

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
December 19, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: Treasurer Fleming. Also present was County Commissioner/Planning Commission Chair Jim Maike
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Curt Chaffee with support by Richard Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 11/21/23** – Curt Chaffee with support by Richard Long moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment (limited to 3 minutes on agenda topics)** – none
7. **Bills & Financials:**
 - A. **Treasurer’s Report** – Reconciled Bank Balances as of 11/30/23 – General Account \$1,046,555.54, Tax Account \$122.60.
 - B. **Bank Reconciliation 11/30/23** - \$1,067,555.25 total in the general checking account (General Fund \$606,596.11; Roads \$239,693.36; Fire \$141.16; Cemetery \$23.51; Building Dept. \$2,781.10; ARPA \$194,939.57; outstanding receipt \$2,439.26; outstanding checks \$20,999.71)
 - C. **Township Bills-** Amount: \$16,195.13 (cks 12642 – 12662 & E730 – E736). A motion by Trustee Chaffee with support by Trustee Long Long was made to approve the payments. Ayes all. So moved
 - D. **Budget Review:** December is **75%** of FY 23/24.
8. **Unfinished Business:**
 - A. **White Cloud/Sherman Utilities** – update.
 - B. **Pavilion**– update
9. **New Business:**
 - A. **Congratulations and Appreciation to Transfer Station Attendant Jeffrey Craigmyle** – The Board recognized Jeffrey for his outstanding accomplishment.
10. **Officer’s Reports**
 - a. **Zoning Official/Planning Co/ZBA** – Zoning Reports were included in packets. Acting Zoning Administrator Chaffee reported that applications for permits have slowed down – he will concentrate on clean-up on Oak as we are receiving numerous complaints. Planning Chair Maike thanked Curt Chaffee for his service as Planning Commission Recording Secretary. Solar and Wind Legislation is passing in Lansing so we will update our local zoning.
 - b. **County Commissioner** – Commissioner Maike (who also thankfully serves us as maintenance/emergency/on-call help officer) asked that a back-up battery be purchased for the phone system.
 - c. **Transfer Station** – As Jeffrey was absent, Clerk Chaffee shared that Republic Services has shared information that the State will be requiring 7 recycling centers in each County – more information

needed, but we might want to add the service at the Transfer Station, especially if the County would be willing to help initial financing.

d. Supervisor – Supervisor Maike has ordered a Zoning Tool Kit and related items from the Par Plan. She will be concentrating on Parks & Rec.

e. Clerk – Busy, busy busy.

f. Treasurer – Sadly missed as she's working on a winter tan.

g. Trustees – Trustee Long provided updates on the Fire Board. He will be bringing copies of the Fire Board minutes and the proposed budget to our next meeting

11. Public Comment – (limited to 3 minutes per person on any topic) - none.

12. Adjournment – The meeting was adjourned at 2:10 pm.

Respectfully submitted by Clerk Pam Chaffee