

June 19, 2017
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, June 19, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Father Dan Gardner. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Edwards, Stirton, Forkenbrock, and Krug. City Attorney Kevin Hill and City Clerk/Administrator Kim Knudson were also present.

Motion by Commissioner Edwards to adopt the agenda. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve the minutes from the June 6, 2017 regular meeting. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to approve Appropriation Ordinance #3460 (Payroll) for the amount of \$34,292.40. Seconded by Commissioner Stirton All aye.

Motion by Commissioner Edwards to approve Appropriation Ordinance #3461 (Disbursements) for the amount of \$71,751.62 after Commissioner Forkenbrock reminded the city staff to keep an eye on overtime, and asked Todd about rock at the lake and Stihl blower(s) that were purchased . Seconded by Commissioner Stirton. All aye.

Public Comments

A few campers from Mission Lake were present to ask if the shower houses can remain open later than usual during fair week. Motion by Commissioner Edwards to allow the shower houses to stay open later during fair week (Tues – Sat), and the police will be responsible for locking them up at night. Seconded by Commissioner Forkenbrock. All aye.

The campers also asked about placing speed limit signs near their camping area. Chief Calhoon recommended that they turn in license plate numbers to the police if they see someone speeding. He also said that they would place the speed trailer out there to monitor speeds.

Request to be Placed on Agenda

Rachel Knudson was present to ask for use of the Blue Building for Ocoberfest on behalf of The Chamber of Commerce. Motion by Commissioner Edwards to allow the use of the Blue Building on October 13th and 14th and pay only the utility fee for those days. Seconded by Commissioner Forkenbrock. All aye.

Employee Manual Revisions

The Commission discussed the suggested revisions that were circled by Commissioner Edwards and Kim Knudson. Commissioner Edwards recommended that the Commission review the manual and comment at the next Commission meeting. The Commission also recommended that Kim include the pay scale in their packets.

Tennis Court Resurfacing

Motion by Commissioner Forkenbrock to approve the resurfacing (\$598.00), and striping (\$75.00) of the tennis court. Seconded by Commissioner Edwards. All aye.

Todd Horton

Todd thanked his team and the community volunteers for assisting in the cleanup after the storm.

Chief Calhoon

Chief Calhoon said that the newest vehicle that was purchased was picked up today and taken to Hiawatha to get it equipped.

Nixle spread the word about a man at large that was apprehended earlier today. Chief Calhoon thanked the troopers and other agencies that assisted in the search.

Commissioner Forkenbrock asked Chief Calhoon about the battery backup on the radios.

Mayor Lentz

Mayor Lentz stated that the temporary fence at the pool will be installed later this week, and the contractor is still waiting for the sump pump to arrive to drain the deep end. We should see activity on construction of the pool soon.

City Clerk/Administrator

Kim Knudson talked to the Commission about the several calls she has received regarding damage or movement of family headstones at the cemetery.

KMIT, the cities workers compensation carrier called to inform Kim that there will be a 35% increase in premiums in 2018, so budget accordingly.

County Clerk, Melissa Gormley sent an e-mail last week saying that if the city is going to have a tax lid election, we need to have the 2018 budget certified to the County Election Clerk no later than July 1st. Keep in mind that is a Saturday this year.

Also, Sean Gordon from Mize Houser shared what he has for the 2018 budget so far. He said as of right now, the tax lid will cap the 2018 mill levy at 69.579 (if commissioners choose to go to that level), which means a max tax levy of \$430,207. This of course, is subject to change based on police and fire expenses, as well as debt service expenses budgeted in 2018.

Commissioner Krug

Commissioner Krug asked Kevin Hill to get on a call with him to get his opinion regarding conceal and carry at the firing range.

Commissioner Stirton

Commissioner Stirton wanted to know if the city has plans to spray the lily pads at the Little Lake.

Commissioner Edwards

No comment.

Commissioner Forkenbrock

Commissioner Forkenbrock talked about the ballfields and tennis court and the Little League Boards involvement. The Little League said they could possibly help with funding for improvement of the ballfields. Commissioner Forkenbrock asked the Commission to approve Mayor Lentz to oversee the improvements and bring to the Commission if necessary. No motion was made.

Commissioner Forkenbrock said their focus will be rehabilitating the small field first by removing the bleachers and removing the backstop.

Then rotate the second field so that home field and home plate are closer to the concession stands. He is working with Keith Olsen to price some moveable bleachers so they can be utilized at other places than just the ballfields if needed. Forkenbrock will meet with the Little League Association on the 26th for clarification of funds, and how they can better communicate to the city activities at the ballfields.

A lot of campers would be interested in the city personnel pumping out their waste tanks on their individual campers for a fee.

Motion by Commissioner Forkenbrock for Mayor Lentz to coordinate temporary camping spots on Mission Lake with Todd Horton to hopefully accommodate the waiting list. Seconded by Commissioner Krug. All aye.

Per Mayor Lentz, there are no updates on the sidewalk grant with BG Consultants, Inc.

Commissioner Forkenbrock and Mayor Lentz are looking to put a sign at Mission Lake and other city facilities that duplicates the current sign at the Civic Center.

Executive Session to Discuss Non-Elected Personnel—Department Head Evaluation #3

Motion by Commissioner Forkenbrock to go into a 15 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, and Kim Knudson. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to go into a 10 minute executive session to discuss non-elected personnel to include Mayor Lentz, Commissioners Edwards, Forkenbrock, Stirton, and Krug, and Kim Knudson. Seconded by Commissioner Forkenbrock. All aye. No action taken after executive session.

Motion by Commissioner Edwards to adjourn at 7:33 p.m. Seconded by Commissioner Stirton. All aye.

Kim Knudson, City Clerk/ Administrator

Tim Lentz, Mayor