

November 18th, 2020

Minutes of the First Meeting of the 2020-2024 Council of the Town of Preeceville held on Wednesday, November 18th, 2020 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

The first meeting of the council for the 2020-2024 year was called by written notice of the Chief Administrative Officer dated November 12th, 2020, to all council members.

Chief Administrative Officer Lorelei Karcha called the meeting to order at 7:00 p.m.

2020 Election Results were presented by the Chief Administrative Officer and all Council Members were sworn in and deposited their 'Oath or Affirmation - Member of Council' declaration forms with the Chief Administrative Officer.

In Attendance: Mayor - Ralph Ager
Councillors - Florian Balawyder
- Welma Bartel
- Sheldon Luciw
- Jesse Nelson
- Darin Newton
- Stacey Strykowski
CAO - Lorelei Karcha

Declaration Of Results 401-20 Newton/Luciw: That the Declaration of Results provided by the Returning Officer of the 2020 Municipal Election for the Office of Mayor and the Office of Councillors be acknowledged as attached hereto and forming a part of these minutes. CARRIED.

Agenda 402-20 Luciw/Bartel: That the agenda as added to be approved. CARRIED.

7:06 pm to 7:37 pm – Sgt. Derek Friesen of the Canora/Sturgis RCMP detachment met with Town Council. Discussions were held regarding the policing statistics and issues affecting our area, the RCMP's presence in the community, RCMP Housing and Staffing, processes for filing reports or concerns with the RCMP, imposing fines/traffic offences in court, the RCMP's area of coverage and RCMP's presence in the School.

Mayor Ralph Ager made a presentation to the new council on the roles and responsibilities of the Mayor and Councillor positions. He discussed meeting procedures, conflicts of interest, public accountability and Town Council's responsibility to act in the best interests of the community to ensure the Town's Local Government is operating effectively and efficiently.

Minutes 403-20 Strykowski/Luciw: That the minutes of the last regular meeting of Council held Wednesday, October 14th, 2020 be approved. CARRIED.

404-20 Bartel/Nelson: That the minutes of the special meeting of Council held Wednesday, October 21st, 2020 be approved. CARRIED.

Waste Water Project 405-20 Newton/Luciw: That the Wastewater Treatment Facility Project – Project Status Report provided by Colliers Project Leaders for the period covering October 13th to November 13th, 2020 be acknowledged as presented. CARRIED.

406-20 Bartel/Strykowski: That the Lift Station Upgrades Project Final Design Drawings and Specifications as prepared by MPE Engineering Ltd. be approved as presented and further that it be acknowledged that the Construction Tender Documents will be released November 19th, 2020 with tender bids accepted until December 10th, 2020. CARRIED.



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- 407-20 Balawyder/Strykowski: That the regular meeting of Council for December 2020, be set for Wednesday, December 16th, 2020 to allow for the Contract Award of the Lift Station Upgrades Project. CARRIED.
- 408-20 Nelson/Newton: That the following accounts for the Wastewater Treatment Facility Project & Lift Station Upgrades Project be approved and paid:
-MPE Engineering Ltd. – Lagoon/Force Main - \$14,024.75 plus GST
-MPE Engineering Ltd. - Lift Station Project A-\$11,297.67 plus GST
-MPE Engineering Ltd. - Lift Station Project B&C-\$3,183.80 plus GST
CARRIED.
- Bylaw Enforcement 409-20 Luciw/Nelson: That the Bylaw Enforcement Officer's Reports from October 6th & 19th, 2020 be acknowledged and filed. CARRIED.
- 126 Main Street Demo 410-20 Bartel/Strykowski: That the invoice received from Ludba Construction Ltd., for the Demolition of the Town Building located at 126 Main Street N for \$8,662.50 plus GST and the invoice received from the Parkland Regional Waste Management Authority for land fill fees for the debris from the demolition for \$4,550.00 be approved and paid. CARRIED.
- Tax Enforcement 411-20 Balawyder/Strykowski: That it be acknowledged that in accordance with the Tax Enforcement Act the properties of 345, 351, 357, 363 & 375 1st Avenue NW were tendered for sale and no tenders were received by the deadline date of November 13th, 2020. CARRIED.
- 412-20 Nelson/Newton: That TAXervice, on behalf of the Town of Preeceville, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: *Blk/Par B Plan No 78Y00367 Ext 0, Title Nos. 135041330 & 135041284.* CARRIED.
- Preeceville Public Library 413-20 Newton/Strykowski: That it be acknowledged that the Preeceville Library has re-opened to the public in accordance with the guidelines set by the Parkland Regional Library. CARRIED.
- 414-20 Nelson/Luciw: That the Town of Preeceville assist the Preeceville Library Board with it's reopening plan by purchasing additional personal protective equipment and sanitization supplies for the Library. CARRIED.
- 9:22 pm – Town Foreman Ashley Ward joined the meeting.
- Operator Certification 415-20 Balawyder/Luciw: That the \$150.00 renewal fee be paid to the Operator Certification Board for Ron Boyle to maintain his certification for Level 1 Water Treatment and Distribution and Wastewater Treatment and Collection, for the period of January 15th, 2021 to January 15th, 2023. CARRIED.
- Foreman's Report 416-20 Strykowski/Nelson: That the Foreman's Report be acknowledged and filed. CARRIED.
- Accounts 417-20 Luciw/Newton: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated November 18th, 2020 be approved as paid. CARRIED.

9:37 pm – Councillor Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

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418-20 Bartel/Luciw: That the account of Preeceville Shop Easy in the amount of \$41.59 be approved and paid. CARRIED.

9:38 pm – Councillor Darin Newton was invited back into the Council Chambers as the matter he had declared a pecuniary interest in had been dealt with.

419-20 Newton/Bartel: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated November 18th, 2020 be approved and paid. CARRIED.

9:42 pm – Town Foreman Ashley Ward left the meeting.

Covid Pandemic 420-20 Bartel/Nelson: That it be acknowledged that affective November 19, 2020 the Government of Saskatchewan will implement a Province-wide Mandatory Masking Public Health Order in response to the Covid-19 Pandemic and further, that it be acknowledged that the Town will implement this order in all Town owned public buildings and all Town employees will be required to wear masks in accordance with this order. CARRIED.

Arena Board 421-20 Balawyder/Strykowski: That it be acknowledged that \$10,000.00 of the Preeceville Arena Board's 2020 operating grant allotment was issued on November 12th, 2020. CARRIED.

Rec Board 422-20 Strykowski/Nelson: That as budgeted for the 2020 operating grant of \$2,500.00 be issued to the Preeceville Recreation Board. CARRIED.

Legion Hall 423-20 Luciw/Bartel: That as budgeted for the 2020 projects grant of \$3,750.00 be issued to the Preeceville Community Hall Fundraising Committee. CARRIED.

CD&RC Report 424-20 Luciw/Newton: That the Community Development and Recreational Coordinator's Report be acknowledged and filed. CARRIED.

10:11 pm – Councillors Welma Bartel and Darin Newton declared a conflict of interest in the next matter to discuss and vacated the Council Chambers.

10:18 pm – Councillors Welma Bartel and Darin Newton were invited back into the Council Chambers as the matter they declared a conflict of interest in had been dealt with.

Shop Employee 425-20 Luciw/Strykowski: That as recommended by the Town Council Human Resources Committee, Jason Durand has been hired for the Shop Labourer III Position at a rate of pay of \$20.00 per hour, with the position to commence on November 25th, 2020. CARRIED.

Community Christmas Event 426-20 Newton/Strykowski: That all Town of Preeceville present and out going Council members, current Full Time Staff and spouses be invited to participate in the Take-Out Supper Community Christmas Event being organized by the Preeceville Community Legion Hall Fundraising Committee on December 12th, 2020 and further that the ticket costs be paid for by the Town. CARRIED.

Christmas Bonus 427-20 Luciw/Balawyder: That an employee Christmas Bonus of \$100.00 be given to all 2020 current full-time and part-time staff members; and further that the bonuses be in the form of Preeceville Money Vouchers. CARRIED.

Appreciation Gifts 428-20 Newton/Luciw: That the following Service Appreciation Gifts be presented for 2020: Garth Harris – Past Mayor – Gift Value \$300.00; Brian MacDonald – Past Councillor – Gift Value \$50.00; Chris Balyski – Past Councillor – Gift Value \$50.00 and Mark Bourassa – Past Councillor – Gift Value - \$150.00. CARRIED.

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SUMAssure Insurance	429-20	Bartel/Balawyder: That the Cell Liners at the Town's new Wastewater Treatment Facility be added to the Town's General Insurance Policy until the permanent fence around the facility is in place, at an additional premium cost of approximately \$1,520.00 per year. CARRIED.
CAO Report	430-20	Bartel/Luciw: That the Chief Administrative Officer's Report be acknowledged and filed. CARRIED.
Financial Activities	431-20	Nelson/Newton: That the Statement of Financial Activities – Detailed and Bank Reconciliation for the period ending October 31 st , 2020, be accepted as presented. CARRIED.
Regular Meeting	432-20	Newton/Luciw: That regular meetings of the 2020-2024 Town of Preeceville council be held the second Wednesday of each month commencing at 7:00 p.m. (cst) in the Town of Preeceville Council Chambers, Preeceville, Saskatchewan. CARRIED.
Council Indemnity	433-20	Luciw/Balawyder: That the Council Indemnity rates be set as follows and be in effect for the 2020-2024 term of Council: -Mayor: \$4,500.00 per year (includes indemnity for any Town Mayor duties and appointed Board or Committee duties performed that month); plus \$250.00 per regular and budget meeting (Mayor must be in attendance to receive this indemnity) -Councillor: \$1,200.00 per year (includes indemnity for any Town Councillor duties and appointed Board or Committee duties performed that month; plus \$250.00 per regular and budget meeting (Councillor must be in attendance to receive this indemnity) -Special Council meetings: \$75.00 per special council meeting (Mayor and Councillor must be in attendance to receive the special meeting indemnity) -Conventions and Away Meetings: \$150.00 per day indemnity or \$75.00 per half day indemnity (including travel time); and further that Council Indemnity payments be made at year end unless payment is requested by the Council member earlier and only what was earned to date will be paid out. CARRIED.
Deputy Mayor	434-20	Luciw/Newton: That the Deputy Mayor for the Town of Preeceville be as follows: November & December – Florian Balawyder, January & February – Welma Bartel, March & April – Sheldon Luciw, May & June – Jesse Nelson, July & August – Darin Newton, September & October – Stacey Strykowski. CARRIED.
Signing Authorities	435-20	Luciw/Strykowski: That the signing authority for all financial activities for the Town of Preeceville be set as follows: Lorelei Karcha, Chief Administrative Officer or Elaine Simpson, Office Assistant AND Ralph Ager, Mayor or Florian Balawyder, Councillor or Welma Bartel, Councillor or Sheldon Luciw, Councillor or Jesse Nelson, Councillor or Darin Newton, Councillor or Stacey Strykowski, Councillor, effective immediately. CARRIED.
Building Permits	436-20	Luciw/Newton: That the following Building Permit be approved as per the conditions stated on the permit: 1) 24 Main Street N, Permit # 17-2020 for interior renovations in an office space. CARRIED.
Building Permit Extension	437-20	Luciw/Strykowski: That the request of the following property owner to have their Building Permit extended, be approved as follows: 1) 518 Highway Avenue E, Permit #5-2019, 6-month extension. CARRIED.

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Pickle Ball Club	438-20	Nelson/Newton: That the proposal provided by the Preeceville Pickle Ball Club to use the Preeceville Community Legion Hall two evenings a week from November 2020 to April 2021 at a rental rate of \$1,000.00 for the season, be approved as presented. CARRIED.
SUMA Events	439-20	Balawyder/Luciw: That approval be given for all Council Members available to attend the following Municipalities of Saskatchewan Virtual Events: -East Central Regional Meeting, December 2 nd , 2020 -Municipal Leaders Roles & Responsibilities Workshop, December 8 th , 2020 and -Convention and Trade Show, February 7 th to 10 th , 2021; And, further that the registration fees and all other expenses incurred for attending these events be paid for by the Town. CARRIED.
Municipal Revenue Sharing	440-20	Luciw/Newton: The Council of the Town of Preeceville confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: • Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations; • Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations' • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filled and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.
Filling The Gap	441-20	Newton/Nelson: That a donation of \$1,500.00 be made to the Sturgis/Preeceville/Endeavour Child Action Plan - Filling The Gap Program for 2020. CARRIED.
Mackenzie Mini-Golf Lease	442-20	Strykowski/Newton: That the Lease Agreement between the Town of Preeceville and Mackenzie Society Ventures Inc. for the property of 339 Main Street N be extended for a six-month term to July 31 st , 2021. CARRIED.
Committee Reports	443-20	Balawyder/ Luciw: That the following committee reports be acknowledged: Preeceville Legion Hall Fundraising Committee, Preeceville Arena Board, Preeceville Recreation Board and the North East Area Transportation Planning Committee AGM. CARRIED.
Correspondence	444-20	Luciw/Bartel: That the correspondence listed below be acknowledged and filed: - Ministry of Government Relations – COVID -19 Updates - Municipalities of Saskatchewan, Municipal Updates - Good Spirit School Division – In Focus Report - North East Area Transportation Planning Committee Meeting Minutes - RCMP CTSS SE District Commander Quarterly Update - Saskatchewan Federation of Police 13 th Annual Crime Prevention Guide CARRIED.

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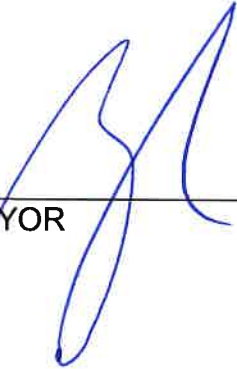
Adjourn

445-20

Newton: That the meeting be adjourned. Time: 12:22 am.

CARRIED.

MAYOR



CHIEF ADMINISTRATIVE OFFICER

