MINUTES OF REGULAR SESSION OF COUNCIL

November 20, 2024

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Regular session of Borough Council convened at 6:00 pm with the Pledge of Allegiance. Present were Councilors Michael Matlos, Tim Sloss, David Sowa, Janice Matyasovsky, Chris Ponchak, Michael Zrenchak, Mayor Larry Sikorski, and Borough Engineer Lou Corrales.

**PUBLIC COMMENT:**

**PAUL POTERSNAK 600 ROBERTS STREET:** Mr. Potersnak has concerns regarding maintaining his property due to age and health. He stated there is a lien on the property through PNC Bank and he cannot sell the property. Mr. and Mrs. Potersnak are on a fixed income. Mr. Zrenchak asked Mr. Potersnak what he wants the borough to do for him. Mr. Zrenchak stated if he wanted us to maintain the grass cutting, we would have to charge him and if those costs build up we would have to put a lien on the property as well. Mr. Zrenchak asked Mr. Potersnak again what he would like council to do for him. Mr. Potersnak is unsure of what he is asking the borough to do. Mr. Zrenchak took Mr. Potersnak’s phone number to call him back once council talks with one another as well as Mr. Racunas our solicitor to determine what they can do for him.

**BLIGHT COMMITTEE**: Amanda Rausch

No Report.

**PROPERTY:** Chris Ponchak

**Motion to adopt** the resolution 2024-06 for the subdivision of property between David Sowa 2900 Valley Street and the Presbyterian Church.

**Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**Mr. Sowa abstains.**

**POLICE, FIRE and EMS:** Michael Zrenchak

Mr. Ponchak read the Fire Department Report for October 2024 submitted by Fire Chief Corey Derr:

 Fires 2

 Rescue & Emergency Medical Service 2

Hazardous Conditions (No Fire) 4

 Service Call 2

 Good Intent Call 1

 False Alarm & False Call 3

 Total Incidents 14

Mr. Ponchak read the EMS Report for October 2024. There were 30 EMS Calls, and the average response time was 9.4 minutes.

**Motion to pay** the Borough of Port Vue for police coverage in Liberty Borough for the year 2023 in the amount of $1,800.00.

**Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

Chief Ralph Marsico read the Police Report for October 2024.

 Animal Complaint 3

 Assist Person 2

Burglar Alarm - Business 1

 Burglar Alarm - Residence 1

 Civil Dispute 1

 Domestic Disturbance 6

 ETC 2

 Local Ordinance Violations – Barking Dogs 1

 PFA Service 1

 Repossessed Vehicle 1 Suspicious Persons Health/Safety 1

 Suspicious Vehicle 1

Traffic Citations-Issued 11

Total Incidents 32

**LEGISLATION:** David Sowa

No Report.

**PARKS & RECREATION:** Janice Matyasovsky

Light Up Night will be December 7, 2024.

Liberty Borough will be holding a Christmas decorating contest.

RSVP will be due by November 27, 2024 for the Christmas Party.

**HEALTH & ORDINANCE**: Chris Ponchak

**Motion to advertise** the Occupancy Ordinance.

**Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**LIGHTS:** Michael Matlos

No Report.

**FINANCE:** Elizabeth Lape

Mrs. Lape informed everyone the budget for year 2025 is completed and there is no surplus. The budget is balanced and ready to go.

**Motion to Pay:**  Bills for Ratification in the amount of **$ 84,558.25** and List of Bills to Pay **$ 7,479.24.**

**Motion: Mr. Matlos Second: Mr. Ponchak**

 **All in favor. Motion carries.**

**Bills for Ratification:**

**Payroll**

10/25/2024 EFT ADP[INVOICE] - 111.48

10/28/2024 EFT ADP[CHECKS] - 14,046.24

10/28/2024 EFT ADP[TAXES] - 4,629.21

11/08/2024 EFT ADP[INVOICE] - 92.61

11/15/2024 EFT ADP[CHECKS] - 17,365.83

11/15/2024 EFT ADP[TAXES] - 5,856.00

**TOTAL - 42,101.37**

**Sewer Fund**

11/12/2024 12564 GLENN ENGINEERING & ASSOC - 1,850.00

11/12/2024 12565 PA AMERICAN WATER - 1,348.74

11/12/2024 12566 PA MUNICIPAL SERVICE - 1,059.16

11/12/2024 12567 AMERICAN WATER - 82.10

**TOTAL - 4,340.00**

**Highway Fund**

11/12/2024 4604 DUQUESNE LIGHT COMPANY - 3,576.80

 **TOTAL - 3,576.80**

**General Fund**

10/22/2024 EFT UMPC - 6,341.79

10/23/2024 24259 ONE DIGITAL - 625.00

10/23/2024 24260 EJC SECURITY SERVICE, INC - 150.00

10/23/2024 24261 SHELLEY AQUILANTE - 50.00

10/23/2024 24262 MCI - 32.05

10/23/2024 24263 AMERICAN NATURAL SUPPLY LLC - 91.69

10/24/2024 24264 PA DUSTLESS MOBILE BLASTING - 2,400.00

10/30/2024 24265 LIBERTY SUNOCO ICED TEA - 39.00

10/30/2024 24266 LIBERTY SUNOCO GIFT CARDS - 200.00

11/05/2024 EFT ONE DIGITAL - 92.08

11/12/2024 24267 ELIZABETH ELECTRIC SUPPLY CO - 25.96

11/12/2024 24268 BARRIER PROTECTION SYSTEMS - 1,579.95

11/12/2024 24269 MON VALLEY INDEPENDENT - 153.40

11/12/2024 24270 RACUNAS LAW GROUP LLC - 1,446.00

11/12/2024 24271 AMERICAN LEGAL SERVICES - 101.36

11/12/2024 24272 WITMER PUBLIC SAFETY GROUP - 1,652.00

11/12/2024 24273 O’REILLY AUTO PARTS - 27.99

11/12/2024 24274 PEST B GONE - 300.00

11/12/2024 24275 BUILDING INSPECTION UNDERWRITERS - 500.00

11/12/2024 24276 PA-ONE CALL SYSTEM - 7.38

11/12/2024 24277 CITY OF MCKEESPORT - 100.00

11/12/2024 24278 DUQUESE LIGHT CO - 636.81

11/12/2024 24279 JUST-KLEAN INC - 384.00

11/12/2024 24280 PEOPLES NATURAL GAS - 209.16

11/12/2024 24281 ANDREWS & PRICE - 225.00

11/12/2024 24282 DANIEL ROMANELLI - 606.82

11/12/2024 24283 ORKIN EXTERMINATING - 207.92

11/12/2024 24284 DERKAS AUTO SERVICE - 616.40

11/12/2024 24285 AQUA FRESH FILTER - 23.00

11/12/2024 24286 PRECISION - 107.04

11/12/2024 24287 SHERWIN WILLIAMS - 227.99

11/12/2024 24288 FIRST COMMONWEALTH BANK (CREDIT CARD) - 1,564.05

11/12/2024 24289 COMCAST - 364.67

11/12/2024 24290 HOME DEPOT - 141.80

11/12/2024 24291 GLENN ENGINEERING & ASSOC - 2,620.00

11/12/2024 24292 LEAF - 196.96

11/12/2024 24293 RC WALTER & SONS - 2.28

11/12/2024 24294 SAFSECUR LLC - 866.26

11/12/2024 24295 PSAB - 506.00

11/12/2024 24296 AFLAC - 125.84

11/13/2024 EFT UPMC HEALTH PLAN - 8,570.28

11/13/2024 24297 SHERWIN WILLIAMS - 134.15

11/13/2024 24298 MISSION SPECIFIC EQUIP & CLOTHING - 288.00

 **TOTAL - 34,540.08**

**List of Bills to Pay:**

**Sewer Fund**

**TOTAL - 0.00**

**Highway Fund**

11/19/2024 4605 CARGILL INC - 1,926.47

 **TOTAL - 1,926.47**

**General Fund**

11/19/2024 24300 BIG’S TRUCKING - 800.00

11/19/2024 24301 QUILL - 69.99

11/19/2024 24302 BOROUGH OF PORT VUE - 1,800.00

11/19/2024 24303 JORDAN TAX SERVICE - 409.00

11/19/2024 24304 PENNSYLVANIA DEFENSE CONSULTANTS - 350.32

11/19/2024 24305 CONNEY SAFETY PRODUCTS - 180.18

11/19/2024 24306 PSAB - 40.00

11/19/2024 24307 VERIZON - 60.78

11/19/2024 24308 KEYSTONE COLLECTIONS - 660.00

11/19/2024 24309 T-MOBILE - 176.73

11/19/2024 24310 DERKAS AUTO SERVICE - 82.80

11/19/2024 24311 LINCOLN BOROUGH - 20.47

11/19/2024 24312 WESTCOMM WIRELESS - 55.00

11/19/2024 24313 ONE DIGITAL - 100.00

11/19/2024 24314 CSX TRANSPORTATION - 747.50

 **TOTAL - 5,552.77**

**PERSONNEL:** Tim Sloss

**Motion to ratify** hiring Kimberly Maywood for part time police officer effective October 21, 2024.

**Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

**Motion to ratify** the CD 51 Concurring Resolution 2024-05 in the amount of $499,200 effective November 15, 2024.

**Motion: Mr. Matlos Second: Mr. Sloss**

 **All in favor. Motion carries.**

**STREETS AND SEWERS:** Tim Sloss

No Report.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

No report.

**SOLICITOR’S REPORT:** Mr. Racunas

No Report.

**ENGINEER’S REPORT:** Lou Corrales

**Liberty Way Slide – Phase II**

 A notice to proceed was sent to Paliotta on October 24, 2024, after their submittal for a soldier pile wall was approved. Recall the contract amount for Phase II is $217,000.00.

 Recall there is a balance of $31,250.00 left in the LSA grant which means $185,750.00 represents the boroughs share.

**Generator**

 The generator has been installed and is satisfactorily working. Each Monday there is a test and Joe Dursa witnessed the generator working. The final invoice in the amount of $40,061 is approved.

**Shed**

 The shed has been installed.

 RFPs shall be sought after the shed roof is installed. Shelter bids are due November 20, 2024.

**Streetscape**

 A 2024 streetscape intermodal grant was submitted in the amount of $1,139,617 to install sidewalks and paving along Liberty Way from the bend at Latrobe to Southern Avenue.

The letter required by Harrisburg concerning the Allegheny Planning Department has been resolved. Our application is being processed.

**CD 51**

 I received the following streets to be paved.

 Spring

 Memory Lane

 Jeffrey Drive

 Short Street

**OLD BUSINESS:**

No Report.

**NEW BUSINESS:**

**Motion to purchase** four tables for the Borough building, not to exceed $400.00.

**Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

**Motion to advertise** the Budget for calendar year 2025.

**Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**Motion to purchase** Borough email addresses for Council Members through Safsecure**.**

**Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

**Motion to advertise** the Liberty Borough Council Meetings for calendar year 2025.

**Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the October 23, 2024, regular meeting.

 **Motion: Mr. Matlos Second: Mrs. Lape**

 **All in favor. Motion carries.**

Next meeting dates/times: Workshop Session Meeting – Wednesday, December 11, 2024 at 6:00 pm, and the Regular Session Meeting -- Wednesday, December 18, 2024, at 6:00 pm.

**Motion to adjourn**.

 **Motion: Mr. Matlos Second: Mr. Sowa**

 **All in favor. Motion carries.**

**Meeting adjourned at 6:38 p.m.**

Respectfully submitted by:

Rachael Waltonbaugh

Secretary/Treasurer