

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE SPECIAL MEETING OF COUNCIL

Held at the Municipal Office
On Wednesday, February 27, 2019

<u>PRESENT:</u>	<p>Mayor Erwin Butikofer Crooks Councillor Brian Wright Pardee Councillor Curtis Coulson Pearson Councillor Gary Gardner Scoble Councillor Brian Kurikka</p> <p>Rosalie A. Evans, Solicitor-Clerk Guest: Margaret Wanlin</p>	<u>REGRETS:</u>	<p>Blake Councillor Mark Thibert Councillor at Large Gordon Cuthbertson</p>
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1. PRELIMINARY MATTERS:

- (a) Call to Order: Mayor Butikofer called the meeting to order at 6:00 p.m.
- (b) Attendance: Attendance was recorded.
- (2) Declarations of Interest:

No declarations of interest were brought forward.

Mayor Butikofer requested a resolution to waive the procedural rules for this meeting, in order to proceed informally for strategic planning discussions.

Res. No. 2019-02-056

Moved by: Councillor Kurikka
Seconded by: Councillor Wright

BE IT RESOLVED THAT the Procedural By-law rules be waived for this Special meeting of Council to allow for informal proceedings for strategic planning discussions.

CARRIED ✓

2. STRATEGIC PLANNING SESSION:

2.1 Council Strategic Planning Report (Summarizing January 19th event

This report was re-printed for information and for ease of reference during the exercises planned for this special meeting of Council.

No resolutions were passed.

2.2 First Exercise: "What Does Success Look Like?"

Ms. Wanlin asked members present to imagine themselves at a point in time near the end of their term, and indicate what they would be proud of having accomplished during that term, at

that time. Reference was to be made to the strengths, weaknesses, opportunities and threats in the Report prepared from the January meeting (reproduced at Item 2.1). This was a brainstorming session, and those present were asked not to make judgements. The Solicitor-Clerk was invited to participate in the exercise as well. When members and the Solicitor-Clerk had had an opportunity to consider the question, Ms. Wanlin recorded on flip chart paper all of the responses.

When all of the thoughts had been printed, each member was asked to mark, using coloured stickers, the items on the list that he (or she) felt were most important and/or achievable. After that exercise, Ms. Wanlin wrote out on a separate sheet of flip chart paper each comment that received 4 or more sticker "votes".

No resolutions were passed.

2.3 Second Exercise: "Setting Direction"

In this exercise, the statements that resulted from the exercise at Item 2.2 on the agenda were grouped into six main "themes". Following that grouping, members present, together with the Solicitor-Clerk, wrote out projects or activities to be placed into each category, based on the statements that resulted from the exercise at Item 2.2.

When these had been gathered, each theme was provided with an objective statement, and a listing of projects or activities that would move the Corporation closer to the objective.

The resulting information is shown below.

Theme One: Municipal Infrastructure

Objective: Municipal infrastructure is maintained to optimize its life cycle and replaced as necessary.

Activities:

- 1 Implement asset management plan priorities as needed and affordable
- 2 Develop and implement the Road Maintenance (bridges, culverts, ditching, gravel, chipseal, grading, etc.)
- 3 Extend the life of the landfill sites through: viable alternatives; new waste management techniques; increased recycling/diversion efforts
- 4 Complete the applications for expansion approvals for both Scoble and Sandhill
- 5 Seek funding to support a new Fire Hall
- 6 Finalize the Fire Strategic Plan
- 7 Optimize municipal landholdings

Theme Two: Tourism

Objective: Neebing is a known and popular tourism destination

Activities:

- 1 Put Neebing's amenities (trails, boat launches, parks and other attractions) on an "app" and make information about them otherwise readily available
- 2 Encourage, partner with, and/or leverage initiatives by others that make use of Neebing's natural advantages (i.e.: Path of the Paddle, Ontario parks, the "dark sky" initiative, LRCA, Nature Conservancy)
- 3 Participate in and become popular for "geo-caching"
- 4 Develop at least one RV park and/or campground
- 5 Working with the Province, improve the use and utility of the tourist information center at the border

Theme Three: Attracting Business/Economic Development

Objective: Expand business capacity in Neebing

Activities:

- 1 Focus attention on business development and growth of existing business
- 2 Continue efforts to attract new business, particularly those in support of tourism uses – i.e. coffee shop, mini storage outfit, outfitter
- 3 Maintain and support the Neebing Economic Development Advisory Committee

Theme Four: Health

Objective: Neebing has Health and Related Services available to support "aging in place"

Activities:

- 1 Explore opportunities for supportive living for seniors such as independent living and/or assisted living facilities and businesses
- 2 Encourage the establishment of the medical clinic

Theme Five: Community and Recreation

Objective: Neebing is a community of neighbourhoods where people work together in support of recreation activities, facilities and healthy lifestyles

Activities:

- 1 Develop parks appropriately in communities within the Municipality (i.e. Alf Olsen Center area)
- 2 Name, maintain, and promote parks and other amenities
- 3 Approach the Province to expand the Sturgeon Bay Boat launch facility
- 4 Increase utilization of Blake Hall
- 5 Develop a solution for parking issues at West Oliver Lake

Theme Six: Governance and Administration

Objective: Neebing is managed by the right number of people with the right skills.

Activities:

- 1 Reduce the size of Council from 7 members to 5 members
- 2 Optimize the number and skill sets of staff
- 3 Develop a succession plan
- 4 Plan for the continued existence of an "Economic Development Officer" position after internship funding expires

No resolutions were passed.

2.4 **Wrap-Up and next Steps**

Ms. Wanlin expressed her opinion that this had been a productive session, and Council should move forward to develop these themes into a formal strategic plan. The next step in that progression would be to elicit public comment.

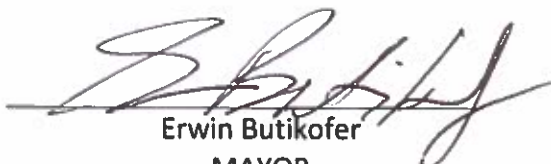
After discussion, members present, by consensus, directed the Solicitor-Clerk to place all of this information in the next edition of the Neebing News (April) to invite public comment, and to bring comments to Council at the first meeting in May.

No resolutions were passed.

3. **ADJOURN THE MEETING:**

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 8:54 p.m.

SPECIAL MEETING OF COUNCIL


Erwin Butikofer
MAYOR


Rosalie A. Evans
SOLICITOR-CLERK