# Minutes of Regular Meeting Liberty Township, Licking County, Ohio July 9, 2018

- The regular monthly meeting of the Liberty Township trustees was held on Monday, July 9, 2018 in the Liberty Township House. Bill Siegel, township trustee, called the meeting to order at 6:30 p.m. He stated the meeting was being recorded, and then led the Pledge of Allegiance.
- Roll call was taken with the following answering as present: Bill Siegel, Bill Bogantz and Dave Cole, trustees.
- A motion was made by Bill Bogantz to approve the regular meeting minutes. Motion seconded by Dave Cole and passed with all yes votes.

#### **Zoning Report**

• Ed Wasem, Zoning Inspector: three permits written this month.

Dale Poorman

8129 Windy Hollow

Pole Barn

Michael Theisen

132 Timber Creek

Room Addition

Michael Hall

157 Liberty Woods Ct.

SFD

 Ed Wasem\_reported he was working with Richard Miller, presentation from June meeting, regarding permits. Ed Wasem stated he was in contact with the prosecutor's office regarding previous zoning issues.

### Resident/Public Input

- Lori Barber introduced herself and spoke to the trustees regarding an email she had sent requesting their signatures on a letter that specifies all the information about her family cemetery lots. The trustees read the letter that she presented and they all agreed to sign. Lori Barber will send a copy of the letter to the F.O. for the township records.
- Ray Hetterscheidt questioned if the email he sent to the township trustees & F.O. in June had been discussed. The F.O. responded to Ray Hetterscheidt stating that she feels the first part of the email suggestions are being followed. The second part of the email suggestions/concerns Ray Hetterscheidt has about the organizational meeting minutes from January 2018 that are posted on the township website will need to be looked into further. The trustees did not have a response for Ray at this time.

#### **Old Business**

- Roads: Jeff Irvin, Road Maintenance Supervisor, has completed another round of mowing passes on all township roads. Dura patch up Dutch Lane complete.
- Bill Siegel stated the Ditch Culvert was complete at 105 Liberty Court and they did a good job installing.
- Bill Siegel stated Small's Asphalt to begin on the road work Wednesday, July 11.

- Cemetery Bill Siegel stated the copying of the cemetery records to be complete this week.
- Bill Bogantz presented estimates on security systems and spoke about the differences. The
  trustees discussed. Bill Siegel made a motion to pursue Option 1 of Bill Bogantz estimates. Dave
  Cole seconded the motion. The motion passed with all yes votes.

#### **New Business**

- Melodie Bogantz, Zoning Clerk, questioned the current location of all the zoning records and asked about the possibility of storing the historical records at the township building. The trustees discussed fireproof safe cabinets. Bill Siegel suggested to Ed Wasem that he should begin checking on options & prices. Ed Wasem agreed. Dave Cole suggests making changes to the Records Retention Policy. Dave Cole then stated that when he was working on zoning he was told the zoning records have to be kept indefinitely. Bill Bogantz suggests that looking and moving forward, maybe the Zoning Records could be scanned into a PDF File and organized electronically. Dave Cole & Bill Bogantz agreed to research the possibilities of storing the new zoning records electronically and/or paper form.
- Bill Bogantz stated that he had been at a meeting with Nathan Strum from Grow Licking County regarding the Zoning Resolution & Comprehensive Plan. Nathan Strum shared with Bill B. that he is aware of companies that will help with the resolution & assist in finding funding through grants.

## Correspondence

- The June correspondences were read.
- Warrants & Receipts for the month of June were read. Warrants totaled \$14,598.31. Receipts totaled \$15,642.22.
- The recorder was paused while the minutes, permits, warrants and vouchers were signed.

A motion to adjourn the regular meeting of the Liberty Township Trustees was made by Bill Bogantz, seconded by Dave Cole. Motion passed with all yes votes.

Approval of the minutes of meeting held on July 9, 2018:	. 1 0/
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Daniel BITTER	Date: 8-13-2018
Trustee: A MUMA 18 100 CC	Date.
Trustee:	Date:
Fiscal Officer: Jahr Jahr	Date: 8/13/18
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