

Portuguese Podengo Pequenos of America, Inc.

Minutes for Board Meeting of January 25, 2017

Board Members in Attendance –

Rose Hidlay – President/By-Laws Committee Chair, Patti Litchfield – Vice President/Membership Chair, Margaret Boisture – Treasurer/Sunshine Committee, Michael Hobbs-Ohlinger – Secretary, Stacy Faw – Board Member at Large and Media Chair, Lance McGinness – Board Member at Large and Robin Kirtley – Board Member At Large, Tonda Curry – Board Member At Large and Susan Souza – Board Member At Large

Meeting was called to order by President Rose Hidlay, at 9:04 PM EST

1. **Approval of the minutes from December 28, 2016** – All attending board members voted in favor of the December 28, 2016 Board Minutes; Minutes approved
2. **Approval of the Report for the Treasury for January 2017** – All attending board members voted in favor of the January 2017 Treasury Report; Treasury Report approved
3. **Reports of Committees:**
 - A. **Judges Education** – Due to terrible and very dangerous weather the large JE Presentation scheduled in Portland OR. with over 40 judges attending could not be presented as planned by Susan Souza. After calling Vicky Cook, she, with no warning, accepted my request to do this presentation. We spent time on the phone going over critical things to teach the judges about our breed and I have heard, from judges, it was very well presented. Thank you Vicky. The club did receive the list of judges that attended the seminar. A thank you letter and a survey will be sent to those attending judges for feedback on the presentation and the presenter.
A DJAA sponsored JE Seminar is going to be presented in Houston in July. Carol Sowders and Sandy Gillen will do the presentation. As for objectives in the future it is my plan to have committee members contact show giving clubs in their area and inquire as to the ability to do a JE presentation. I also have been talking to clubs who are a part of clusters, to consider having JE Seminars for our breed. Reported by Suzanne Faria.
 - B. **Health & Research** – Bud sent out the health and research report for the month of January.
 - C. **Media – Website:** The board will meet to review the revised website. This will be on a video conference; once the website is reviewed, it will be released to replace our current website. **Newsletter:** The PiP Newsletter is almost complete and will be sent out within the next week or two. **Printed Material:** A PDF media tri-fold has been put together for our club to use at Meet The Breed and other events. We would like to work with AKC to see if this brochure or another brochure can be sent out with a new Pequeno registration. We would be reaching any and all people that would register a Pequeno with AKC. **Facebook:** No update at this time.
 - D. **Membership** – We currently have one (1) pending membership; due to vote on Friday, January 27, 2017. Emails have been sent to members that have not yet renewed their annual dues. The deadline for renewal is January 31, 2017. We had several members that did not sign their Code of Ethics when they sent in renewals. All members have agreed to follow the Code of Ethics when they joined the club and their original is still on file with the club. The board discussed our incorporation, the club is incorporated in the State of Nevada. Tonda is working with the State of Nevada to review the renewal process and who the contact person needs to be. The club has a resident of Nevada that can be our Registered Agent. Our renewal is due in June of 2017.

- E. **By-Laws Committee** – Rose is working on the revisions of By-Laws, Rose is hoping to have all the revisions completed and to the board prior to the next board meeting. Once we have the revised By-Laws we will set a time to review the revised Code of Ethics as well.
 - F. **Sunshine Committee** – The club received a thank you card from the Agility Club and a thank you card from Susan Yates family for the donation. Cards are being worked on for February.
 - G. **Versatility Program** – No update at this time.
4. **Unfinished Business:**
- A. **2016 Annual Meeting Minutes** - Page 92 of Roberts Rules, the minutes of the annual meeting should be read at the next regular meeting. The minutes have been sent to the board for review for changes and alterations. If we could have any changes or alternations returned by February 13, 2017. Once the board has reviewed the minutes, the minutes will be sent to the membership for a 10-day review prior to the approval of the minutes.
 - B. **Committee Chairs** – This will be tabled until the next board meeting.
 - C. **Board Member At Large Applications** – The board received four (4) applications for the Board Member At Large positions. The candidates were Tonda Curry, Lynne Spencer, Susan Souza and Sandy Gillan. The board would like to thank each of you for offering your gift of time and your knowledge to help our club succeed.
 - D. **The Portuguese Podengo by Vitor Veiga** – Diana Curtis from the UK, has access to these books if our club members are interested. Rose will contact Diana to get more details, such as cost and postage. Once we have the details we offer the availability of the books to the membership. This book is no longer in print; they are very hard to get a hold of.
 - E. **List of judges for the 2018 – 2020 National Specialty** – The list is ready to be sent to the membership. This will go out to the membership on or before February 1, 2017. The list of judges was not received in time to be included on the nomination form.
5. **New Business:**
- A. **Nomination Committee** - The board voted to appoint Stacy Faw as the Nomination Committee Chair; all attending board members voted in favor for Stacy as the Chair of the Nomination Committee. Stacy will select her committee and alternates; she will send the board her selection and start the process of nominations. The list of the nominated candidates must be presented no later than February 28, 2017.
 - B. **Westminster Meet The Breed** – we are set for the Meet The Breed, volunteers are needed to help man the booth....spread the word. We will have a new pamphlet for this Meet The Breed.
 - C. **2017 National Update** – We have all the judges lined up. The logos for the National is in the final stages. Neva and Debbie are working on the list for trophy donations, this will be posted within the next couple of weeks. Patti is working on an order form for the Nationals. We are making progress; additional information will be posted as we finalize the plans.
 - D. **Awards** – The board has approved Susan Souza to be the Chairperson for the Awards Committee. Susan has received at no cost from AKC a list of new title holders from January 2013 through current. The list will help project a cost for the medallions for new title holders. Susan is working on the rules for the awards program; such as who is eligible for an award and who is not. Susan will have these available for the board for the next board meeting. There will be an awards program that outlining all of the awards winners for 2016. The board has decided to add the program to the order form, this will allow the board to know an exact amount to have printed and the cost of the programs prior to the Nationals.
 - E. **Show Chair Manual** – Susan is creating a manual outlining the guidelines for how to be Show Chair. Susan has a rough draft completed; this will be completed after the By-Laws have been completed.

Adjournment – Patti made a motion to adjourn at 11:22 pm EST