



Ashcroft Art Show Exhibitor Guidelines (Revised 2018)

Only members and invited guests may display work

- Members of the Ashcroft Art Club in good standing as of Dec. 31.
- Members of selected clubs in the area may exhibit as non-members.
- If space permits, a guest artist may be invited to participate in show under the below requirements.

Entries must be original works only in the following:

- Paintings - all mediums
- Drawings - all media
- Prints -artists Original
- Photography
- Sculptural Work

Number of entries

- All members - Maximum of 10 entries.
- Total area of each artists works (including frame) must not exceed 6000 sq. inches.
- Should your total entries exceed show space, the executive may limit the number of entries per member.
- Non-Member limit of 3 entries.

Entries for the Show

- Entries must have been completed within the last 2 years, and not been shown elsewhere, within the set boundaries as defined in club rules.
- Any work which might not conform to COMMUNITY standards or which is in multiple parts or of unusual size, shall be assessed by a quorum of (5) members involved in the hanging process. If denied, artist may submit an alternative work PRIOR to the catalogue being printed.

Quality of finishing

All work to be displayed must be ready to hang:

- Paint must be dry.
- Wire attached securely across back of artwork.
Sawtooth style or other types of hangers are not accepted.
- Artwork on canvas may be unframed if it is back wrapped canvas (no staples visible along the sides) with no frayed edges visible. The sides should be finished by the image continuing over the edge, or painted a solid colour.
- Artwork on paper must be framed.
- Frames should be in good condition with no chips or nicks. Artwork should be securely attached to the frame.



No sawtooth style hangers please

Submission of entries

- Completed entry forms must be submitted with entry fee by the date indicated on the form.
- Art Work must be at the hall by 10:00 a.m. Thursday prior to the show. Each exhibitor is responsible for getting his/her own entries to and from the show.
- Insurance for the art work is the responsibility of the artist.

Duties of Club Members

Putting on the show is a big undertaking, but many hands help ease the load. Therefore each member is expected to assist with some of the duties. These include:

- Clean hall and bring in display boards from storage
- Assist with hanging the show, setup etc.
- Take a turn assisting during the show in:
 - Welcoming the public at the door and show area
 - Monitoring and replenishing snacks & drinks
 - Other areas as needed
- Assist in dismantling display
- Clean hall

A schedule will be made up ahead of time listing necessary tasks. Please sign up for times and tasks convenient to you. The schedule will be posted in the kitchen during the show. If you are unable to fulfill your duty, it is your responsibility to find a replacement to cover.

Opening Night — Friday Evening

Club members are expected to supply a food item such as cheese, crackers, pickle assortment, raw vegetable plate, fruit plate or baked goods. A sign-up list will be passed around at the meeting before the show.

Show Times

Friday - 6:00 p.m. to 9:00 p.m. -Opening Night

Saturday through Monday-12:00 noon to 5:00 p.m. each day

Sales

Sales are made by the club on behalf of the artist. Only cash or cheques payable to the artist are accepted. If an individual artist prefers not to accept payment by cheque, they must inform the club prior to the show.

Commission on Sales

Envelopes with a summary of their sales and money collected will be available for each artist at the end of the show. A commission of 15% of selling price must be paid to the club on any work sold between the time the entry form was handed in and the show closing.

Please pay the commission shown on the envelope at the meeting following the show.

Removal of Art Work

- Entries shall not be removed from show until between 5:00-5:30 P.M. Monday.
- Sold work must be picked up during that time unless otherwise arranged with the artist.
- The club is not responsible for paintings left in the hall after the show has ended.