



Forest Grove Board of Fire Commissioners

June 27th, 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on June 27th, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

X Andrew Bellone Jr. - Chairman
X Samuel Scapellato - Vice Chairman
X Mykola “Nick” Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

The Board received the tax payment of \$138,120.50, and it was deposited.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and seconded by Mykola Myronowskyj.

4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit and reported that he finally received the equipment inventories for the Deputy Chiefs vehicle.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.



**Forest Grove Board of Fire Commissioners
June 27th, 2023 - Meeting Minutes**

5. New Business

Mykola Myronowskyj reported:

Sutphen sent the Board a letter that they are changing their financial partner to First Commonwealth Bank effective July 1st, 2023. This does not affect our current accounts.

A representative from the DCA reached out to the Board via email to notify us that the 2023 election certification and copy of the ballot were not uploaded to the FAST system. Mykola looked into it and showed the screenshots from when the files were in fact uploaded. Working with the DCA we were able to identify where the discrepancy was and the files were located. Mykola was instructed to upload these same files to a different location on the FAST page and complied. The matter was resolved.

Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr, and seconded by Joseph Scapellato.

Meeting was adjourned at 19:07 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners June 27th, 2023 - Meeting Minutes

5:16 PM
06/27/23
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-11,524.52
Newfield Savings 9924	674,117.38
Total Checking/Savings	662,592.86
Total Current Assets	662,592.86
TOTAL ASSETS	662,592.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-242,913.73
Total Equity	367,068.22
TOTAL LIABILITIES & EQUITY	662,592.86



Forest Grove Board of Fire Commissioners June 27th, 2023 - Meeting Minutes

5:14 PM
06/27/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of June 30, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	06/27/2023	13153	Action Uniform Co, LLC	-55.00
Bill Pmt -Check	06/27/2023	13154	Blaze Emergency Equipment C...	-2,939.84
Bill Pmt -Check	06/27/2023	13155	Capital One Trade Credit	-888.23
Bill Pmt -Check	06/27/2023	13156	Comcast (Xfinity)	-29.98
Bill Pmt -Check	06/27/2023	13157	Comcast 569	-219.81
Bill Pmt -Check	06/27/2023	13158	Dennis Allonnardo	-82.08
Bill Pmt -Check	06/27/2023	13159	Dival Safety Equipment, Inc.	-1,000.00
Bill Pmt -Check	06/27/2023	13160	Douglas Perry	-11.84
Bill Pmt -Check	06/27/2023	13161	DTA Solutions LLC	-125.00
Bill Pmt -Check	06/27/2023	13162	Fire and Safety Services, LTD	-87.20
Bill Pmt -Check	06/27/2023	13163	Forest Grove Fire Co	-2,874.30
Bill Pmt -Check	06/27/2023	13164	Gen-el Safety & Industrial Prod...	-781.80
Bill Pmt -Check	06/27/2023	13165	Major Petroleum Ind.	-82.31
Bill Pmt -Check	06/27/2023	13166	Mes PA	-440.00
Bill Pmt -Check	06/27/2023	13167	Mykola Myronowskyj	-115.00
Bill Pmt -Check	06/27/2023	13168	Public Safety Outfitters	-2,545.00
Bill Pmt -Check	06/27/2023	13169	Staples	-963.86
Bill Pmt -Check	06/27/2023	13170	TransUnion	-75.00
Bill Pmt -Check	06/27/2023	13171	Verizon Wireless 197	-232.16
Bill Pmt -Check	06/27/2023	13172	Vineland Auto Electric	-1,206.33
Bill Pmt -Check	06/27/2023	13173	Weber's Power Equipment Inc.	-273.18
Bill Pmt -Check	06/27/2023	13174	Witmer Public Safety Group Inc	-1,005.00
Total Newfield Na Bk 0505				-16,032.92
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-16,032.92



Forest Grove Board of Fire Commissioners

June 27th, 2023 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on June 27th, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

The Board received the tax payment of \$138,120.50, and it was deposited.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and seconded by Mykola Myronowskyj.

4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit and reported that he finally received the equipment inventories for the Deputy Chiefs vehicle.

The MUA’s for the surrounding locals that have not been completed yet will begin as soon as possible.



**Forest Grove Board of Fire Commissioners
June 27th, 2023 - Meeting Minutes**

5. New Business

Mykola Myronowskyj reported:

Sutphen sent the Board a letter that they are changing their financial partner to First Commonwealth Bank effective July 1st, 2023. This does not affect our current accounts.

A representative from the DCA reached out to the Board via email to notify us that the 2023 election certification and copy of the ballot were not uploaded to the FAST system. Mykola looked into it and showed the screenshots from when the files were in fact uploaded. Working with the DCA we were able to identify where the discrepancy was and the files were located. Mykola was instructed to upload these same files to a different location on the FAST page and complied. The matter was resolved.

Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr, and seconded by Joseph Scapellato.

Meeting was adjourned at 19:07 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



Forest Grove Board of Fire Commissioners June 27th, 2023 - Meeting Minutes

5:16 PM
06/27/23
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-11,524.52
Newfield Savings 9924	674,117.38
Total Checking/Savings	662,592.86
Total Current Assets	662,592.86
TOTAL ASSETS	662,592.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-242,913.73
Total Equity	367,068.22
TOTAL LIABILITIES & EQUITY	662,592.86



Forest Grove Board of Fire Commissioners June 27th, 2023 - Meeting Minutes

5:14 PM
06/27/23
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of June 30, 2023

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	06/27/2023	13153	Action Uniform Co, LLC	-55.00
Bill Pmt -Check	06/27/2023	13154	Blaze Emergency Equipment C...	-2,939.84
Bill Pmt -Check	06/27/2023	13155	Capital One Trade Credit	-888.23
Bill Pmt -Check	06/27/2023	13156	Comcast (Xfinity)	-29.98
Bill Pmt -Check	06/27/2023	13157	Comcast 569	-219.81
Bill Pmt -Check	06/27/2023	13158	Dennis Allonnardo	-82.08
Bill Pmt -Check	06/27/2023	13159	Dival Safety Equipment, Inc.	-1,000.00
Bill Pmt -Check	06/27/2023	13160	Douglas Perry	-11.84
Bill Pmt -Check	06/27/2023	13161	DTA Solutions LLC	-125.00
Bill Pmt -Check	06/27/2023	13162	Fire and Safety Services, LTD	-87.20
Bill Pmt -Check	06/27/2023	13163	Forest Grove Fire Co	-2,874.30
Bill Pmt -Check	06/27/2023	13164	Gen-el Safety & Industrial Prod...	-781.80
Bill Pmt -Check	06/27/2023	13165	Major Petroleum Ind.	-82.31
Bill Pmt -Check	06/27/2023	13166	Mes PA	-440.00
Bill Pmt -Check	06/27/2023	13167	Mykola Myronowskyj	-115.00
Bill Pmt -Check	06/27/2023	13168	Public Safety Outfitters	-2,545.00
Bill Pmt -Check	06/27/2023	13169	Staples	-963.86
Bill Pmt -Check	06/27/2023	13170	TransUnion	-75.00
Bill Pmt -Check	06/27/2023	13171	Verizon Wireless 197	-232.16
Bill Pmt -Check	06/27/2023	13172	Vineland Auto Electric	-1,206.33
Bill Pmt -Check	06/27/2023	13173	Weber's Power Equipment Inc.	-273.18
Bill Pmt -Check	06/27/2023	13174	Witmer Public Safety Group Inc	-1,005.00
Total Newfield Na Bk 0505				-16,032.92
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-16,032.92