

**BOLIVAR
TOWN COUNCIL MEETING
MINUTES
Tuesday, August 1, 2017 @ 7:30p.m.**

**Helen Dettmer, Mayor
Sarah Gordon
John Paul Heafer-Mayor Pro Tem
Stephen J. Paradis
Jerry Powell
Scott Whetsell
P. Jean Reed, Recorder**

Mayor Dettmer asked every to stand for a moment of silence and the Pledge of Allegiance.

Call to Order

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, August 1, 2017 @7:31p.m. Councilperson Sarah Gordon was absent for this meeting.

Treasurers Report

The Treasurers Report for July 1, 2017-July 31, 2017 is as follows (see report for complete details). Treasurer Eric Lewis reported we have already made the first installment to the Sheriff's Department of \$20,000. Mr. Lewis started the report by stating we needed to do a budget revision tonight. He reported our sales tax was very substantial this first month. Gaming income is right at the number. Since we have no Bank Statement to reconcile as of this date, we will correct any minor things next month. Eric Lewis said he would be happy to hold a workshop for the Council Members, just pick the date. **Councilperson Scott Whetsell moved to accept the Treasurer's Report as presented by Eric Lewis for July, 2017. Councilperson John Paul Heafer seconded the motion. Motion passed.**

For the Budget Revision we need to decrease City Hall (#440) by \$15,000 and add \$15,000 to (#750 Streets and Highways). Recorder Reed read Budget Revision #1 General Fund for 2017-2018. **Councilperson Jerry Powell moved to accept the Budget Revision #1 to decrease #440 City Hall by \$15,000 and increase #750 Streets and Highways by \$15,000 as presented. Councilperson Scott Whetsell seconded the motion. Motion passed.** Roll call as follows:

Jerry Powell	Yes	
Steve Paradis	Yes	
John Paul Heafer	Yes	
Sarah Gordon	Absent	
Scott Whetsell	Yes	
Jean Reed	Yes	Motion passed.

Minutes

Approval of Minutes for July 11, 2017 Regular Meeting

Councilperson John Paul Heafer moved to accept the minutes of the July 11, 2017 Regular Meeting as presented. Councilperson Scott Whetsell seconded the motion. Motion passed.

Attendee Concerns

No one

Town Attorney, Dave Hammer

Attorney Hammer reported he has been working with Dave Simmons (PSD H.F.) and suggested a contract (Intergovernmental Agreement) with Bolivar and Harpers Ferry for sewer and water services. This contract would be similar to the contract Bolivar has with the Sheriff's Department for Police services. This contract would be submitted to the Attorney General's Office for approval. Projected jobs would have the Contractor and Property Owner put money into this fund to cover unforeseen problems. The object is to get services to the customers ASAP and serving the community. Attorney Hammer will bring back to the Council more information. Attorney Hammer said again, this contract will be the first of its kind in the State..

Mayor's Report

- Bolivar received a "Thank You" note from Friendship Fire Company for the donation.
- Attended the Homeland Security Meeting with Thomas Butcher/Potomac Edison.
- Recognized Jason's Antiques who has been in business for 40 years this month.
- We have 64 business licenses thus far for 2018.
- Movie Night in the Park is Friday Night, August 4. Bring your lawn chairs. Concessions will be available.
- August 18, Music in the Park with Jimmy Capino.
- Mayor Dettmer and Recorder Reed will attend the NAACP Parade on Saturday, August 19 @ 12:00 noon in Charles Town.

Sheriff's Department Report (Sgt. Boyce)

During the month of this reporting July 1, 2017-July 31, 2017 there was a total of 92 events identified in the Computer Aided Dispatch [CAD] system. Councilperson Steve Paradis asked if the Sheriff's Department answered all the calls. Sgt. Boyce answered the Park Service sometimes assist us, but we have not had Harpers Ferry Police Department assist us in some time, quite the contrary, we have been answering calls in Harpers Ferry. Sgt. Boyce gave a breakdown of calls for July: 1 motor vehicle crash with no injury; 1 reckless driving; 1 missing child; 1 domestic violence complaint; 2 suspicious person/activity; 2 welfare checks; 4 public service calls; 1 911 Hang Up; 2 Landlord disputes; 3 Civil Process issues; 1 Alarm Call; 1 custody dispute; 1 overdose; 1 drag activity; 3 citizen assists; 1 harassment complaint; 1 animal pick-up situations; 1 disturbance complaint and 5 miscellaneous matters. As always, the Jefferson County Sheriff's Office will continue to do all we can to provide the high quality service to Bolivar.

Recorder Reed thanked the Sheriff's Department for the job on arresting a possible drug dealer and for stopping a person speeding thru Bolivar on several occasions.

Councilperson Steve Paradis asked about the blinking light as you enter Bolivar from the Rt. 340 light. Mayor Dettmer said Bolivar owns this light and we need a new battery for it. Mayor Dettmer asked for police help on Friday Night for the Movie in the Park.

Street Committee (John Paul Heafer)

Councilperson Heafer said he has bids on the following streets from US Paving, LLC:

1. Root Street-approximately 10' x 100'	\$1,980.00	
2. Stevenson Street-Approximately 2400 sq. ft. Finish and place an average of 2" x 160'	\$4,995.00	
3. Blandy Street-Approximately 12' x 160'	\$3,600.00	
4. W. Spring Street to next to Polk Street-Approximately 106 Sq. Yds. Finish and place an average of 2" HLBA	\$1,920.00	
5. Spruce Street-from Elm St to speed bump @ Library-Approximately 540' x 16' Finish and place an average of 1 1/2" HLBA	\$9,990.00	
6. Wager Street-Entrance to Washington Street Approximately 2' x 50'	\$ 700.00	Total \$13,195.00

Councilperson Heafer said we will not repair Spruce Street for \$9,990.00 until next year even though we have a proposal. The street will need repair but we will wait until next year.

Councilperson Scott Whetsell moved to approve the proposal from US paving for Street Repairs for \$13,195. Councilperson Steve Paradis seconded the motion. Motion passed.

Councilperson Heafer said he and Mr. Garza checked out the signs Councilperson Gordon asked about last month. The signs are placed very well. They will replace one that is bent. Councilperson Powell asked if a sign could be put on Union Street "Children At Play" in hopes of slowing down the traffic. Mayor Dettmer said we have one sign and we will put it up on Union Street. Councilperson Whetsell said the Fire Hydrant near Mr. Heafer's Residence, Washington Street needs to be replaced. We will check with Harpers Ferry to get it replaced. Councilperson Paradis asked about Billy Ray's striping. Councilperson Heafer will talk to State Road about this.

Bolivar Planning Commission (Steve Paradis)

- Distributed Open Meeting papers to Planning Commission Members
- Meeting, Monday August 28, 7:00p.m. with Dave Hammer
- Received two reports back from WV Law Clinic and our comprehensive plan. Laura is checking with Dave Hammer to make sure we are in compliance. Councilperson Paradis feels there is some confusion on our ordinances, zoning administrator and permits. They feel the Zoning Administrator should receive all permits and can approve them himself if they are within the ordinance guidelines.
- When we put Mr. Garza in that position, we did not think he would have that responsibility.
- Attorney Hammer said this might be a change in the State Code.

Park and Recreation Committee

Nothing to report

Street Committee Continued (John Paul Heafer)

Councilperson John Paul Heafer said he forgot to mention the guardrail on Jefferson Street. 16' x 8' guardrail board needs to be replaced. Councilperson Heafer will get a proposal from Mr. Hoak for this guardrail repair.

Old Business

1. Approval of Proposal for Street Repairs from US Paving, LLC
Approved under Street Committee Report.

New Business

Nothing

Councilperson Steve Paradis spoke about Renewable Energy "Renewed Jefferson" (Solar Energy) group is still forming. Mr. Paradis does not have a clear mission about this group. Mayor Dettmer asked Councilperson Paradis to let us know later about Renewal Energy.

Mayor Dettmer said we probably have some building repair work that needs to be checked out. We have a crack in the wall.

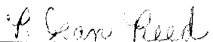
Councilperson Powell asked about signs on the streets. Can the signs be removed?

Mayor Dettmer said they can not be removed if they are on Private Property.

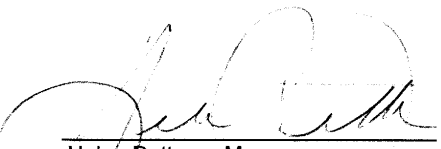
Adjournment

Councilperson John Paul Heafer moved to adjourn the meeting. Councilperson Scott Whetsell seconded the motion. Motion passed. Meeting adjourned @8:32p.m.

Respectfully submitted,



P. Jean Reed, Recorder



Helen Dettmer, Mayor