

MINUTES OF REGULAR SESSION OF COUNCIL  
April 27, 2022

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Regular session of Borough Council convened at 6:00 pm. Present were Councilor, Mike Matlos, Luke Riley, Jennifer Riley, Elizabeth Lape, Michael Zrenchak, and Chris Gretz, Mayor Sikorski, Solicitor Matt Racunas and Engineer Don Glenn.

**PUBLIC COMMENT:**

**Margaret Mansfield – 1028 Glenn Avenue:** Mrs. Mansfield asked about the water line. Mr. Zrenchak stated that they are in the process of reviewing it and they will let him know as soon as they know if it is feasible or not. He does not know if they were out to look at the road. She contacted the state Rep and he said that there is a lot of funding out there. The first thing you need to do is get an estimate and he would be glad to help write letters. Mr. Zrenchak said that was great but he wanted to see if it is feasible. He said that there is a cost to assessing the frontage. There is a way to subsidize it through some kind of funding. Mrs. Mansfield said that her neighbor is carrying water again.

**Eileen Wall – 3403 Orchard:** She said that she read in the paper that Port Vue got all these grants for police cars and a fire truck. Mr. Zrenchak stated that it was the US Steel CAP money. He explained that we have used that money for the Manor ballfield restroom renovations, new body cams and dash cams for the police cars, the fire department received new air packs.

**Dan Lujetic – 2607 C Street:** Mr. Lujetic asked Mr. Matlos if he saw the complaint he wrote up. Mr. Zrenchak explained that he just saw it when he came for the meeting. Mr. Lujetic asked Mr. Matlos to ride down C Street at the 2600 block and go around back to Walnut Alley and see the condition of that alley. It is atrocious. Mr. Matlos stated that the pipe needs replaced. He said that he could put reclaim down but it would just wash away. Stone washed away when he put it down. Mr. Matlos said he could patch it real quick going across the road but it is not going to last. Mr. Glenn, Mr. Zrenchak, and Mr. Matlos will meet there to see what can be done. Mr. Matlos said that he could patch the pipe but it is not going to last. Mr Lujetic explained that there is a ditch across the alley. He said that in order for him to get into his driveway, he has to go into his neighbor's yard. Mr. Matlos said that Mr. Glenn will look at it to see if the borough has the right of way to replace it.

**PROPERTY:** Chris Gretz

Mr. Gretz stated that he attended the Blight Committee – one of the things that they are to do is look at is to potentially is getting the zoning committee together again to discuss zoning of the borough – whether it is residential, commercial, business, or industry. He had a question as far as ordinances are concerned, code enforcement - Mike Bogdan does the work for us. He will knock on the homes and let them know their grass is too high, etc., but we also want to look into maybe our police officers helping to enforce some

of these code violations like grass, junk cars etc. Mr. Bogdan explained that they do that now. If they see something, they put a note in his mailbox or call him directly and they handle it together. Mr. Gretz stated that from council's standpoint or even from his standpoint, we are working with the Blight Committee to come up with kind of a way of— which houses, who was violating to come up with a way to make a recommendation. He is working with the Blight Committee to see what they can do with this. He stated they have the Quality of Life Ordinance and he is not sure if they have to look at any other pieces of legislation (that will come up here in a few minutes)

**POLICE, FIRE and EMS:** Michael Zrenchak

Mr. Zrenchak reported that they discussed at the workshop meeting that the 2012 Tahoe is 10 years old. We are looking at options for funding to replace that vehicle.

Mr. Zrenchak read the Fire Department Report for March 2022

**LEGISLATION:** Chris Gretz

Mr. Gretz stated they had no need for discussion about legislation. He asked Mayor Sikorski if there was any way we could have the police officers look at these homes, knock on the door and tell them their grass is up to their knees. Mayor Sikorski asked if he meant like a pre-warning. Mr. Gretz said a pre-warning or you will be cited. I think a warning would be fair enough. Mr. Zrenchak stated that Mr. Bogdan just said to you (Mr. Gretz) that the police department is working with him. They give him notes to go ahead and file the complaint – so are we going to have 2 people doing the same thing? Mr. Gretz stated that he knows Mike Bogdan is our code enforcement officer but if our residents would respond better if a police officer... Mayor Sikorski stepped in and stated that they a legislative and he is executive. You make the laws and he will enforce it. Mr. Gretz stated that was fair enough. Mr. Zrenchak asked if they are already giving him notices or telling him there is a junk car or they are telling him to do whatever, so you want them both to tag them? Mr. Gretz answered no – he is saying that at 5:30 at night, they ride by and see something and they make note of it and the next day they speak with him – did you cite this person or not. Mr. Bogdan stated that they are doing that now. Mr. Gretz explained that, from council's standpoint, they want to know who is in violation. Mr. Bogdan asked if they want to know every violator in the borough. Mr. Gretz said yes, maybe run a tab of what house have been cited or warned. Mr. Bogdan informed him that there is a drawer where his notices are kept. Mr. Gretz said that they can have the secretary or the part-time secretary to compile that list. Mayor Sikorski asked about the Quality of Life Ordinance. Mr. Zrenchak stated that the ordinance gives a warning and then it goes through a process that they will get filed and then it will go before an appeal board – it doesn't go to the magistrate – that was the purpose of the Quality of Life

**PARKS & RECREATION:** Jennifer Riley

Ms. Riley wanted to remind everyone about events that are coming up. On May 7<sup>th</sup> in conjunction with Lincoln Borough, we are hosting a clean-up day. It will be from 9am to 12pm and the Fire Hall will be the hub. We will be providing a light breakfast and lunch after.

Also, we will be hosting a Memorial Day Event on May 28<sup>th</sup>. The time is still to be determined but it looks like it will be 10am. She spoke to the Vet’s Club and they will host a luncheon after any veterans. Mr. Zrenchak received a couple phones regarding the clean-up day – he asked if there was any information out there about what is being collected.

**HEALTH & ORDINANCE:** Luke Riley

Mr. Riley stated that they discussed 3 properties – 1 is vacant and 2 other properties need addressed. The code enforcement officer is aware of them. He stated that they talked about them in their caucus meeting. He reminded everyone that the caucus meetings are open to the public. He said he was asked why he does not say which addresses they are. It is not his intention to embarrass anyone in an open council meeting. These complaints are being handled by our code enforcement officer and if there are any questions or concerns about pieces of property, please don’t hesitate to bring them to our attention. He stated that his daughter takes him through a drag through the borough very frequently

**LIGHTS:** Michael Matlos

Mr. Matlos has no updates on the LED lights that we purchased. He stated that Mr. Zrenchak informed him that he learned at the ALOM conference at Seven Springs that reporting lights out is on-line now which makes it quick on response time. They are changing all of the sodium lights to LED now.

**FINANCE:** Elizabeth Lape

**Motion to Pay:** Bills for Ratification of \$69,779.29 and List of Bills to Pay \$28,841.81

**Motion:** Mr. Matlos    **Second:** Ms. Riley

**All in favor. Motion carries.**

Mr. Zrenchak abstained from voting to approve the bill from Zrenchak Environmental Services.

**Bills for Ratification:**

03/24/2022	EFT	ADP [CHECKS]	-13,246.11
03/24/2022	EFT	ADP	-4,497.82
03/24/2022	EFT	PA SCDU	-82.52
04/01/2022	EFT	ADP [INVOICE]	-89.30
04/07/2022	EFT	ADP [CHECKS]	-12,129.27
04/07/2022	EFT	ADP	-4,233.65

04/05/2022	EFT	PA SCDU	-82.52
04/21/2022	EFT	ADP [CHECKS]	-13,199.42
04/21/2022	EFT	ADP	-4,533.83
04/15/2022	EFT	ADP [INVOICE]	-75.19
04/20/2022	EFT	PA SCDU	-82.52
03/24/2022	22630	Jill Pack	-36.05
03/24/2022	22631	PA MUNICIPAL RETIREMENT SYSTEM	-3,191.34
03/24/2022	22632	RICOH USA	-149.42
03/24/2022	22633	TEAMSTERS LOCAL UNION #205	-184.00
03/24/2022	22634	SEVEN SPRINGS	0.00
03/28/2022	22635	South Allegheny Softball Boosters	-500.00
04/01/2022	22636	AMERICAN LEGAL SERVICES	-72.40
04/01/2022	22637	FIRST COMMONWEALTH BANK (CREDIT CARD)	-1,580.64
04/01/2022	22638	HOME DEPOT	-66.95
04/01/2022	22639	Jamie R. Leber	-57.50
04/01/2022	22640	Mark C. Turnley	-1,500.00
04/01/2022	22641	ONE DIGITAL	-556.82
04/01/2022	22642	PA AMERICAN WATER	-145.50
04/01/2022	22643	SEVEN SPRINGS	0.00
04/01/2022	22644	T-Mobile	-45.42
04/01/2022	22645	SEVEN SPRINGS	-593.00
04/01/2022	22646	SEVEN SPRINGS	0.00
04/01/2022	22647	SEVEN SPRINGS	-329.60
04/01/2022	22648	SEVEN SPRINGS	-329.60
04/01/2022	22649	PSAB U/C PLAN	-2,233.23
04/07/2022	22650	AFLAC	-134.96
04/11/2022	22651	COMCAST	-368.32
04/15/2022	22652	PSAB	-250.00
04/20/2022	22653	BARRIER PROTECTION SYSTEMS INC	-1,649.75
04/20/2022	22654	Bettors Company	-3,000.00
04/20/2022	22655	PA MUNICIPAL RETIREMENT SYSTEM	-364.64
04/20/2022	22656	TEAMSTERS LOCAL UNION #205	-188.00
			<u>-69,779.29</u>

**List of Bills to Pay:**

AMERICAN WATER

03/01/2022 4000231559

03/11/2022 74.01

Total AMERICAN WATER

74.01

<b>AMTRUST NORTH AMERICA</b>				
	04/11/2022	17594925	04/21/2022	<u>4,751.00</u>
Total AMTRUST NORTH AMERICA				4,751.00
<b>AQUA FILTER FRESH INC</b>				
	03/31/2022	1782587	04/10/2022	10.17
	04/04/2022	1784973	04/14/2022	<u>44.02</u>
Total AQUA FILTER FRESH INC				54.19
<b>CARGILL INC</b>				
	03/30/2022	2907050186	04/09/2022	7,555.65
	04/07/2022	2907073052	04/17/2022	<u>1,914.34</u>
Total CARGILL INC				9,469.99
<b>CENTER INDEPENDENT ENERGY</b>				
	03/31/2022	033122	04/10/2022	<u>58.83</u>
Total CENTER INDEPENDENT ENERGY				58.83
<b>City of McKeesport</b>				
	04/06/2022	March 2022	04/16/2022	<u>25.00</u>
Total City of McKeesport				25.00
<b>COLLURA, DAVE</b>				
	04/01/2022	397119	04/11/2022	<u>175.00</u>
Total COLLURA, DAVE				175.00
<b>DERKAS AUTO SERVICE</b>				
	04/06/2022	19306	04/16/2022	<u>287.45</u>
Total DERKAS AUTO SERVICE				287.45
<b>DUQUESNE LIGHT CO</b>				
	03/31/2022	0744-720-000	04/10/2022	182.55
	03/31/2022	0823-500-000	04/10/2022	87.08
	03/31/2022	1744-720-000	04/10/2022	82.31
	03/31/2022	3993-460-000	04/10/2022	213.59
	04/03/2022	9723-500-000	04/13/2022	<u>3,315.05</u>
Total DUQUESNE LIGHT CO				3,880.58
<b>ELIZABETH ELECTRIC SUPPLY CO</b>				
	03/23/2022	424783	04/02/2022	210.43
	03/30/2022	424843	04/09/2022	<u>120.45</u>
Total ELIZABETH ELECTRIC SUPPLY CO				330.88
<b>GLENN ENGINEERING &amp; ASSOC</b>				
	03/31/2022	22-04-03	04/10/2022	<u>2,425.00</u>
Total GLENN ENGINEERING & ASSOC				2,425.00
<b>GRAINGER</b>				
	04/14/2022	9279706957	04/24/2022	<u>163.52</u>
Total GRAINGER				163.52
<b>H B SOUTH PRINTERS</b>				

	04/07/2022	2160	04/17/2022	<u>190.00</u>
Total H B SOUTH PRINTERS				190.00
<b>HOME DEPOT</b>				
	04/11/2022	6512353	04/21/2022	<u>91.57</u>
Total HOME DEPOT				91.57
<b>JEFFERSON HILLS LAWN &amp; EQUIP</b>				
	04/11/2022	30971	04/21/2022	10.99
	04/13/2022	31043	04/23/2022	85.76
	04/18/2022	31232	04/28/2022	<u>8.97</u>
Total JEFFERSON HILLS LAWN & EQUIP				105.72
<b>LIBERTY BORO AUTO SALES</b>				
	04/04/2022	Chevy Colorado	04/14/2022	<u>189.95</u>
Total LIBERTY BORO AUTO SALES				189.95
<b>MR JOHN</b>				
	03/31/2022	INV-6068	04/10/2022	372.00
	03/31/2022	INV-6070	04/10/2022	<u>186.00</u>
Total MR JOHN				558.00
<b>O'REILLY AUTO PARTS</b>				
	03/07/2022	5219-196629	03/17/2022	<u>46.99</u>
Total O'REILLY AUTO PARTS				46.99
<b>ONE DIGITAL</b>				
	04/02/2022	10205-000105 ver. 1	04/12/2022	<u>40.00</u>
Total ONE DIGITAL				40.00
<b>PA AMERICAN WATER</b>				
	04/01/2022	1024-210032153289	04/11/2022	1,158.51
	04/19/2022	1024-210034877260	04/29/2022	36.15
	04/19/2022	1024-210033713752	04/29/2022	106.39
	04/19/2022	1024-210030156299	04/29/2022	<u>18.70</u>
Total PA AMERICAN WATER				1,319.75
<b>PEOPLES NATURAL GAS</b>				
	03/29/2022	2000008770279	04/08/2022	184.64
	03/29/2022	2000006476069	04/08/2022	217.39
	03/30/2022	2000006476150	04/09/2022	<u>156.42</u>
Total PEOPLES NATURAL GAS				558.45
<b>POSTMASTER</b>				
	04/04/2022	Stamps	04/14/2022	<u>696.00</u>
Total POSTMASTER				696.00
<b>QUILL</b>				
	03/30/2022	24144045	04/09/2022	80.94
	04/04/2022	24236953	04/14/2022	<u>114.78</u>
Total QUILL				195.72

<b>RACUNAS LAW GROUP LLC</b>				
	03/01/2022	1477	03/11/2022	<u>1,779.00</u>
Total RACUNAS LAW GROUP LLC				1,779.00
<b>RC WALTER &amp; SONS INC</b>				
	03/18/2022	666183	03/28/2022	44.94
	04/21/2022	672303	05/01/2022	<u>13.18</u>
Total RC WALTER & SONS INC				58.12
<b>RICOH USA</b>				
	04/15/2022	106075878	04/25/2022	<u>149.42</u>
Total RICOH USA				149.42
<b>SPRINT</b>				
	03/27/2022	47942366-174	04/06/2022	112.20
	04/12/2022	233328279-127	04/22/2022	<u>127.23</u>
Total SPRINT				239.43
<b>VERIZON GARAGE</b>				
	04/09/2022	450-731-927-0001-53	04/19/2022	<u>55.74</u>
Total VERIZON GARAGE				55.74
<b>WESTCOM WIRELESS INC</b>				
	04/14/2022	1190	04/24/2022	<u>55.00</u>
Total WESTCOM WIRELESS INC				55.00
<b>Woehler Landscape Supply</b>				
	04/06/2022	29046	04/16/2022	<u>100.00</u>
Total Woehler Landscape Supply				100.00
<b>ZRENCHAK ENVIRONMENTAL SERVICES INC</b>				
	04/06/2022	194	04/16/2022	402.50
	04/06/2022	195	04/16/2022	<u>315.00</u>
Total ZRENCHAK ENVIRONMENTAL SERVICES INC				717.50
TOTAL				<u><u>28,841.81</u></u>

**PERSONNEL:** Jennifer Riley

Ms. Riley stated that today is Administrative Professionals Day. She gave a public thanks to Jamie and Jill for everything they do for the borough.

**STREETS AND SEWERS:** Mr. Zrenchak reporting for Mr. Sloss

**Motion to schedule** the Turtle Creek Valley Vector Truck for a 7 day buy-in option in the amount of \$9,520 for catch basin cleaning.

**Motion: Mr. Matlos**

**Second: Mrs. Lape**

**All in favor. Motion carries**

**Motion to schedule** the Steel Rivers COG Street Sweeper – Once in the Spring and Fall.

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

**MAYOR'S REPORT:** Larry Sikorski, Mayor

Mayor Sikorski reported that there were 3 citations issued. There were 102 service calls total. He noticed that there were 15 verbal warnings. He believes that there are not enough written up. He observes people speeding. He thinks from now on that they should give more written up because people are not listening. He is getting complaints that people are not slowing down. Ms. Riley asked Lt. Caito if the speed trailer is still working. He confirmed that it is. She said that it has been parked by the fire hall for a while. Lt. Caito stated that they put it over there for a couple of weeks because they were getting complaints of people flying past the fire hall.

**SOLICITOR'S REPORT:** Matt Racunas

Mr. Racunas had nothing to report.

**ENGINEER'S REPORT:** Don Glenn

Mr. Glenn stated that he gave council a letter about the Glenn Avenue embankment regarding correcting the riprap and the embankment. Mr. Zrenchak stated that they will discuss that at the next caucus meeting.

Mr. Glenn stated that he applied for an LSA grant to raze the old school. They ruled that they can't give us the grant because we do not own the building.

Proposals were opened April 21<sup>st</sup> to rehab the restrooms at the Manor Ballfield. There were 2 bids – Graham Construction bid \$121,000 and Swede Construction bid \$62,800. Mr. Glenn has done work with Swede in the past and they have done work in the borough. He has done excellent work and there have been no problems so if council want to proceed with the project he recommends that they award the contract to Swede Construction. Mr. Zrenchak stated that they will do that at the next meeting because he wanted to take a look at that for the roof. Mr. Glenn said that he met with the man in charge of recreation and prepared the scope f work based on what they told him to do. Initially it was his (Mr. Glenn) recommendation to tear the building down but the scope of work was to rehab the building.

**Motion to adopt** Concurring Resolution 2022-07 authorizing to filing of an application for ACT 152 funds from Allegheny County Economic Development in the amount of \$230,750 to raze the old school on Liberty Way.

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

Mr. Glenn explained that amount is what we need to meet the cost estimate.



**Motion to adopt Resolution 2022-08 Slums and Blight Resolution – Demolition.**

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

#### **OLD BUSINESS:**

Mr. Zrenchak stated that we received a GIFT grant in the amount of \$75,000 for catch basin replacement. We have money set aside. The project is \$155,000. We are going to look at replacing all of the catch basins. We have the American Recovery Act money which is for those types of projects.

Mr. Zrenchak stated that they talked about changing delinquent real estate collections to a different agency. We will reach out to different agencies to make sure we are getting the best service for the money.

Mr. Zrenchak stated that they discussed changing from quarterly sewage billing to monthly billing. to monthly sewage billing. It makes it more manageable for the residents and for the borough because you have a regular cash flow coming in.

#### **NEW BUSINESS:**

Mr. Zrenchak stated that Mr. Glenn already touched on the Glenn Avenue erosion. We will discuss it at the next caucus meeting

Mr. Zrenchak reported that the Tri-County Land Bank came and gave a presentation to council – they also came and talked to the Blight Committee. They took it under consideration. We have until October to formally join. They will discuss that more at the next workshop meeting.

Economic Development in the Mon Valley meeting on April 29<sup>th</sup> – Keynote speaker is Jim Brewster - Registration is due April 15<sup>th</sup>. Mr. Zrenchak and Ms. Riley are going to attend.

PASB Annual Conference in Hershey, PA – May 22-25, 2022 – Registration is due April 15<sup>th</sup>. Ms. Riley will be attending.

Mr. Riley would like the borough to reach to the Allegheny Land Trust to see if they are still interested in buying that property we own that abuts their property. That could be a significant windfall for the borough.

#### **CORRESPONDENCE:**

**Motion to accept the typed minutes from the March 23, 2022 meeting.**

**Motion: Mr. Matlos**

**Second: Ms. Riley**

**All in favor. Motion carries.**

Next meeting dates/times: Work Session, Wednesday May 11, 2022 at 6:00 pm –  
Regular Session, Wednesday, May 25, 2022 at 6:00 pm

**Motion** to adjourn

**Motion: Ms. Riley                      Second: Mrs. Lape**  
**All in favor. Motion carries.**

Respectfully submitted by:

Jill Pack

Borough Secretary