



HARBORFEST HARBORFEST

February 2nd, 2017

Dear Gourmet Food Vendor,

This year Harborfest celebrates its 26th year and will be held June 16th through 18th. The craft show runs from Friday June 17th – Sunday June 18th. You are receiving this letter and application because you have participated as a vendor in the past or have requested an application. Thank you for the interest in being a part of South Haven Harborfest 2017! The Harborfest Committee looks forward to working with you in June.

Show Rules:

*The Harborfest Committee has voted to continue the gourmet food category for our craft fair area. This is for food items that are **not** meant to **be consumed on site** and will include but not limited to, cheeses, sausages, jerky, food mixes, dips, spices, seasonings, honey, sauces, jams, syrup and salsa.*

- Set up on Friday 7:00a.m.-11:30a.m. (no exceptions)
- No grilling or overnight camping, (visit www.southhaven.org for accommodations)
- All applications must be accompanied by the required fee and sales tax id number
- Overnight security will be provided, but Harborfest or the City of South Haven, are not responsible for any losses or damages due to weather or theft.
- No generators on the crafter's site for the duration of the festival.
- Exhibit areas will be assigned in advance. Harborfest has the right to assign spaces. It is based on when your application is received and previous participation. You will be assigned a set up time. Please be punctual in order to keep set ups moving as scheduled.
- All exhibitors will be set up on curb lawn on north side of Water Street . No exceptions. Booths are 10 x 10. Electric is not guaranteed.
- The exhibitor agrees to hold harmless and indemnify the Harborfest Committee and the city of South Haven for any loss arising from exhibitors.

We do have a designated Handicap parking space-for VENDORS ONLY. For more information, contact us.

Directions to South Haven Harborfest 2017:

From I-196 north, take South Haven exit 20. Turn **Right** onto Phoenix Road going west. Stay on Phoenix Road the through third light. At the fourth light you will be directed where to set up when you get to the barricades.

From I-196 South, take South Haven Exit 20. Turn **Left** onto Phoenix Road going west. Stay on Phoenix Road the through third light. At the fourth light you will be directed where to set up when you get to the barricades.

Any questions can be directed to **H Bosma** at 269-767-4225 or Harborfest2015@comcast.net



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Gourmet Food Vendor Booth Application for Harborfest 2017

All applications must be accompanied by the required fee and **MI Sales Tax Id Number** or **Concessionaire's Sales Tax Return Payment Form**

Business Name: _____

Street Address: _____

City/State/Zip: _____

Phone: (_____) _____ **Email** _____

SALES TAX ID: _____ **(Required)**

Brief Description of Items: _____

BOOTH SIZE: 10 x 10, Show is for three days, June, 2016

Spaces with electric are limited and on a 'first come basis' they will be assigned upon receipt of payment, until gone.

____ **Gourmet Food Registration - \$150 Electric; \$130 Non-Electric**
Submit Check or Money Order, paid in full, no later than **May 15, 2017.**
Electricity required: ☐ YES ☐ NO

No applications will be accepted after June 1, 2017

If more booths are needed, consider renting more than one space.

More than one space needed? ☐ Yes ☐ No –

Two Booth Special is **\$250.00 no electricity & 275.00 with electricity**

Set up on Friday 7:00a.m.-11:30 am. No exceptions or refunds if not present by allotted time.

Required Booth hours during Festival are Friday, 12-8pm, Saturday 10-8pm, Sunday 10-4pm (vendors may

Use own discretion to stay open later on Friday and Saturday evenings)

Teardown is to be fully completed no later than 8 pm on Sunday, June 18, 2017, no exceptions.

I understand and agree that neither South Haven Harborfest or the City of South Haven will be held responsible or liable in any way, whatsoever, for any loss, theft, damage, or defacement of any vehicle or property displayed or used in display of any exhibit, no matter how same may have been caused.

I HAVE READ THE RULES AND AGREE TO COMPLY WITH THEM.

SIGNATURE Date _____

Complete Application & make Check or Money Order payable **in full** to **South Haven Harborfest** & mail to:
South Haven Harborfest 2017, c/o Craft Vendor Account, P.O. Box 282, South Haven, MI 49090