



# Coleman County Medical Center

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## CCMC District Board of Directors

January 18, 2017

1. Wayne Moore called the meeting to order at 12:00 pm.
2. Gene Christian performed invocation.
3. Previous meeting minutes of 12/8/16 reviewed and approved. Motion to approve minutes by Sarah Beal and second by Danyelle Hemphill. Motion carried.
4. The board discussed the five proposals that were submitted for Accounting Audit Services for Hospital District's FY 2016 and examined their experience levels and discussed the best fit for the hospital district.
5. Consideration of audit firms. Sarah spoke on behalf of the finance committee to recommend using Condley and Company. Motion to select Condley and Company to provide audit services for Hospital District's FY 2016 by Sarah Beal and second by Ken Gifford. Motion carried.
6. Consideration of new administrative assistant. Patricia Barnett has been selected for consideration of the board to fulfill administrative assistant and bookkeeping services for the CCMC District. This is subject to performance and bond issuance. Wayne discussed the job description and duties of an administrative assistant. Motion to appoint Patricia Barnett as administrative assistant and bookkeeper by Gene Christian and a second by Danyelle Hemphill. Motion carried.
7. Attorney for the District, Fletcher Brown, recommended a correction to a typographical error in the bylaws of January 23, 2003. These bylaws, including any subsequent amendments, need to be corrected from 'Coleman County Hospital District' to read 'Coleman County Medical Center District' per original Order of Creation dated July 6, 1992 by W.W. Skelton County Judge of Coleman County, Texas CCM Vol. U page 304. Motion to make correction to typographical error by Gene Christian and Second by Sarah Beal. Motion carried.

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8. Melissa Ereman RN, DON gave CNO report. She gave report on the Santa's Helpers program in December 2016. 248 children received gifts through this program. About 3,000 gifts were distributed to the community in 3 hours on 12/22/16 with the help of the Coleman Police Dept., Coleman Fire Dept., HOT EMS, and Coleman Sheriff's Dept. CNA class is starting in March. Every student in previous classes found jobs in the field before graduating from the class. The Quality Assurance Project for 2017 is 'Safety'. Nurses have been continuing to take training courses to keep all licenses, credentials, and skills up to date.
9. Dr. Horner, Chief of Staff, gave Medical Staff report. Dr. Thompson, ENT Specialist, has been coming from Abilene to Coleman Medical Associates to serve Coleman County. Dr. Swarna continues to stay busy.
10. Mike Pruitt, CEO, gave CEO report. Cardiac Rehab department has gotten quotes on new treadmill and cardiac monitor for purchase. Fire Marshall annual inspection has been completed. Sandra Ratliff, RN recently attended infection control training for the surgery unit. The cooling tower may need to be replaced in the next two years according to the manufacturer. Room 110 renovation has been completed.
11. Andy Freeman gave Preferred Hospital leasing Coleman, Inc. report. Mr. Freeman spoke of changes to healthcare with the election of a new president. He also talked on the possibility of state legislature changes to the Medicaid program if block grants for the state's are rolled out by Congress.
12. No public comments made.
13. No further business. Motion to adjourn by Gene Christian, second by Ken Gifford. Motion Carried.



Wayne Moore, Board President



Sarah Beal