

Minutes of the Sherrard Public Library District Board of Trustees

August 20, 2019

Call to Order 7:02 P.M.

Board Members in Attendance: Allen Holdsworth, Jim DeWitt, Cindy Sanders, Barb Ruane & Sarah Soliz

Board Members in Absent: Molly Kindelsperger, Sheryl Steele,

Staff: Tori Drews

Public Present: None

Motions:

1. Motion to approve the Minutes of July 16, 2019 by Ruane, Second by DeWitt.
2. Motion to approve the Treasurer's Report by Ruane, Second by Soliz.
3. Motion to approve Attendance and Punctuality Policy by Soliz, Second by Ruane.
4. Motion to approve Collection Management Policy by Ruane, Second by Soliz.
5. Motion to approve by Grievance Policy by Soliz, Second by Ruane.
6. Motion to approve Internet Policy by Soliz, Second by DeWitt.
7. Motion to adjourn at 8:26 P.M. by Ruane, Second by Soliz.

Director's Report

- I. Summer Reading was a success with over 3800 visitors and 5300 items circulated.
- II. Birdies for Charity was also a success. The library will receive \$2,842.28.
- III. The new shed has been delivered and library materials and areas are being reorganized to make improvements in workflow and storage.
- IV. A bench has been ordered regarding the donations made in memory of Mavis Erickson.
- V. Illinois State Record Archivist has given us permission to store some of the library documents in the new storage shed freeing up space in the library.
- VI. Some areas of the library collection are being weeded and rearranged
- VII. Easter eggs and materials being stored at the local food pantry were discussed. It was decided to get the items moved to the new shed for storage and a plan to allow the board members to host an egg hunt will be worked on in the future.

New Business:

- a. Little Free Library Agreement has been signed with Richland Grove Township Hall.
- b. Juvenile Fine Free Card was discussed and agreed to offer a card to juveniles up to age 18. This program will roll out in September.
- c. Discussion and Approval of new policies.

The next meeting will be September 17, 2019 at 7:00 PM..

Respectfully Submitted,

Cindy Sanders, Secretary Pro Tem