

A regular meeting of the Botwood Town Council was held on Wednesday, September 13, 2023 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick via telephone
M. Shainline
G. Boone
J. Mitchell

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Council expressed condolence to employee D. Newhook on the unfortunate death of his Mother.

CONDOLENCES
TO D. NEWHOOK

On August 18th, Councillor Broderick made a CNIB presentation at the Max Simms Camp.

MAX SIMMS
CAMP

The Botwood Fire Department has recently been awarded the 2023 Change Makers Award for contributions to the Muscular Dystrophy Organization. Acknowledgement to Fire Member Gary Ivany for his support to the Muscular Dystrophy Fund Raising over the past years.

FIRE DEPT. 2023
CHANGE MAKERS
AWARD

APPROVAL OF THE AGENDA

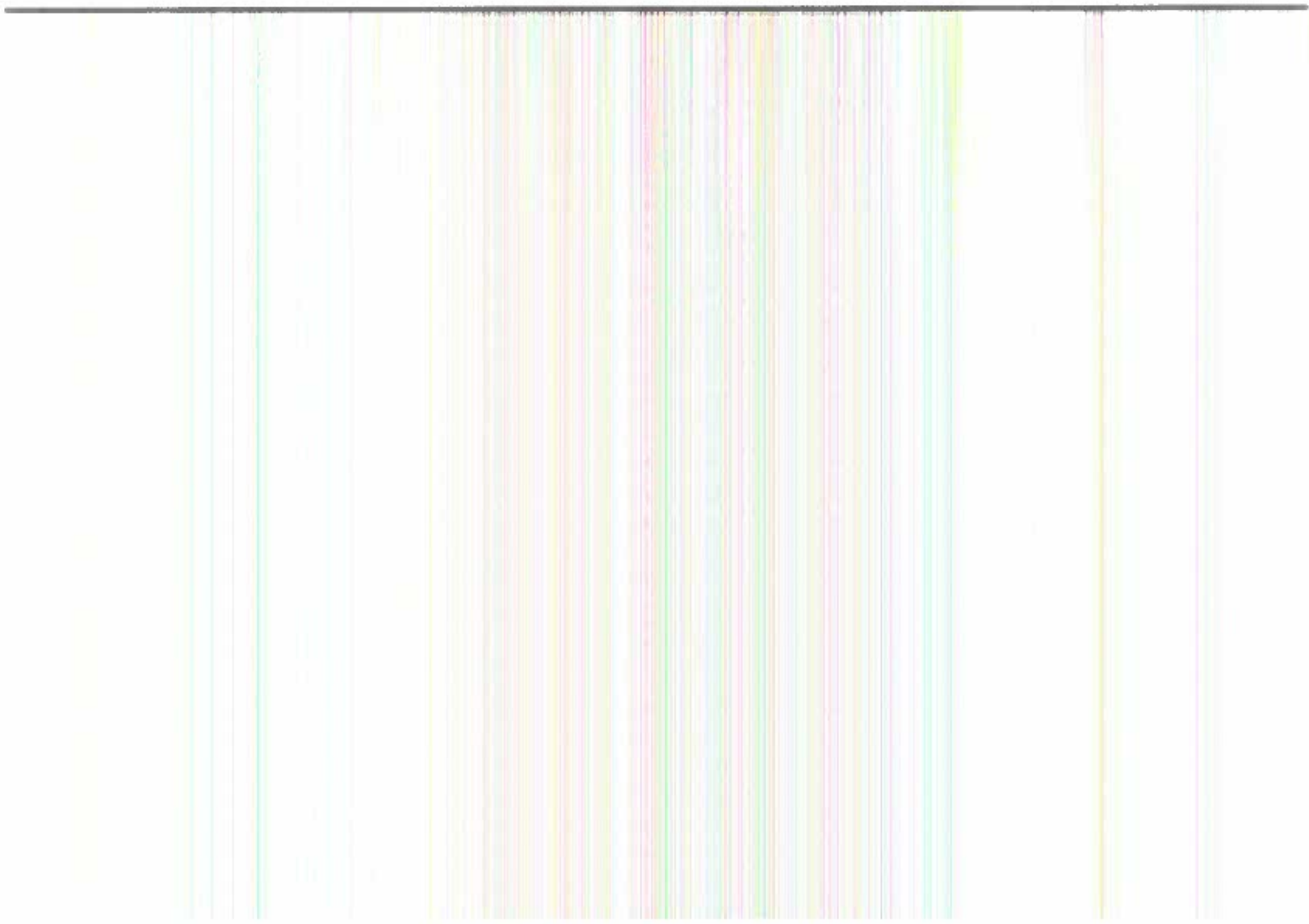
MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone 23-105 that Council approve the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 23-106 Sceviour that Council adopt the minutes of regular meeting held August 16, 2023 as circulated.
- Motion carried. Votes in favor - 7 Councillors

ADOPTION OF
MINUTES



COMMITTEE REPORTS

Mayor's Report

Aug. 29. Members of Botwood and Bishop's Falls Councils met with Minister Hogan, Department of Justice and Public Safety to discuss traffic concerns and issues in both Towns.

TRAFFIC
CONCERNS

Aug. 30. EVREC given government approval to proceed to Stage 2 of the Wind-Hydrogen Project. Mayor Sceviour noted Council continues to have ongoing meetings with EVREC.

EVREC

Municipal Works

A waterline on Waterman's Lane required replacement. The Town Works Department has done the required work.

WATERLINE
REPLACEMENT

Disposal of old equipment and vehicles. The Town's Leading Hand will provide a list tomorrow.

VEHICLE
DISPOSAL

Layoff Notice for Seasonal Employees. Agreed notice be given for same time as 2022 and emphasize layoff is conditional to Work Shortage.

LAYOFF NOTICES

Fire Hall Doors. Agreed work order be issued to have the fire hall overhead doors painted.

FIRE HALL
DOORS

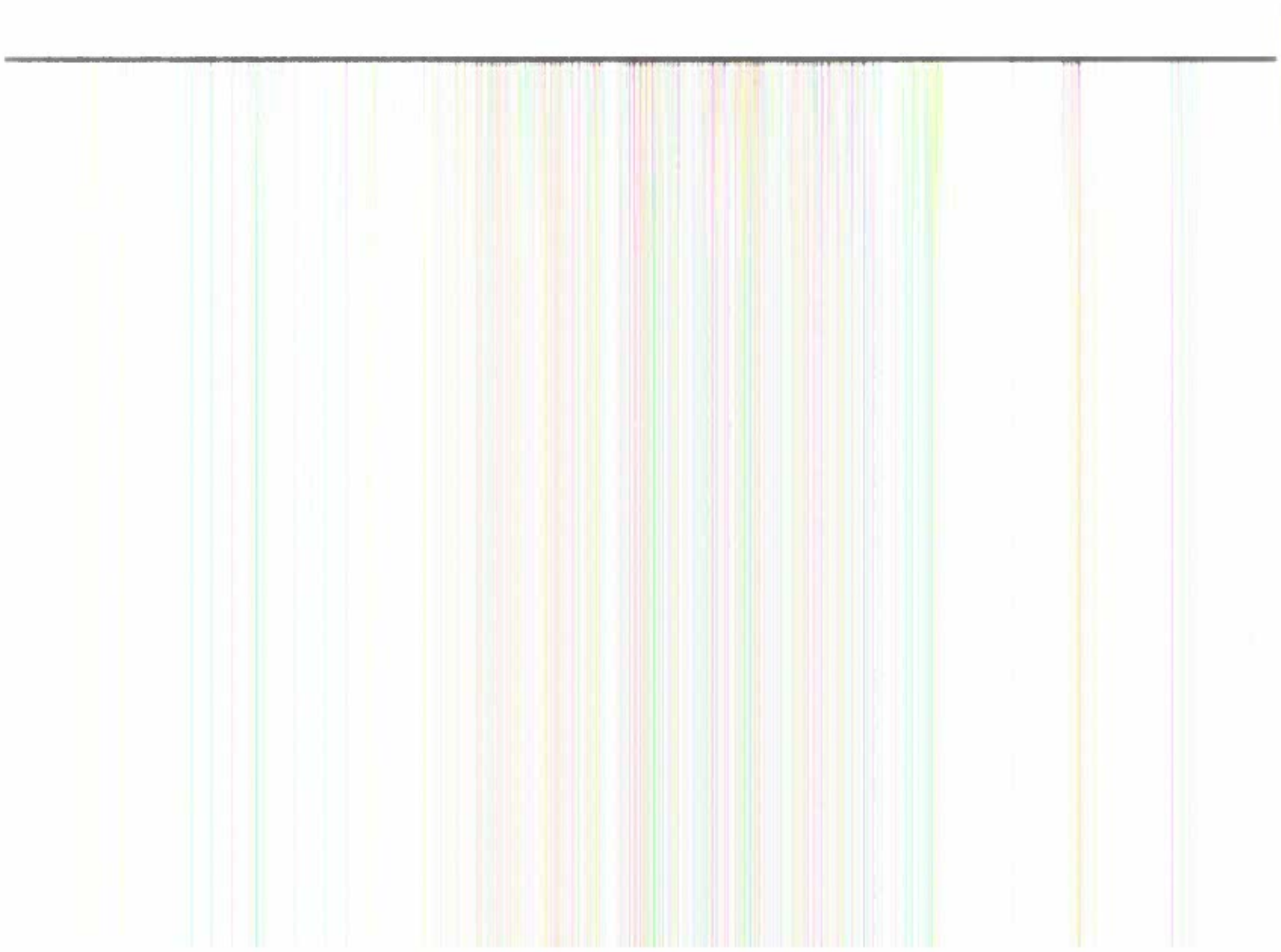
Parks & Recreation

Arena Update. Cimco has notified Council they are unable to obtain a gasket kit required for the arena upgrade. Depending on the time line to obtain this piece of equipment, the arena opening date may have to be delayed. Agreed the Town look into any possible options to obtain the required gasket.

ARENA UPGRADE

Signage required for bathrooms on the Airbase and Killick Island and road. This matter is being looked after by L. Hemeon.

AIRBASE AND
KILLICK ISLAND
SIGNAGE



Letter from Botwood Area Minor Hockey Association requesting to operate the stadium canteen. Agreed the committee meet with Minor Hockey to discuss this matter.

BOTWOOD AREA
MINOR HOCKEY

Seniors and Community Services

Councillor Mitchell informed Council the next Senior's Dinner will be held September 22, 2023.

SENIOR'S DINNER

The Town of Grand Falls-Windsor is hosting a Senior Wellness show at the Joe Byrne Stadium on October 5, 2023.

SENIOR
WELLNESS SHOW

Public Protection and Emergency Planning

MOTION - Moved by Councillor Broderick, seconded by Councillor 23-107 Sceviour that Council adopt the Municipal Emergency Plan as approved by Emergency Services Division, Department of Justice and Public Safety.
- Motion carried. Votes in favor - 7 Councillors.

MUNICIPAL
EMERGENCY
PLAN

Fire Hydrant Update. Parts have been ordered. Council will purchase the required fittings for 50% of the hydrants in 2023. The remainder will be purchased in 2024.

FIRE HYDRANT

Email from a citizen expressing concerns re the recent tragic pedestrian collision on Water Street. Mayor Sceviour has responded to the sender.

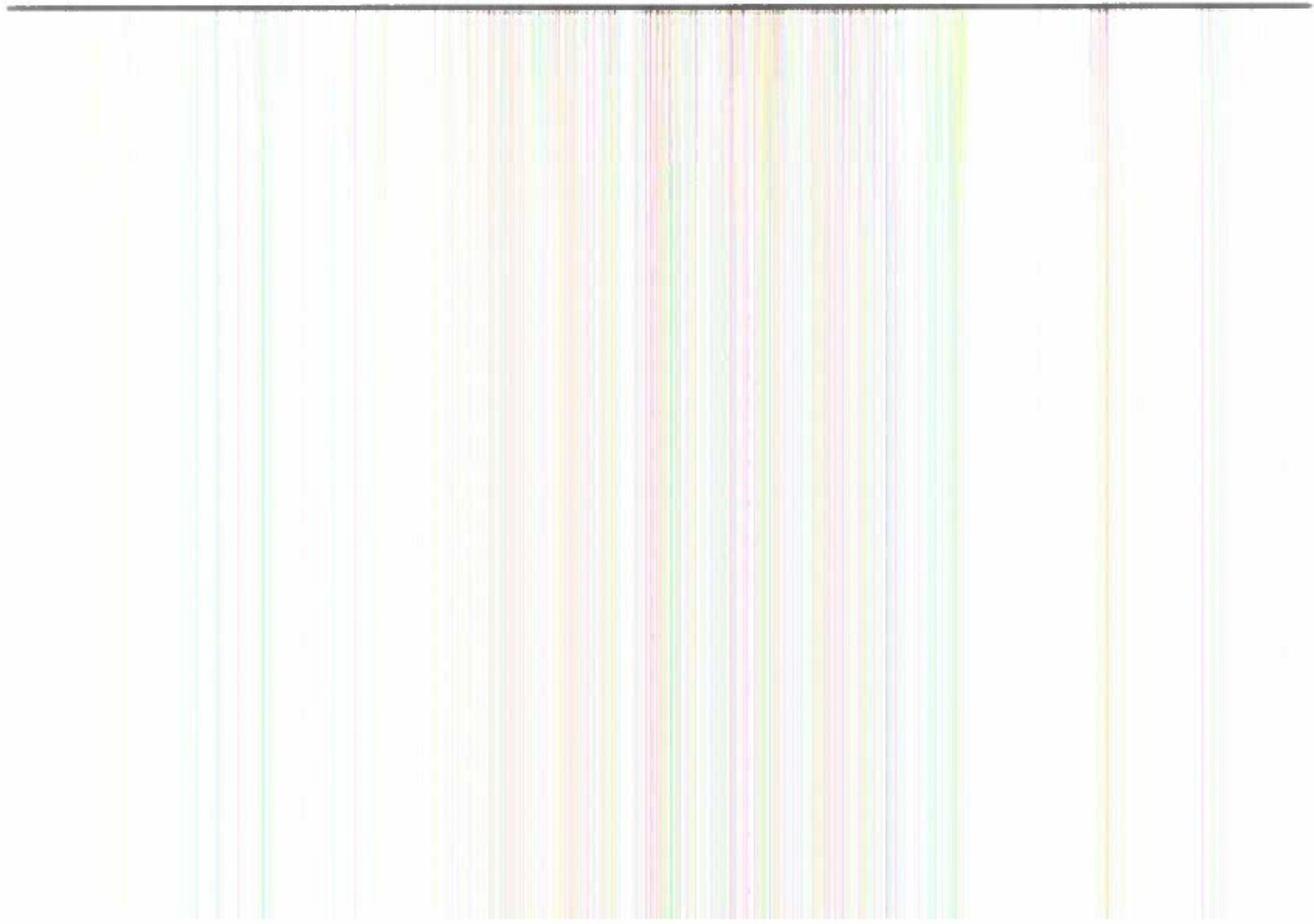
PEDESTRIAN
COLLISION

The Committee has forwarded another letter to the Minister, Department of Education re School Speed Signs for Fernwood Drive.

SPEED SIGNS

Council has sent a letter to Dept. of Transportation noting safety concerns on Route 350 re intersections at the Shanawdithit Campground and Valley Road.

ROAD SAFETY
CONCERNS



Heritage, Tourism and Special Events

Demasduit Project. MUN Engineering Students have submitted a plan for development of the area. It will be presented at the next steering committee for the project.

DEMASDUIT
PROJECT

Aircraft Repair and Paint. Three contractors were approached concerning the work, however there was no response. Another process will be pursued to have the work completed by April 2024.

AIRCRAFT
REPAIR AND
PAINT

Highway Information Board with access off Route 350. Moving forward.

HIGHWAY
INFORMATION
BOARD

Heritage Society Meeting. September 21, 2023.

HERITAGE
SOCIETY

Development and Economic Promotion

EVREC - Council and EVREC continue to have ongoing discussions.

EVREC

Finance and Human Resources

Councillor Sceviour reported on final numbers for the 2023 FBF Event. He noted a one time purchase of two punts and oars for the 2023 festival which should be a good investment for future events.

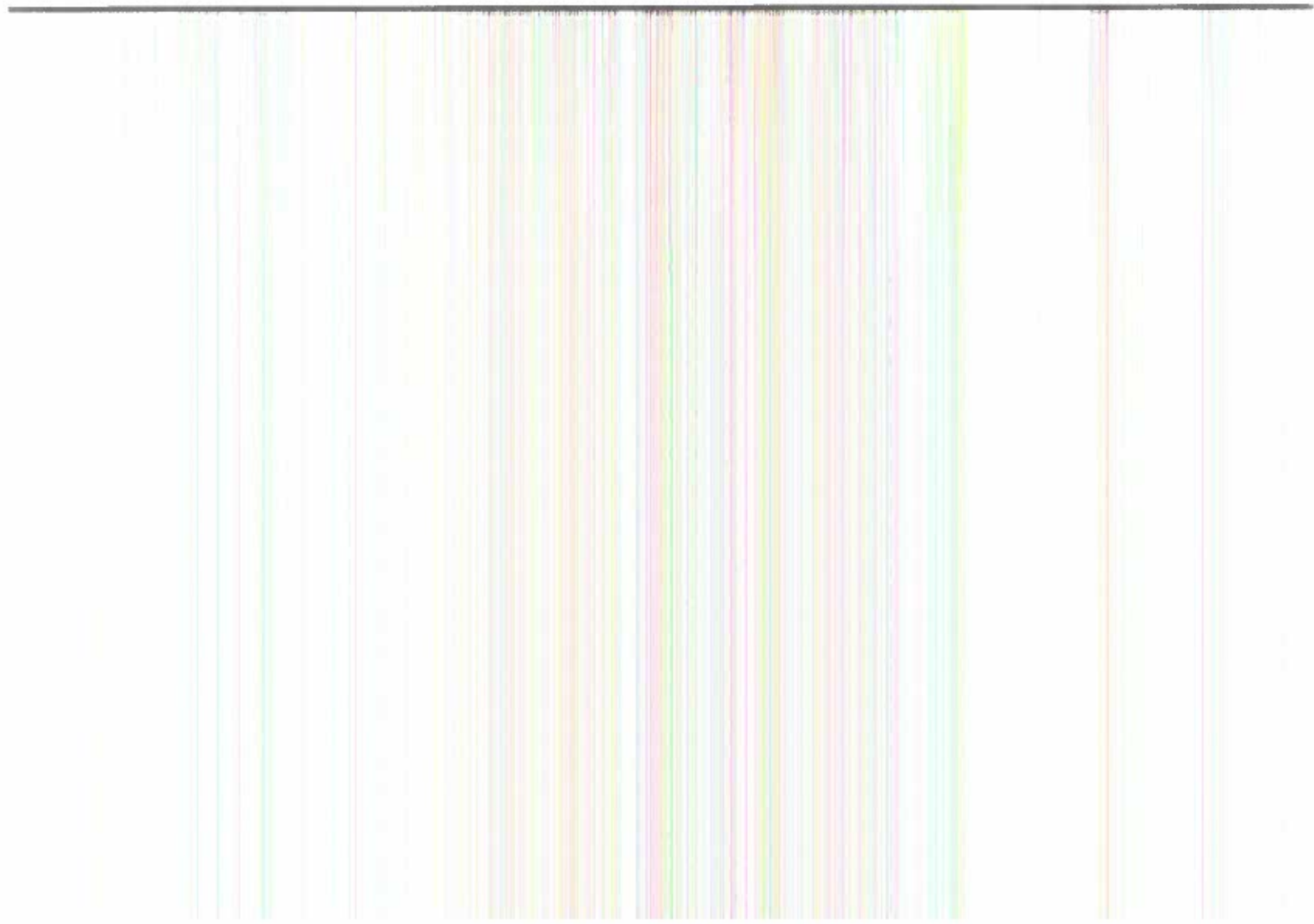
FBF EVENT

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-108 Mitchell that Council approve the Accounts Payable Transaction Journal dated August 16 to September 11, 2023 in the amount of \$100,787.38.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

The committee has selected four applicants for the Town Manager position. They were contacted for an interview. Interviews are completed and the committee is working on final stages.

TOWN MANAGER
POSITION



MOTION - 23-109 - Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council award tender for the Splash Pad Project to DS Building Contractor for the amount of \$79,000.00 plus \$11,850.00 HST for a total of \$90,850.00. Council agrees that 50% of this cost will be submitted as a Capital Investment Plan application for Gas Tax Funding.
- Motion carried. Votes in favor - 7 Councillors.

SPLASH PAD

MOTION - 23-110 - Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council place a for sale ad for a number of town owned parcels of land.
- Motion carried. Votes in favor - 7 Councillors.

PARCELS OF
LAND FOR SALE

MOTION - 23-111 - Moved by Councillor Sceviour, seconded by Councillor Mitchell that Council call for an EOI for Town owned property at 103 and 111A Wireless Road, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

EOI TOWN
PROPERTY

MOTION - 23-112 - Moved by Councillor Sceviour, seconded by Councillor Boone that Council call for an EOI for development of Commercial Property located adjacent to the new fire hall site on Fernwood Drive, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

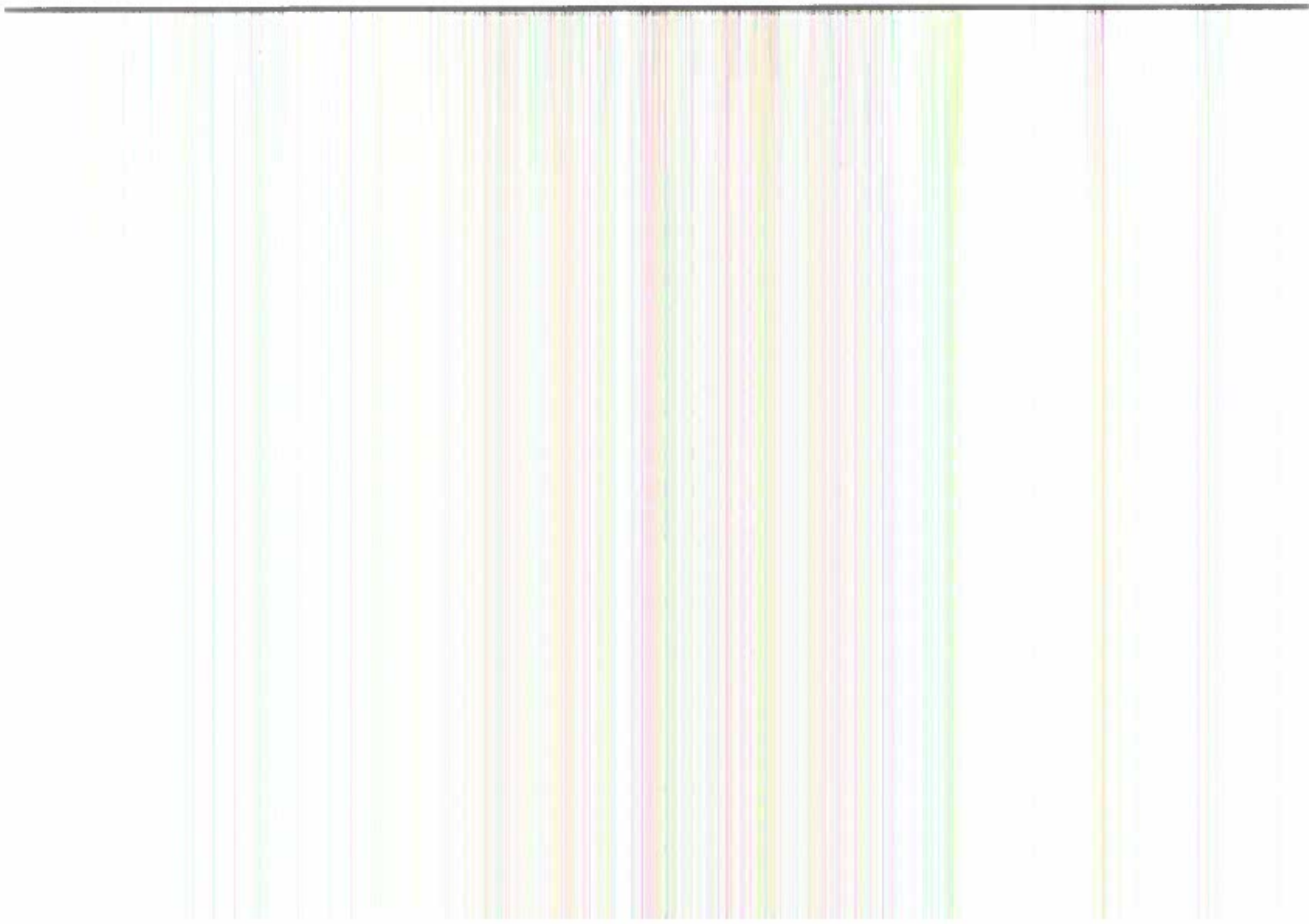
EOI
COMMERCIAL
PROPERTY

MOTION - 23-113 - Moved by Councillor Sceviour, seconded by Councillor Broderick that Council call an EOI for a New Sub Division Development next to the Killick Senior's Home on Twomey Drive, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

EOI FOR NEW SUB
DIVISION

MOTION - 23-114 - Moved by Councillor Sceviour, seconded by Councillor Shainline that Council call for an EOI for the Old Town Hall Building located on Water Street, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

EOI FOR OLD
TOWN HALL



PERMITS

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-115 Ivany that Council ratify permits issued to September 7, 2023.
Permit #'s 23-066 to 23-089.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

CORRESPONDENCE

Chamber of Commerce 23rd Annual Business Awards and Hall of Fame
Induction.

CHAMBER OF
COMMERCE

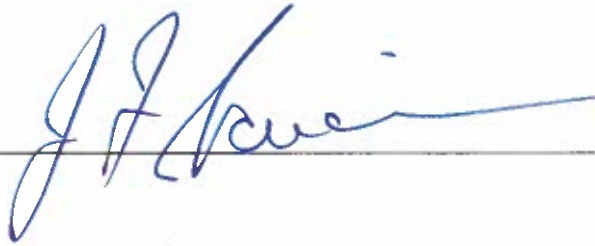
Councillor Shainline asked Council consider having the sheet of dibond,
which was removed from the Town of Botwood entrance sign, reprinted with
a message and reposted on the structure. Council will get proofs and
consider.

TOWN ENTRANCE
SIGN

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-116 Ivany the meeting adjourn at 8:20 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

