

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda March 14, 2019

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification: An Executive Session will be held to discuss personnel issues.

Action on Minutes of Previous Meeting(s)

- February 14, 2019 regular meetings

Public Comment:

1. Carl Hogan of BBD, LLC to provide summary of draft audit of financial statements for year ending 2018.

Reports:

1. Operator
 - a. Monthly Report
 - b. Friendship PS – continued issues with pump #2.
 - c. Culbertson PS
 - i. Preventive maintenance inspection and installation of grease extensions on motors; previously received quote from Stevenson. Action deferred from February.
 - ii. Replacement of OI Panel View of Allen Bradley screen; quote received from Gorman-Rupp via Gayle Corp.
2. Engineer
 - a. Capital Reserve Study
 - b. Chapter 94 Municipal Wasteload Management Annual Report
3. Solicitor

4. Administrator
 - a. Rate Increases.
 - b. Revenue Bond Restructuring.
 - c. Monthly informational report (attached).

Information to Note:

1. PMAA February 2019 edition of the Authority.

New Business

Finances:

As of January 31, 2019:

1. Friendship Village – \$72,047.14
2. Kimberwick – \$122,681.22
3. Capital Expense - \$185,500.89
4. Ashberry Reconstruction (grant) – \$40,040.13

5. Bills paid and to be ratified - \$
6. Payroll for regular meetings for February 2019- \$4,913.55

7. Shared Service Agreement – breakdown for February 2019
8. Carroll Engineering Corporation – December 31, 2018 to February 3, 2019.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, March 21, 2019 and April 4, 2019, at 7:30 p.m.
2. Municipal Authority, on Thursday, April 11, 2019 at 7:00 p.m.

WHO IS ATTENDING 3/21/2019 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)