



ARCHITECTURAL CONTROL REQUEST: HALLMARK FENCE

Homeowner Request for Change

Please complete items 1-7 only.

1. Name _____ Date _____

Address _____ Phone _____

Lot Type Hallmark _____ Lot Number _____

Height, Decorative Caps & Tops. Fences may not exceed five (5) feet in height provided that a "decorative cap or top" may be installed thereon so that the total aggregate height of the entire structure is not more than six (6) feet. "Decorative cap or top" means a decorative design that is either built into the original fence infill, such as a dog-eared or scalloped board cut, a decorative finial on the support posts, such as a French gothic point, or lattice board across the top of the fence infill.

2. FenceHeight&DecorativeTop: _____

Types, Materials & Colors. All fencing shall be constructed of white vinyl, white picket style (4' in height vinyl or painted wood), black vinyl coated chain link, black wrought iron style materials, or wood fencing. Fencing shall be either white, off white, natural wood color, or earth toned colors. All wooden fencing must be waterproof, stained and/or painted. Chain link is only permitted to be black vinyl coated and wrought iron must be black. The finished side of all fencing must be displayed outwardly, so that the finished side is displayed to the public, the street, or other Lots.

3. FenceType,Material&Color: _____

Fence Locations. Fences may not be located in the front of the residence and must be located at least ten (10) feet behind the front foundation corner of the residence. All fences shall be at least five (5) feet away from sidewalks. No fencing shall connect to or otherwise interfere with any fencing originally installed by the Developer. Any residence near a pond must complete an Architectural Request Form for a pond fence; this form will not be accepted.

4. Describe the proposed changes in as much detail as possible, the more details provided the easier it is for the committee to approve your request: _____



5. Will there be changes or modifications in basic utility services or existing structures to accommodate the proposed change? Please indicate by checking "Yes" or "No" below.

	YES	NO		YES	NO
Electric	_____	_____	Exterior Walls	_____	_____
Telephone	_____	_____	Patio Fencing	_____	_____
Gas	_____	_____	Patio Slab	_____	_____
Water	_____	_____	Sidewalk	_____	_____
Sewage	_____	_____	Pavement	_____	_____
TV Cable	_____	_____	Other	_____	_____

Use of Professional Installer. A professional fencing contractor must be hired by the Owner, at such Owner's cost, to install approved fencing for such Owner.

6. Project schedule & contractor:

A. The project will be done by (name of contractor & phone number): _____

B. Please indicate the approximate time needed to complete the project, subsequent to the Board approval. _____

7. Please attach the following information:

- A. Plot plan indicating the location and dimensions of the project.
- B. Blueprints or working drawings indicating all necessary dimensions and elevations.
- C. If available, a photograph or drawing of a similar completed project

 NOTE: All submitted materials shall remain the property of the Association. You may wish to make a copy for your personal records. The Board/Architectural Committee is allowed up to 30 days from date of receipt to approve your request.

Not all restrictions have been included on this form and I understand it is my responsibility to read all restrictions and standards prior to submittal. By signing below I hereby acknowledge that I have read and understand the ARCHITECTURAL CONTROL STANDARDS set forth by the Board, as well as the Declaration of Covenants and Restrictions.

Homeowner's Signature _____



----- DO NOT WRITE BELOW -----

Committee Action:

() Approved as submitted

() Approved with conditions stated in comments

() Deferred

() Additional information required: _____

() Other: _____

() Denied

Comments:

Signed _____ Date _____

ARCHITECTURAL CONTROL COMMITTEE Representative

Signed _____ Date _____

ARCHITECTURAL CONTROL COMMITTEE Representative

Benjamin Crossing Homeowners Association, Inc

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