano County of Education as a foster youth and homeless youth liaison for the county. Shelley Tiran made a motion to approve Kimberly Govi as the education CoC Board member. Kat Lawton-Caesar seconded. There were no abstentions or dissensions, as Kimberly Govi was not in attendance.

### 7.3 Review updated meeting dates

Maya Spark relayed that the September 11<sup>th</sup> CoC Board meeting is to vote on 2019 NOFA priority listing. Maya Spark reiterated the importance of making quorum for this meeting and has asked Board members to send alternates if they cannot attend. Maya Spark reminded Board members to formally designate an alternate in writing to Homebase and the CoC Chair if they have not done so already.

Maya Spark noted that the August General Membership meeting previously scheduled for August 28<sup>th</sup> is canceled and there will not be another General Membership meeting until October, unless another special meeting related to NOFA is called.

Maya Spark announced that the September 11<sup>th</sup> CoC Board meeting is replacing the September 25<sup>th</sup> CoC Board Meeting, so it is cancelled.

### 7.4 Mainstream benefits announcement

Maya Spark noted that HUD and NOFA require a plan to connect participants to mainstream benefits. Maya Spark asked providers to remember to connect CoC program participants to resources like CalWorks, SSI, TANF, and substance abuse programs. Maya Spark said that Homebase has a training on mainstream benefits if people need it. Shelley Tiran recommended sending out the training via the listserv and then making it a discussion topic at the next meeting.

### 7.5 Discussion as to how the CoC can work to promote partnerships and access to employment opportunities for people experiencing homelessness.

Jennifer Williams from the Solano Workforce Development Board introduced herself and provided materials. Jennifer Williams noted that there is a new Workforce Development Board space in Fairfield with an open house happening on August 29<sup>th</sup>. Jennifer Williams described her role as a Business Services Consultant and said she reaches out to businesses to find out their hiring needs and connects them to job seekers. Jennifer Williams reiterated that the Workforce Development Board has a lot of services that could be helpful to program participants seeking employment- they help with resumes, cover letters, interviewing and networking. Jennifer Williams touched on the Welfare to Work Program, which includes career coaching, and acknowledged the difficulty in serving those who are homeless. Jennifer Williams discussed different grant funding they have that can help reduce

barriers to employment like transportation issues and childcare issues. Jennifer Williams encouraged providers to reach out to support their clients but also their non-profit through employment opportunities. Solanoemployment.org contains the Workforce Development Board calendar of events.

Maya Spark inquired about specific programs for youth. Sheryl Cutler shared that there are some youth programs that include summer employment and focuses on the age 18-24 population. Angel Mackelvie from VOICES, who serve youth 14-24, noted that they also have job services and they are set to open a new center in Vallejo in September. Angel Mackelvie clarified that they serve foster and homeless youth and they work with youth with disabilities. Maya Spark encouraged collaboration between the CoC and the Workforce Development Board and generally with employment services. Jennifer Williams noted that they wanted to work with homeless providers to provide Workforce Development services.

## **8. Staff Updates**

### **8.1 State and Federal Funding Opportunities**

Maya Spark provided an overview of the state funding for homelessness that was passed in the new California budget in June and noted that there is no specific timeline for when this will be released. Maya Spark encouraged attendees to read the details of the state funding contained in their packets and said that Homebase would provide updates as they receive them.

### **8.2 Regulatory Updates**

Maya Spark provided an overview of the federal regulatory updates.

## **9. Comments from Members**

Shelley Tiran promoted the community resource fair event happening in Fairfield on August 3<sup>rd</sup>. Kelly Shaban announced a series of workshops that BARHII is hosting in August that was also announced over the listserv on July 18<sup>th</sup>.

## **10. Adjourn**

Shelley Tiran adjourned the meeting at 11:05 AM.