

October 4th, 2023

The October meeting of the Board of Trustees of the Camanche Public Library was called to order by Vice President Linda Foster. Roll call was held and members present were Griswold, Foster, and Reuter, along with Librarian Evans, and City Council liaison Dave Bowman.

A motion to approve the agenda was made by Trustee Griswold and a second was made by Trustee Reuter. All trustees aye. A motion to approve the minutes from the September 2023 meeting was made by Trustee Griswold and a second was made by Trustee Reuter. All trustees were aye. Financials for September 2023 were discussed and Trustee Griswold made a motion to approve the financials with the question regarding \$12860.10 for repairs/improvements and a second was made by Trustee Reuter. All trustees aye. Trustee Griswold made a motion to approve the claims of \$3648.22 (bills/book orders) with Trustee Reuter seconding the motion. All trustees aye.

Book orders in the amount of \$1212.71 were approved to order from Ingram.

New Bills for October 2023 approved for payment:

- Amazon (\$657.09 books/ \$515.13 supplies) \$1172.22
- MicroMarketing (books/audio/DVD) \$394.38
- General Book Cover \$60.00
- CenterPoint \$227.21
- MidAmerica no bill
- Alliant no bill
- Culligan \$10.00
- PrestoX \$35.50
- Sparklean \$250.00
- City Water Bill no bill
- New Life Computer \$50.00
- AirControl (cover for gas pipe) \$236.20

Total of bills including Ingram: \$3648.22

Director's Report:

Financial: Fiscal year budget 2024 – 2025 were discussed. Librarian Evans reported the library does have a "guilt jar" on the counter for donations.

Personnel/Operational: Librarian Evans introduced the topic of increasing hourly pay for new employees. She stated Pam Deluhry should have received a raise as her 90 days is up and she would like to increase her wage which would be a raise. A motion was made by Trustee Griswold to increase Pam Deluhry's wage to \$12.75 and a second was made by Trustee Reuter. All trustees aye.

Librarian Evans informed the trustees Kerri Kudelka, the current children's librarian, has taken another position and her last day is tomorrow. Librarian Evans reported Pam Deluhry will be covering this position until another librarian could be hired. Librarian Evans would like to start the process of hiring another librarian and would like to utilize Temp Associates again. She would also like to increase the wage starting out to between \$15 and \$16 an hour. Trustee Griswold made a motion to utilize Temp

Associates to hire another librarian starting at \$15 an hour. There was no second so the motion died. Trustee Griswold amended the motion to start \$15.50 an hour for another librarian through Temp Associates and a second was made by Trustee Reuter. All trustees aye.

Programming: no report given

Collection Development: no report given

Facilities: Librarian Evans reported the gas pipe has been covered. Trustee Griswold discussed the books the DeWitt public library utilized regarding their expansion and encouraged all trustees to look at the books.

Summer Reading Program: no report given

Miscellaneous: Librarian Evans updated the trustees regarding the timesheet issues with the city clerk. Librarian Evans reported she has talked with Pam Deluhry regarding time sheets and feels as if the situation has been handled. Trustee Griswold inquired if Librarian Evans had met with City Clerk Toni and Librarian Evans reported the meeting has not happened. A meeting between City Clerk Toni and Librarian Evans still needs to occur and the trustees instructed Librarian Evans to schedule a meeting within the next week and then training will occur with City Clerk Toni and all staff.

Old Business: Librarian Evans reported the radon level is at 4 at the last testing. This is in the acceptable range.

New Business:

Librarian Evans and Council member Bowman reported a new trustee was approved by the city council last night. The new trustee will be Bill Goble and his first meeting will be in November 2023.

Liaisons Report:

There were no public comments. Vice President Foster adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on November 1st, 2023 at 4:00 pm at the Camanche Public Library

Respectfully submitted,
Janeen Reuter, secretary