

WKNA Board meeting  
Sept. 7, 2023 6:30 p.m., at Rhonda's home  
Submitted by Carolyn Homan, Secretary

**Attending:** Rhonda Rich, Gary Blake, Carol Doerfler, Robb Witters, Carolyn Homan, Carol Phipps, Kris Adams, Art Mauer

**Call to Order:** Rhonda called meeting to order at 6:45

**Minutes of July 13 2023 meeting–** Two corrections noted: Change Budget item for ink to \$75; change first spelling of BiMart. Carol D. moved approval as corrected; Robb seconded. Motion carried unanimously.

### **Budget discussion**

Rhonda reported total spending of \$185.96 from the \$1,200 budget approved by the City: \$100 for 200 copies of newsletter for Keizerfest, Back to School night at Cummings, flyer boxes and fall meetings; \$61.99 for printer ink, \$23.97 for lanyards.

Carol D. asked if we could put some newsletters at City Hall where people pay their utility bills.

Rhonda share a printed out of information from the City on allowed expenses for Neighborhood Associations. The issue arose at the Council work session on NAs. Our budget allocation can only be spent on communications, printed materials, postage, office supplies, doorhangers, promotion/advertising, signage or other means of reaching out and sharing information. We also have an official form to use in submitting expenses for approval.

### **Getting the Word Out**

**Website --** Rhonda said we need to add T-Shirt World as a sponsor (did our WKNA T-shirt printing)

**Subscription list of WKNA emails --** City has requested this but we have said we don't share the emails. Decided to let our members know they can subscribe to the City's email subscription list. The City's site also has our newsletter and they're adding an interactive map showing the NA boundaries. We also will be sharing approved minutes with the City for posting on their site, in addition to the link to the minutes through the Neighborhood Association tab.

**Board contact information for the public –** Agreed that board emails can be listed, but no phone numbers.

**Signs –** Rhonda shared a map showing general areas of current meeting sign placements handles by Dennis and Art. It shows a gap east of Cummings School. We have budget for 5 more signs – Rhonda will order. Carol P. to check to see if they have any extras of the heavy-duty stands. Art will handle placement of the new signs.

**Brochures –** Carol P. is revising. Group discussed photos and content. Carol to send to Board for revisions, hopefully before next Board meeting so we can discuss and then send out for printing. We should not need more until November. Dennis can still get printing done at FedEx, which is a big savings.

**Newsletter –** New edition is out. Thanks to Robb, Carol and Carolyn.

**Little Library –** Principal Kronser donated about 200 books – probably 3<sup>rd</sup> or 4<sup>th</sup> grade level. We still need early reader "board books" for the younger set. Discussed whether to get more WKNA labels for the books or go with book marks. Robb will investigate book mark idea.

**Keizer Library --** Kris to remain as WKNA Liaison. She said the Library has had a lot of youth activities and 70 to 90 kids have been showing up. An adult literacy program is in the works.

**Facebook postings** – Rhonda would like WKNA to share as many City postings as possible, in addition to WKNA meetings, etc.

## **REPORTS**

**Food barrels** – July: BiMart 168 pounds; Copper Creek 756 pounds (a restaurant donation) August: BiMart 227 pounds; Copper Creek 11 pounds

**Keizer United** – No August meeting. Next up, Sept. 11

## **CUMMINGS SCHOOL**

Aug. 28 meeting – Rhonda, Carol, Carolyn and Kris met with Principal Kronser to talk about the partnership.

Back to School Night – WKNA to have a table to distribute newsletters and solicit signups for WKNA info.

PTA meeting – Amber Zimbelman to be WKNA parent liaison again this year.

School plantings – They look great. Thanks Carol P., Rhonda and Carol's friend for the plantings. Carol D helping with much-needed watering. Cummings Clean-up set for 9 a.m.-noon Sept. 9. Carol and Dennis can go.

## **Parks**

Palma Ciega – Gary still working to get the grass cut and keep the bushes and vines trimmed. Rhonda urged Gary to ask Robert about getting City staff to do more regular yard debris pickup so Gary doesn't have to fill his own yard debris cart.

Willamette Manor – Carol P. will write another grant to Parks Board for replacement plants for the erosion-control project. She hopes to get an OK in order to purchase 50 kinnikinnick plants and get them planted by the end of October.

Wallace House – Carol D and Martin helped at Trashy Tuesday in August. The last Trashy Tuesday event for the year is Sept. 29 at Keizer Rapids.

**Parks Board meeting** – Rhonda and Carolyn attended. There was no new word on the KRP turf fields. Apparently, the funding request Rep. Mannix was to make fell through. Rhonda hopes to ask him at the September WKNA meeting if he can resubmit a request at the session that starts in January.

**KRP Open Field** – City received a \$15,000 Community Prosperity Initiative grant from Marion County and plans to use it to extend electrical to the south open field at KRP to support Keizerfest operations. Event is to move there in future and improved electrical also will boost opportunities to add other events. Should WKNA have a response?

## **Traffic Safety Bikeways Pedestrian Comm.**

July 20 – Carolyn attended. NTMP coming for NAs review. Apparently the 75% buy-in figure City requires of residents before a street improvement can go forward is non-negotiable and that has been a main sticking point for NAs. It's a high bar and especially onerous if homeowner signatures are to be required. Not sure where the NTMP revision is at the moment. August TSBP meeting was cancelled.

Speed Table at Delight – Carol D. said install was incorrect (more of a "sheet" than a table) and City is to work on it Saturday. Drainage and ADA issues at the site but crews to "shave" down both sides so it's more of a table to slow traffic.

**Planning Commission** – Robb is a candidate for one of 2 slots; 5 candidates in all. Robb said July and August meetings were cancelled. City is starting to send notifications to NAs on developments in their areas. At this point projects will involve infills rather than subdivisions, given lack of land. We want to

receive notices of public hearings and will share with members. Would only comment if residents and neighbors raise concerns of some kind.

**Keizerfest** – Group decided NAs should participate again next year. The shared booth got 24 signups and 8 were for WKNA. It's worth it for the exposure.

**Sponsorship offer** – WKNA received an offer from Councilor Juran and his business, Remodel by Classic Homes, to support treats for meetings or other expenses that would be out-of-pocket. Carol D. shared concerns that he might in future ask for WKNA support on some issue. Group decided to say yes to 2 possibilities – support for a WKNA National Night Out gathering and/or a food collection barrel.

**St. Edward Community Dinner** – They've asked WKNA to help with the November dinner, the day before Thanksgiving. Carol, Carolyn and Rhonda said they could all be there.

**Board Roster, Committee leads** -- Rhonda shared a current Board roster contact info sheet and group reviewed members set to cover various City Committees.

Cummings PTC – Kris lead, Carol D. and Rhonda alternates. Carol P./plantings and Carol D. watering

Planning Commission – Robb lead, Carolyn alternate

Keizer United – Carolyn lead; Kris alternate

Parks Advisory Board – Carol/Dennis leads; Carolyn, Carol alternates

Traffic Safety Bikeways Pedestrian – Robb lead; Art alternate

Community Library liaison – Kris

Little Library – Carol D

### **General Meetings**

**Sept. 14** – State Rep. Kevin Mannix and Keizer Police Chief Teague. Rhonda said she plans on 30 minutes for Mannix. She's getting a cake to honor Chief Teague and will allot him 20 minutes. The rest of the time will be to share neighborhood developments.

**Oct. 14** – Keizer Fire District Chief Ryan Russell and a KFD Board member to talk about the upcoming bond measure

**Nov. 9** – Keizer CERT representative Patrik Pardo

**March 14** – Host the "state of the City" with other NAs?

**Next Board meeting Thursday, Oct. 5** – Discuss "no soliciting" signs as they affect neighborhood canvassing, speakers and topics for Jan., Feb., March so we have for December newsletter. Need to discuss possible candidate forum before 2024 Primary – new moderator? Who should organize, etc.?