

# Sydenham Parish Council

Minutes of Parish Council meeting held on 7<sup>th</sup> October at 7pm in the Old School Room

Present: Michael May (MM) - Chair  
 David Wilkins (DW)  
 Cheryl Belson (CB)  
 Hayley Smith (HS)  
 Heather Mullins (HM) – Clerk

Apologies: Alison Isherwood (AI) - Vice Chair

099	<b>Members' declaration of interests (for items on the agenda)</b>	None.	
100	<b>Minutes of September meeting</b>	The minutes of the previous meeting were approved and signed.	
101	<b>Planning</b>	<p>P21/S1458/FUL Wayside, Stert Road, Chinnor OX39 4NL          Demolition of existing three bedroom detached dwelling house and outbuildings; Construction of new private self-contained seven bedroom dwelling house with landscaping          Amendment No. 2: As amplified by Emergence Survey received 23 September 2021</p> <p>P21/S2978/LB Forge Cottage, Sydenham Road, OX39 4LT          Double storey extension          Amendment No. 2: As amended by plans received 23 September 2021 detailing further internal and external works proposed</p> <p>P21/S2980/HH Coopers Yard Sydenham Road Sydenham OX39 4NB          Construction of 5x4m decking in eastern corner of garden  <i>SODC decision - planning permission granted</i></p> <p>P21/S3384/LB Forge Cottage, Sydenham Road, Sydenham OX39 4LT          Replacement of thatched roof to match existing  <i>SODC decision - planning permission granted</i></p> <p>Enforcement query to be raised with SODC Planning regarding P18/S1830/FUL</p>	
102	<b>Finance</b>	<p>The following items were approved for payment</p> <p>£4.55 SSE telephone box          £7.96 Buzz Networks virtual landline          £418.75 Clerk's salary          £512.50 Cyan Ltd – pro-forma for bench          £549.99 Clerk's expenses – reimburse for purchase of new laptop          £82.20 Playsafety RoSPA inspection of playing field          £50.00 (est) Community Heartbeat, replacement electrodes and pads          £1,000.00 Surfacing works to Bridleway 11</p>	

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		Invoice for Pet Waste Solutions to be revised – payment approved for one collection only	
	NatWest Current a/c: b/f £93.15	<b>Payments:</b> £31.20 Pet Waste Solutions – dog bin emptying in August £7.96 Buzz Networks virtual landline, reimburse clerk £240.00 Moore East Midlands, external audit £15.50 Clerk’s expenses – printer cartridge £3.17 SSE Telephone box supply, account for June £512.50 Cyan (Jati Ltd), bench (Fayre expenditure) £6,000.00 transfer to reserve account <b>Receipts:</b> £300.00 transfer from reserve account £8,000.00 SODC precept 2021/22, second instalment	Closing balance at 30/09/21  £1,582.82
	NatWest Reserve a/c: b/f £25,371.47	<b>Receipts:</b> £0.22 interest in September £6,000.00 transfer from current account <b>Payments:</b> £300.00 transfer to current account	£31,071.69
		The draft budget for 2022/2023 was discussed. Updated document to be circulated before the November meeting.	HM
103	<b>Matters carried forward</b>	<b>Feltham Construction</b> SOHA to be contacted regarding the front door colours.	HM
104		<b>Playing field</b> Huge thanks go to Dave Wilkins for keeping the playing field in such excellent condition. The hedges and ditches will be done in the next few weeks. In the Spring the edging to the bark areas will need replacing.	DW
105		<b>Speeding on B4445 and through the village</b> MM has been in consultation with both OCC Highways and Chinnor Parish Council regarding the proposed scheme for a pinch point on the B4445 near the Emmington junction and possible funding sources. MM to go to Chinnor Finance Committee on 18 <sup>th</sup> October to try to get them to agree to proceed with pinch point. The data from the VAS at this location continues to clearly demonstrate the speeding problem. An engineer visit has been booked for the intermittent fault on the sign.	MM
106		<b>Wildflower meadow and Queens Canopy trees from Woodland Trust</b> The application for trees was successful and the Wildlife Selection will be delivered in November. The planting area is being agreed with Munday’s Gift. Janet Potts and Amanda Pierce Higgins are taking responsibility for planning and planting etc. The wildflower area will need ploughing ready for seeding in the Spring. Ross Stewart to discuss with Paul Stancliffe.	

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107		<p><b>Village repairs and maintenance</b></p> <p>The hedging works are programmed in, to be followed by ditch clearance. The quotes obtained for the annual areas were approved for payment - £150 and £250 respectively.</p> <p>Low tree branches over the village green outside Burrows Farm are to be cut. This will improve the light access to the grass and reduce the amount of silt going into the road drain.</p> <p>A road closure is currently in place for the drainage in the road outside Byre House to be repaired.</p>	DW  DW
108		<p><b>Footpaths and bridleways</b></p> <p>A meeting has been held with the landowner of The Jays bridleway regarding the surfacing. Works to improve the drainage by re-profiling have been agreed, with the landowner providing the materials and the Parish Council paying for the labour. Expenditure of upto £1000 has been approved. If possible the work will be carried out in the autumn but if the weather turns too wet then it will be undertaken in the Spring.</p> <p>A quote of £1400 has been obtained for replacing the gate and improving the entrance surface into the field next to the Old Chapel. Munday's Gift might fund a proportion of the cost – to be discussed with the charity.</p> <p>There is no further information on the timing of the Sewells Lane bridleway clearance.</p>	AI
109		<p><b>Faster broadband</b></p> <p>There have been sufficient pledges under the Government backed gigabit voucher scheme to reach the target required for the infrastructure to be delivered by Openreach. This should take place within the next 6-9 months.</p> <p>A Sydenham Mail to be sent reminding those involved to respond to the validation emails from DCMS.</p>	MM/CB
110		<p><b>OSR filing cabinets and record storage</b></p> <p>The cabinet audit is ongoing.</p>	HM
111		<p><b>Sydenham Newsletter</b></p> <p>After discussion with Roy and Paul, Rachel has applied for two grants with a view to revamping the newsletter and building on community support and resilience experienced during lockdown. Ideas for future features were discussed.</p>	
112	<b>Matters arising</b>	<b>Dog bin emptying service</b>	HM

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		Pet Waste Solutions have struggled to maintain their service due to lack of drivers. This should improve going forward, and the situation will be monitored.	
113		<b>Litter Pick</b> The volunteer team would like to book the SODC litter pick equipment for Nov 28 <sup>th</sup> . Forms and risk assessment to be submitted.	HM
114		<b>Sydenham Neighbourhood Plan</b> There is no final confirmation yet.	MM
115	<b>Correspondence</b>	SODC - Deep Cleanse 4-8 <sup>th</sup> November OCC – Civil Parking Enforcement	HM CB
116	<b>Any Other Business</b>	<b>OSR Re-opening event</b> - this is being organised by the OSR committee. <b>Winter Preparedness</b> - routine salt bin refills have been requested. <b>John Howell meeting</b> - scheduled for 12 <sup>th</sup> October, MM and AI to attend.	
<p style="text-align: center;">There being no other business the meeting closed at 8.30pm. The next meeting date will be Thursday 4<sup>th</sup> November at 7.00pm in the Old School Room</p>			

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