

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of February 6, 2023

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Sheila Lanning, Matt Combs, Nora Klebow, Carl Strekely, Frances Rollin, Brad Mesenborg, Douglas Broadwater, Kristie Broadwater, Doug Rief, Barb Lavelly and Sandy Denes. **Motion** by Holmes with a second by Rollin to approve the minutes of January 16, 2023 as written. Roll call: three yeas. Checks 10203-10222 and payments totaling \$18,028.99 were approved for payment. The January Financial reports showed \$22,663.25 year to date revenue, \$11,975.06 year to date expenditures and bank balances of \$475,008.66. **Motion** by Holmes with a second by Rollin to approve the January 2023 Financial reports as presented. Roll call: three yeas. **Motion** by Holmes with a second by Rollin to authorize **Resolution 2023-31** amending 2023 appropriations. Roll call: three yeas. The 2022 annual financial report is complete and submitted to the Hinkle System, Auditor of State and Trustees for review. Lanning provided Trustees with reports of five years of Revenue, Expenditures and Carryover balances. Discussion on adding a resolution providing per diem of \$60.00 per day to all employees attending Township training or travel. Previous per diem was given to Combs for 2022 Ohio Township Association Conference. **Consensus** to award per diem on a case by case basis as situations arise.

Chairman Lamb opened the 2023 Stone Bids from the following: Mesenborg Bros Inc., Sarver Paving Company, D&J Rief and Holcim. Seven D Trucking was read aloud by Fiscal Officer. Trustees reviewed bids for completeness and quoted costs. **Motion** by Holmes with a second by Rollin to award the 2023 stone bid to D&J Rief. Roll call: three yeas.

COMMITTEE REPORTS:

WATER BOARD- Lamb: meeting is 2/8/2023

LORCO- Lamb: meeting is 2/9/2023, they have a new email address.

AMBULANCE- Holmes: training and complaint meeting 2/7/2023 & Board 2/14/2023

FIRE- Rollin: meeting 2/1/2023, trying to get radios, applying for grants and got Kiwanis grant.

SHERIFF- 21 incidents in Huntington in January.

OPWC & SWAC- Combs: Nothing further on the Stewart Road ARP Storm water grant is still waiting on MOU. Looking at getting bids for cleaning ditch before proceeding with #2 Stewart Road culvert project estimates.

OFFICE ON AGING- Rollin: Served 572 meals in December, looking for drivers, 7 people in Huntington receiving meals. Well Help had over 300 families and 104 Individuals served.

RECYCLING- Holmes: Consortium renewal next year, will review our agreement by June 2023.

ROADS- Combs: Cutting trees that are leaning over the Roads. Lamb: Received call from Wellington Township Trustee regarding tree cutting behind Findley on Hawley Road. Trustees discussed allowing Huntington employees to work with Wellington employee (Scott) but not to do all the cutting on Wellington Township area. Lamb: Called Rocky at Findley and he said ok to proceed cutting, make sure to tell them when tree cutting is being done. Holmes: if Wellington willing to help than we can work back and forth. Rollin: will collaborate with Wellington, Rochester, Pittsfield and work well. Combs: I think it would work fine, they have equipment but need manpower. Sandy Denes: why cut on Findley when they don't clean them up in the Park. Combs: just those trees that potentially could fall on the roadway and we don't want the law to be called on us for cutting.

EQUIPMENT- Combs: The Southeastern pump part did not fit the roller, still looking for correct parts. Hold the payment to Southeastern for the incorrect parts. Lamb: Former employee Dimitri Szynal remembers a roller being dragged upon and trailer and removed. We don't have a roller for parts. Combs: The F350 truck

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air conditioning is making some growling sounds. Cost of \$40.00 to cut off air conditioning, cost around \$1,000.00 to repair. **Consensus** to cut off the air conditioning in the F350 truck. Rollin asked if Rochester mower still in Huntington, Combs: they don't want it driven back over salty roadways. Also reviewed plows and other equipment and all doing ok. Rollin: how is the salt holding out. Combs: plenty of salt in the shed mixed with asphalt sand. Have to make room every time. Rollin: can store in Wellington Township if needed. Combs: bought new cutting edge for the Freightliner plow.

ZONING- Klebow: Status report given to Trustees, Zoning Board of Appeals meeting was 1.31.2023 all five conditional permits submitted were renewed. CJ Motorsports was renewed, had an accident last year making him unable to keep the agreement he made with Matt. I will keep checking with Chris Hastings on his progress. New application from Lynn's K9 corner and renewal of Ferguson's annual conditional use permit. Following up with Jaram about Baker Road property in March. Sent 3 warning letters to 3 of 4 shipping container people. Drafted letter to West Road property owners for the Tree Business, Shipping Container and living in an RV on the property. Kozik property visited this afternoon, vehicles from front of house moved and accessible for removal from property. Making slow progress, propose visit on month to month basis and working with them. Kenny Knapp got his variance and is getting ready for building permit. Got request from Mr. Kunny on Rt 162 asking for barn permit that would require a variance. Next target is Mr. Kidney on corner of New London eastern and Hawley. Sandy Denes: did guy on corner of Rt 58 and Stewart Road get on the list for shipping containers and pond he built. Klebow: I will look into this. Barb Lavelly: Yesterday Kozik moved vehicles by tow truck, this is most I have seen in 16 years and I appreciate it. Klebow: Good to meet you and I will keep on it, as long as I see progress.

EMPLOYEES- Request from Combs for 2 weeks' vacation payout of 2023 vacation now. Discussion on paying out 2023 vacation at the beginning of the year. Lamb: potential to pay out vacation and employee leaves. Combs: I will never use 4 weeks of vacation, I am not going anywhere. **Consensus** to decline 2-week vacation payout at this time and payout will be made if vacation not used by end of the calendar year.

PREVIOUS BUSINESS:

Lamb: nothing new on the status of the safety service building money from the Commissioners American Rescue Plan Act money, should remove from agenda. Holmes: it is dead, I was going to call them again but it is dead. Combs: Deidrick from Fair would like to have two janitor carts, recommend giving Fair all four. **Motion** by Holmes with a second by Rollin to donate all four carts to the Lorain County Fair Board. Roll call: two yeas, Lamb abstained. Lanning: as previously discussed the Township mileage: 2020= 19.985 miles, 2021 & 2022, = 19.747 miles. Sandy Denes: who determines that and any idea on what changed the mileage. Trustee: County determines, maybe machine not calibrated.

NEW BUSINESS:

Lamb: From the training, we use OTARMA for insurance and would like to get quote from Ohio Plan. **Motion** by Lamb second by Holmes that we pursue Ohio Plan or other Insurance companies. Roll call: 3 yeas. Lanning: completed 2023 Census Boundary & Annexation survey, BWC 2022 payroll true-up for \$153,356.58 in payroll and received credit of \$211.00, PERRP filed and posting provided, ODOT culvert replacement on Baker/SR 162 will close road July 10th-14th.

CORRESPONDENCE/ ANNOUNCEMENTS:

Received March 9, 2023 Health District Advisory Council meeting is 5:30 PM @ New Russia Township, Wellington Schools sent funding request, Oberlin Muni Court Annual report is available on website.

PUBLIC PARTICIPATION

Doug Broadwater owns property on McMillian that butts up against Becky Lane and would like the Trustees to vacate the property. Have been cutting the weeds on the property. Lamb: we will look into it; our roadman can check into the property. We will check with Legal and the Auditor and may be able to give up

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ownership but maintain easement. Holmes: if you get this property from us than you would not have to put in a driveway. Combs: if we can abandon that than it would save him a lot because he would not have to put in a box culvert. Lamb: maybe we would have to sell the property. Frances Rollin: the next Lorain County Township meeting on 2/16/2023 Rita will be doing the meal. Sandy Denes: what is the LC Township Association goal, what do they accomplish. Lamb: it is more about communication and collaboration between Townships. Holmes: they have speakers and programs and are part of the larger Ohio Township Association.

Motion by Holmes with a second by Rollin to adjourn. All favorable, meeting adjourned at 8:03 PM.

Signed Chairman

Attest, Fiscal Officer

Payment Listing

February 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
10-2023	02/24/2023	02/01/2023	CH	IRS	\$1,027.27	V
10-2023	02/24/2023	02/01/2023	CH	IRS	-\$1,027.27	V
12-2023	02/06/2023	02/03/2023	CH	BP	\$299.16	O
14-2023	02/10/2023	02/09/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,127.91	O
15-2023	02/10/2023	02/09/2023	EW	TREASURER OF STATE OF OHIO	\$56.31	O
16-2023	02/10/2023	02/09/2023	EW	UNITED STATES TREASURY	\$995.75	O
10203	02/06/2023	02/03/2023	AW	JUDCO INC	\$408.00	O
10204	02/06/2023	02/03/2023	AW	CHRONICLE TELEGRAM	\$268.79	O
10205	02/06/2023	02/03/2023	AW	Nora Klebow	\$1,006.03	O
10206	02/06/2023	02/03/2023	AW	Lorain County Ofc on Aging	\$97.60	O
10207	02/06/2023	02/03/2023	AW	DANIEL J TALAREK	\$1,219.20	O
10208	02/06/2023	02/03/2023	AW	ARMSTRONG	\$179.90	O
10209	02/06/2023	02/03/2023	AW	Southeastern Equipment	\$1,000.00	O
10210	02/06/2023	02/03/2023	AW	Lorain County LEPC	\$479.48	O
10211	02/06/2023	02/03/2023	AW	FARM & HOME HARDWARE	\$25.62	O
10212	02/06/2023	02/03/2023	AW	WELLINGTON AUTO PARTS	\$425.37	O
10213	02/06/2023	02/04/2023	AW	Rumpke	\$459.00	O
10214	02/06/2023	02/04/2023	PR	Robert Leroy Bort	\$1,365.08	O
10215	02/06/2023	02/04/2023	PR	MATTHEW A COMBS	\$2,469.15	O
10216	02/06/2023	02/04/2023	PR	JILL DEMARCO	\$121.14	O
10217	02/06/2023	02/04/2023	PR	ROBERT DUGALD HOLMES	\$995.07	O
10218	02/06/2023	02/04/2023	PR	Nora Klebow	\$352.67	O
10219	02/06/2023	02/04/2023	PR	Jed Lamb	\$546.46	O
10220	02/06/2023	02/04/2023	PR	SHEILA D. LANNING	\$1,213.97	O
10221	02/06/2023	02/04/2023	PR	JOHN PIPCAK	\$19.15	O
10222	02/06/2023	02/04/2023	PR	WALTER C ROLLIN	\$898.18	O
Total Payments:					\$18,028.99	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,028.99	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.