



Forest Grove Board of Fire Commissioners 07-26-2016 Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman
- __ Samuel Scapellato - Co Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Thomas Bellone Sr. - Treasurer
- __ Scott Graiff

Public Present & Others:

Tamara Ardito – DTA Solutions

Terrence McCalmont – Nonresident member of the fire department

2. Reading of the minutes of the previous meeting

- a. Motion to accept minutes as read Thomas Bellone Sr.
2nd Andrew Bellone Jr.

Changes: None

3. Communications

None

4. Bills against the Commission (refer to file for list of all bills paid)

- a. Motion to pay all bills - Mykola Myronowskyj
2nd Andrew Bellone Jr.

Notes: None

5. Treasurers Report

Please refer to the attached report.

- a. Motion to accept Treasurers report as read – Mykola Myronowskyj
2nd Andrew Bellone Jr.

Notes: None



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6. Old Business

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

A letter from Weir & Partners received for agreement to provide legal services. This letter will contract the Board and Weir & Partners and specifies an hourly rate for services. This letter will be tabled to the next meeting so that the absent Board members can review.

The blue light permits were re-submitted with the Board of Fire Commissioners letter. To date we, nor the applicants have received a response from MVC.

Joseph Bertino – Vineland Auto Electric presented the Board with the information needed regarding the repair work that will be needed for 43-52’s generator. During regular preventative maintenance work it was found that the generator bearing is failing and requires replacement. The generator has below 50% shaft wear. If the bearing and shaft were allowed to completely fail, it would cause catastrophic damage to the generator and the repairs could exceed \$22,000.00. If we perform the needed repair before catastrophic failure, the cost estimate is \$8,490.24. Joe went into great detail explaining the possible outcomes and the Board agreed that the repair would need to be done, and we authorized Joe to temporarily disable the generator on Engine 43-52 to prevent any further damage.

Mykola “Nick” Myronowskyj made a motion to have the repair done immediately. Thomas Bellone Sr. seconded the motion. The Chairman agreed and the vote is 3 Aye, and 2 absent. The motion is approved and a PO was issued to Vineland Auto Electric to perform the needed repairs.

The Chief of the department will be advised and will make arrangements to have Engine 43-52 taken to Vineland Auto Electric to have the generator assembly removed and sent to the factory for repairs.



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7. New Business

Local Finance Board Determination and Resolution was received. This document was given to the Chairman to file in the KME folder.

Atlantic Switch & Generator annual maintenance contract signed and will be sent to the company. The next annual preventative maintenance will be scheduled in the fall.

New member application was received from Kristian Anderson. His application was reviewed and in addition to the application not being fully completed, it was determined that he lives much too far outside of the area. Per the FGVFC Bylaws, ARTICLE II, Membership, Section 2. Membership shall be open to those applicants that live within the 4th, 9th, and a portion of the 10th voting districts of Franklin Township, Gloucester County, NJ and to those non-resident applicants that live within three miles of the firehouse. Members who move outside the fire district will still be classified as a member of the fire company. The prospective member will be sent a letter from the Board of Fire Commissioners explaining why his application was rejected.

Thomas Bellone received a phone call from Foremost Productions. They attempted to deposit a check that was over 90 days old and this check was rejected by the bank. The old check number is 10910 in the amount of \$388.08. Thomas Bellone Sr. will reach out to Foremost Productions and have them submit a letter with supporting documentation. Once this documentation is received we will review and reprocess the invoice if applicable.

8. Public Comments

Chief of the Fire Department:

Not present

President of the Fire Department:

Not Present

Others:

Terrence McCalmont stated that he was curious as to the happenings at the Commissioners meetings.



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9. Adjournment

- a. Motion to adjourn - Mykola Myronowskyj
2nd Andrew Bellone Jr.

Meeting was adjourned at 19:23.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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7:06 PM
07/26/16
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of July 31, 2016

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Transfer	07/01/2016			5,000.00
Bill Pmt -Check	07/26/2016	11165	Associated Fire Protection	-38.45
Bill Pmt -Check	07/26/2016	11166	Atlantic City Electric	-661.51
Bill Pmt -Check	07/26/2016	11167	Atlantic Switch and Generator	-805.00
Bill Pmt -Check	07/26/2016	11168	Camden County College	-125.00
Bill Pmt -Check	07/26/2016	11169	Colucci Lumber Co.	-1,007.91
Bill Pmt -Check	07/26/2016	11170	Comcast	-4.06
Bill Pmt -Check	07/26/2016	11171	Comcast 569	-185.78
Bill Pmt -Check	07/26/2016	11172	Dennis Allonnardo	-94.62
Bill Pmt -Check	07/26/2016	11173	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	07/26/2016	11174	Elmer Door Co. Inc.	-118.00
Bill Pmt -Check	07/26/2016	11175	Forest Grove Fire Co	-4,201.23
Bill Pmt -Check	07/26/2016	11176	Frank Corsiglia	-7.64
Bill Pmt -Check	07/26/2016	11177	Major Petroleum Ind.	-287.01
Bill Pmt -Check	07/26/2016	11178	Mes PA	-1,231.00
Bill Pmt -Check	07/26/2016	11179	National Pen Co. LLC	-93.90
Bill Pmt -Check	07/26/2016	11180	Public Saftey Outfitters	-385.93
Bill Pmt -Check	07/26/2016	11181	Sam Scapellato	-35.66
Bill Pmt -Check	07/26/2016	11182	Signature Security LLC	-1,390.00
Bill Pmt -Check	07/26/2016	11183	South Jersey Gas	-37.30
Bill Pmt -Check	07/26/2016	11184	Staples	-517.33
Bill Pmt -Check	07/26/2016	11185	Tekk Comm Communications	-1,038.50
Bill Pmt -Check	07/26/2016	11186	The Borelli Agency	-9,183.00
Bill Pmt -Check	07/26/2016	11187	TransUnion	-50.00
Bill Pmt -Check	07/26/2016	11188	Verizon Wireless 197	-70.48
Bill Pmt -Check	07/26/2016	11189	Vineland Ace Hardware	-735.12
Total Newfield Na Bk 0505				-17,414.43
Newfield Savings 9924				
Transfer	07/01/2016			-5,000.00
Total Newfield Savings 9924				-5,000.00
TOTAL				-22,414.43



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7:11 PM
07/26/16
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of July 31, 2016

	Jul 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-28,157.45
Newfield Savings 9924	340,493.27
Total Checking/Savings	312,335.82
Total Current Assets	312,335.82
Fixed Assets	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
Fixed Assets	
Accumalated Deprec	-1,198,294.00
Assets Equipment	802,651.00
Vehicles	1,297,831.00
Total Fixed Assets	902,188.00
Total Fixed Assets	990,142.00
TOTAL ASSETS	1,302,477.82
LIABILITIES & EQUITY	
Liabilities	444,057.33
Equity	858,420.49
TOTAL LIABILITIES & EQUITY	1,302,477.82