

October 3, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session October 3, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Zack Pergram with the Leesburg Christian Church presented the invocation.

ZACK PERGRAM -
INVOCATION

VISITORS

Mayor Smith recognized Liska Harrison and Amanda Morris with Thriller on Main. They are in attendance to ask for support with their event (fund raiser) Thriller on Main in which all profits will go to JDRF. JDRF is a 501(c) corporation that focuses on research for juvenile type 1 diabetes.

THRILLER ON MAIN

Commissioner Griggs made a motion to support Thriller on Main not to exceed \$500.00 for supplies in which the committee will provide a list to the City Clerk who will purchase these supplies. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO SUPPORT
THRILLER ON MAIN UP
TO \$500

Mayor Smith recognized Sergeant Nathan Linville to introduce guest from Georgetown Police Department. Sergeant Linville introduced Lieutenant Halley and Officer Enrico with the Georgetown Police Department. Georgetown Police Department is in attendance to provide a demonstration of the department's drone.

GEORGETOWN POLICE
DEPARTMENT DRONE
UNIT

Commissioner Mattmiller made a motion to go into recess for the drone demo. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

RECESS FOR DRONE
DEMO

Commissioner Mattmiller made a motion to reconvene from the drone demo. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

RECONVENE

Mayor Smith stated that the County is interested in partnering with the city on the purchase of a drone. This would have been beneficial during the active shooter situation that occurred in the county a few weeks ago. Chief Jay Sanders stated it would also be useful for the fire department. Chief Johnson and Assistant Chief Denton stated it would be very beneficial for the police department. The cost of the drone system for the City of Georgetown was \$17,000.

Commissioner Griggs made a motion to approve the minutes of the October 3, 2017 Regular Commission meeting. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE MINUTES

Mayor Smith recognized Anastasia Hicks. Ms. Hicks is in attendance to ask for the City's support with the dog park. Commissioner Griggs and Commissioner Mattmiller stated that the Recreation Department Board is looking into the best place to put the park but are very positive at the idea of the dog park; a location would just have to be determined. Commissioner Griggs stated that environmental issues will have to be considered as well.

ANASTASIA HICKS-DOG
PARK

Ms. Hicks reported that the cost to fence the dog park is \$9451.57. The county has agreed to pay \$5000.00.

Commissioner Mattmiller made a motion to pay 50% of the cost of the fencing for the dog park. Mayor Smith seconded. Vote: Commissioner Mattmiller: yes; Mayor Smith: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOTION TO PAY 50%
OF DOG PARK

MAYOR'S REPORT

Mayor Smith read an executive order creating a Cynthiana Youth Council.

EXECUTIVE ORDER
#2017-1

Mayor Smith made a motion to adopt Executive order #2017-1 establishing a Cynthiana Youth Council.

Mayor Smith announced that Trent Harris resigned from the Tourism Commission and that he would like to appoint Josh Sorrell to replace him. Mayor Smith is making that in a form of a motion. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

Mayor announced that Champions for Drug Free Harrison County will be held October 9, 2017 at 5:30 p.m.

HANDY HOUSE

Mayor Smith reported that on July 5, 2016 the commission authorized him to sign a contract for the salvage removal of the Handy House. A lawsuit was filed by the Heritage Council and others to stop this. The City and County have been preparing their defense for the last year and the time is right to sign the contract. Mayor Smith will sign contract upon receipt of Salvage Nation's liability and workers compensation paperwork with instructions to begin salvage and demolition on or after November 1, 2017. This gives the attorney for the Heritage Council time to file any injunctions that they wish to file. Attorney Lair will prepare a letter to Heritage Council's attorney.

WELCOME SIGN

Mayor Smith reported that he has a proof of the welcome to the City of Cynthiana sign that funds will be provided by the Bluegrass Area Development District. The lighted part of the sign is 4 foot by 8 foot. Commissioner Griggs is concerned about light pollution. Commissioner Judy questioned is the whole sign is 4x8. Mayor Smith said that included the "Welcome to Cynthiana".

Attorney Lair read second reading of Ordinance #1576 amending section 20-87 of the Code of Ordinances of the City of Cynthiana relating to pollutant discharge limits. Commissioner Judy made a motion to accept the first reading of Ordinance #1576. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner

2nd READING ORD
#1576 CHANGING
LOCAL DISCHARGE
LIMITS - WASTEWATER

Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Attorney Lair read second reading of Ordinance #1577 amending Ordinance #1538 relating to the Personnel Policies and Procedures to create the new position of Assistant Wastewater Plant Supervisor. Commissioner Judy made a motion to accept the first reading of Ordinance #1577. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

2nd READING ORD
#1577 AMMENDING
P&P TO ADD POSITION
OF ASST WASTEWATER
PLANT SUPERVISOR

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 330,375.76

Water & Sewer Fund \$ 145,579.82

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 93,989.72

Water & Sewer Fund \$ 76,200.52

Municipal Road Aid Fund \$ 24,136.89

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade announced that Trick or Treat will be held on October 31, 2017 from 6-8 p.m.

TRICK OR TREAT

Commissioner Slade made a motion to offer employment to (3) individuals as part-time telecommunicators contingent upon successful completion of all pre-employment requirements.

MOTION TO OFFER
EMPLOYMENT PT
TELECOMMUNICATORS

Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to accept the resignation of part-time telecommunicator effective immediately. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ACCEPT RESIGNATION
OF WADE MCNABB PT
TELECOM

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs reported that Fall brush pick-up and chipper service will begin on October 16, 2017 and run thru November 10,

2017. Commissioner Griggs reminded citizens not to block sidewalks and make sure limbs aren't any larger than 3 inches in diameter. Commissioner Griggs also thanked the public safety personnel, all of the city police officers and county sheriff deputies who responded to the active shooter situation that we experienced last week.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy reported that the West Bypass Water Line project is nearing completion.

Commissioner Judy made a motion to execute a work order with HDR Engineers for Sewer Line Extension project to William Horn property located on the by-pass. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO EXECUTE A
WORK ORDER WITH
HDR HORN SEWER
LINE EXTENSION

Commissioner Judy reported that Fall hydrant flushing is complete.

Commissioner Slade made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James Smith, Mayor

10/3/2017