



Meeting Minutes
March 1, 2021
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday March 1, 2021 at 7:00 P.M. Members of the Board and the public were able to attend in person or via phone at 469-480-6297, conference code 863 785 322# due to the COVID-19 Social Distancing guidelines. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioners Roberts and Rasmussen attended via phone.
2. Citizen Public Forum. No citizens chose to speak.
3. Bexar County Precinct 3 Commissioner Trish DeBerry was unable to attend.
4. Approval of the minutes from the February 1, 2021 Board Meeting. Commissioner Surratt motioned to approve the minutes from the February 1, 2021 Board Meeting. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Mr. Costantino presented the February 2021 Run Report by the Service Provider.
 - b. Lieutenant Brown discussed the Community Health Paramedic support provided to the District.
 - c. Assistant Chief Ramon discussed the lessons learned from the regional winter storm and water delivery operations. Assistant Chief Rice has left LSVFD and is temporarily being replaced by Lieutenant Maldonado.
 - d. Assistant Chief Ramon provided the status of the new rescue truck being purchase by the ESD. The vehicle requires a modification to address slick road condition operation with an additional cost of \$7,000. Commissioner Surratt motioned to approve the vehicle modification. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
 - e. Mr. Costantino reviewed the LSVFD expenditures for February 2021.
 - f. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Haygood motioned to approve the reimbursement of the Service Providers expenses. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
6. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. The building slab was poured on February 24, 2021. The contractor

did encounter some issues with the installed floor drains which were resolved. Mr. Perez has met with CAM Solar on the installation of solar panels, and they are in the planning stage as the building is erected. Mr. Perez is starting the process of identifying interior furnishings to be ordered for the station..

- b. Mr. Perez reviewed with the Board that the reimbursement requests for the construction. Commissioner Haygood motioned to approve the full reimbursement requests for the professional services and Sabinal Group after Mr. Perez has fully vetted the request. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
 - c. Mr. Laljer presented the status of the Station 132 and Station 134 Access Control Request for Proposal (RFP). The RFP was provided to nine vendors and three proposals were received. The proposal evaluation will continue through March with the award planned for the April Board meeting.
 - d. Assistant Chief Ramon presented the status of the Station 134 bay exhaust fans. The station bay fans are currently designed for just heat not vehicle exhaust. The effort will continue to continue to coordinate possible exhaust systems with the Station 132 system.
 - e. Mr. Laljer presented the status of the Structural Engineer inspection of Station 134. Mr. Barker will be scheduled at his earliest convenience to inspect the station slab.
7. Financial discussions and appropriate action:
- a. Mr. Laljer presented the status of the 2020 annual audit. Ms. Nixon has it in process to be completed the beginning of May 2021. It is due to Bexar County the end of May 2021.
 - b. Mr. Laljer provided the March 2021 ESD 4 financial report.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
8. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, April 5, 2021.
9. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:26 P.M.