

Attention Coaches!!!
VERY IMPORTANT CHANGE

Bergen Track & Field has moved it's mailing address – Please print out the NEW W-9 Form and Business Registration page (Included in this entry) for your business office and turn it in with your entry.

Thank you,
Brian

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
BERGEN TRACK + FIELD LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
361 N. CENTRAL AVE

6 City, state, and ZIP code
RAMSEY NJ 07446

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

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OR

Employer identification number

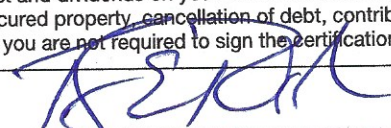
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **8/3/22**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Coaches

It is **YOUR** responsibility to make sure **YOUR SCHOOL** has sent their Certificates of Insurance to Bergen County Parks Department before **YOUR** team can run at Darlington County Park. If your school's insurance info is not received before meet day – **YOUR SCHOOL** will **NOT** be allowed to run,

This has not changed since last year – Your Board Office should be familiar with this procedure.

Please follow the letter below:

Dear Athletic Director:

Each year the Department of Parks receives numerous requests from schools for field-use permits. Before a permit can be issued a Certificate of Insurance (for all schools) must be on file with the Parks office.

The Certificate is to show a **minimum** of \$1,000,000 per occurrence, \$2,000,000 aggregate

General Liability and \$10,000/person Medical Expense **covering participants**. If athletic participants are excluded from the General Liability Policy, then we require **Student Accident Insurance** covering the athletic participants for a **minimum** of \$10,000/person. **THE COUNTY OF BERGEN AND ITS OFFICIALS, EMPLOYEES AND AGENTS** must be named as **ADDITIONAL INSURED** and **COUNTY OF BERGEN** shown as **CERTIFICATE HOLDER**.

(**Please note:** If the athletic participant is covered under the General Liability Medical Expense, it must state so on the certificate.)

Your insurance company (agent) must be told, through your Board of Education, of this requirement and the above underlined paragraphs. They will, at that time, send you the Certificate of Insurance.

Please make sure the term of the insurance (effective date to expiration date) falls within the dates you anticipate your school will be using the Bergen County Department of Parks facilities.

Once again, you must submit **both** general liability insurance **and** student accident insurance covering the athletes **for you and your opponents** before you can play on Bergen County fields.

Should you have any questions concerning this matter, please call me at (201) 336-7275

Sincerely,

Bergen County Parks Department

Your Buses MUST drop off at Darlington and then go to the Campgaw Parking Lot to park.

After the meet, they can pick your team up in the lower parking lot

Season Opener Invitational Cross-Country Meet

Dear Coach,

The Bergen Track & Field LLC is proud to announce their annual Season Opener Invitational Cross-Country Meet to be held at Darlington County Park in Mahwah on **Saturday, September 10, 2022**. There will be races run in the Frosh, J.-V. and Varsity divisions. You may enter individuals or teams.

See you on the 10th,

Tom Zaccone/Brian Rodak

Meet Information

1. Entry Fee: \$80.00 per team \$15.00 per individual
2. Awards: Medals to top three teams in each Varsity Race
Medals to top Two Freshmen Teams
NO J-V TEAM MEDALS
Medals to top twenty in all races.
3. Schools will be placed into races according to their student enrollment. Schools will be divided equally between each POD.

4. Order of Events:

POD # 1		POD # 2	
8:50 AM	Frosh Race	11:20 AM	Frosh Race
9:00 AM	Varsity Boys	11:30 AM	Varsity Boys
9:15 AM	Varsity Girls	11:45 AM	Varsity Girls
9:30 AM	J-V Boys	12:00 PM	J-V Boys
9:45 AM	J-V Girls	12:15 PM	J-V Girls

Must Leave by 10:30 AM

Arrive at 10:45 AM

5. We are using **NJ Mile Split** to enter your rosters and declare that you are coming to the meet. All you have to do is enter **ALL your athletes competing in the meet.**
6. Since this is an early season meet, we do not require you to run your top seven in the varsity race, therefore **NO J-V Team Medals**
7. Bring **PINS!!!!**

8. Entries are due: **September 2 2022**
9. Make check payable to: **Bergen Track & Field LLC**
10. Questions email: **njbta@aol.com** **Brian Rodak**

REMEMBER to Enter on NJ Mile Split

We are taking the first 40 schools that enter!

**YOUR ENTRY IS CONFIRMED WHEN
YOU SEND IN YOUR PAPERWORK**

NOT MILESPLIT!!

