

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'**

BOARD MEETING MINUTES

Trinity County Fair
Van Duzen Elementary School (Library) 680 Van Duzen Road,
Mad River, California

Zoom Link Info:

Meeting ID: 870 9202 8308
Passcode: 219126
Dial In: 1-669-444-9171

SEPTEMBER 22, 2022

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President Director, 1 st District	Sharon Eggleston, Vice President Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Jenny Millsap, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the Agenda regarding items not ajenized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment", Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:31 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors present in person; Rourke, Millsap, Keys. Directors via Zoom; Case, Eggleston, Sauer, Thompson, and Dummer

3. INTRODUCTION OF GUESTS / STAFF

- a. Present in person; Krista Hymas and Roni Millsap. Present via Zoom; Allicia Adair

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

- a. Triple “J” owner James Clark inquired about the old chutes in the bone yard. Rodeos now use portable chutes. Powder River chutes are too heavy. CEO Bayley will look into pricing to the sell chutes.
- b. Jerry Havlock wants to get the fairground panels back from Weaverville Lions. President Rourke stated panels were on loan to Weaverville. Director Case stated that the panels in Weaverville are concreted in. CEO Bayley will provide a letter that stated the arrangements of the loan to the Weaverville Lions at the October Board Meeting.

5. CONSENT AGENDA & MINUTES

- a. APPROVE SEPTEMBER 22ND, 2022 AGENDA, AND APPROVE AUGUST 18TH REGULAR BOARD MEETING MINUTES
 - a. Director Keys name is misspelled in August minutes per Director Dummer.
 - b. September Board Meeting Agenda (12. a) Fair Dates should be July 13 – July 16, not August.
 - c. Director Dummer motions to approve August 18, 2022 Minutes and September 22, 2022 Agenda with corrections; Director Keys seconds the motion; Motion carries unanimously.

6. APPROVE JULY & AUGUST 2022 FINANCIAL REPORTS

- a. CEO Bayley – Sue and I will be changing the financials descriptions with less line items and Sue will present this at the October Board meeting.
- b. The August financials show an expense in Music Attractions that were paid for 2021 due to the modified fair and \$25,000 in Sponsorship would be absorbed in the 2022 concert.
- c. President Rourke inquired about water costs. CEO Bayley stated that water was more due to getting the grounds ready for the Rodeo but at this time all watering is done for the year and shut off.
- d. Director Millsap moves to approve; Director Sauer seconds the motion; Motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO’S REPORT

- a. CEO thanks everyone for attending the meeting in Southern Trinity.
- b. CEO reminds everyone Bingo, Saturday, September 24, 2022 at 6:30 p.m. The next Bingo is scheduled for October 15, 2022.
- c. CEO stated the Hayfork Lions will be sponsoring all events at the Trinity County Fairgrounds with their blanket policy. CFA insurance will not cover “hazardous events”. The Haunted House scheduled for October 27-31, 2022 will be covered by Hayfork Lions insurance because it is considered a hazardous event.
- d. The Mechanical Bull during the Rodeo is considered a hazardous event and was covered by Hayfork Lions insurance.
- e. CFSA insurance requires all vendors to have \$1 million insurance coverage.
- f. CFSA provides insurance for alcohol on the Trinity County Fairgrounds but the event promoter must apply for the proper permits.
- g. The Hmong New Year celebration scheduled for December 3, 2022 will be in conjunction with the fairgrounds fundraiser, “Pancakes with Santa & Festival of Trees” event. The Hayfork Lions will possibly be purchasing their own tree to contribute to the Festival of Trees event. The Hmong New Year will consist of vendors on the midway, a soccer competition and a celebration in the Commercial building. CEO Bayley explained to the Board how Pancakes with Santa/Festival of Trees scheduled for November 26, 2022 & December 3, 2022. Each ticket purchased is placed in a specific box and puts you in a drawing for a tree with gifts. Last year each tree had over \$1,000 worth of gifts. Santa attends this

- event and pictures are available to purchase. The drawing will take place on December 3, 2022.
- h. Director Dummer suggests planning the Hayfork Light Parade on December 3, 2022 instead of Sunday, December 4, 2022 and have the parade end at the fairgrounds. CEO Bayley said the staff is already working on it. CEO Bayley will get a list of events to the Board by January.
 - i. Membership in the Trinity County Fair Association is \$25.00 a year. CEO Bayley would like to add admission into the Rodeo as part of the Membership.
 - j. CEO Bayley discussed letter received from Marjie Watkins. Supervisor Groves has not contacted her at this time. A copy of the letter was given to the Board.
 - k. CFA Board September meeting was cancelled due to many fairs and events. Next meeting schedules is October 6, 2022.
 - l. Maintenance is working on water line in North Campground. Board received copies of well line. CEO Bayley will be getting bids from Sharp Electric and Trindade Electric.
 - m. Rodeo was a success. Harvest Festival had 157 entries, 43 cannabis. Muttin Bustin Event and Stick Horse had a good turnout. One social media comment regarding the Cannabis entries. CEO Bayley will look into division changes for cannabis regarding professional and commercial. Director Eggleston commented on decorating in the Commercial Building
 - n. Maintenance has started insulating the pump house. All water was pumped out of the tanks and the covers attached. Final cost of electrical should be available to the Board at the next meeting.
 - o. CEO Bayley received the MOU contract from the County and mailed it to CDFA on September 22, 2022. They are the last signature needed.
 - p. CEO Bayley is looking into Cal Recycle Rubberized Pavement Grant for rural areas. It would resurface the parking lot with chip seal using recycled tires.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Michael Thompson (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Carrie Bayley
 1. At the September 13, 2022 meeting there was good discussion.
 2. Total \$697,930.54, Expenses \$44, 543.48, Reserves \$48,141.68.
 1. All buyers have paid and all participants have received their checks.
 2. Clean pen awards: – Large Animal: Trinity River 4-H, Small Animal: Hayfork Valley 4-H
 3. New award boards are being purchased.
 4. Top Buyer: Trinity River Lumber, CEO Bayley will present their award to them.
 5. Buyers Book – request “Font” to be bigger, have the finalized book available on line. There was confusion about buyers books being available at the Trinity Journal office.
 - a. Discussion of participants pictures and names in buyers book, waiver is signed by Parents 4-H media form.
 6. The transport and slaughter trucks all animals lived. Kents Market was overwhelmed.
 7. Water main breakage during fair didn’t affect the animals they all had water.
 8. All small animal participants need to stay on Sunday and help clean the Small Animal Barn.
 9. CEO Bayley explained the borrowing of panels procedure to the Board. The panels belong to CFSA. JLA Board approved to purchase panels. CEO Bayley will check on prices.
 10. Next year plan to have the inmates set up and volunteers to help.
 11. Director Millsap stated that bringing panels from other fairs exposes Trinity County Fair animals to diseases. Krista power washed all panels before use of the 2022 Fair.

12. Concerns from Parents, slaughterhouse set-up, all pigs on one truck. One buyer set up a different truck to deliver to a different buyer. Rewording of the buyers letter so this does not occur again.
13. Director Millsap stated that this is a terminal fair and a student bought a steer at another fair and entered it in the Humboldt County Fair.
 - a. Director Thompson helped resolve this issue.
14. Fencing, coolers, pop ups, repairs, hoses, fittings posts need to be replaced. President Rourke states that these are repeat expenses.
15. Next JLA meeting is November 8, 2022 in Weaverville at 6:00 pm, CEO Bayley stated that anyone can attend the meetings.
16. Director Dummer commented that parents kept coming to get food for their kids at the Buyers Lunch and Breakfast. There was miscommunication about who was being served, 390 McBubbas were served for breakfast and 370 Steaks for lunch. All buyers were happy with the food.
 - a. Dee Sanders wants to stop the Auction and return to having the sit down luncheon.
 - b. Suggestion: A "Meet & Greet" on Friday Night included in the buyers letter.
- e. **TCFA MOTORSPORTS:** Donny Case (Chairman), Carrie Bayley, Tina Felch
 1. Director Case is working on the New Years Enduro and plans for the Bigfoot BBQ truck derby.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **GRANTS & FUNDRAISING COMMITTEE:** Sharon Eggleston (Chairman), Carrie Bayley, Christina Wine, Tina Felch
- c. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Tina Felch, Jennilea Brookins, Christina Merritt
- d. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Tina Felch
 - a. There were plenty of volunteers at the Rodeo.
- e. **WELL COMMITTEE:** Donny Case (Chairman), Chuck Sauer, Carrie Bayley
- f. **MOU COMMITTEE:** Adrien Keys (Chairman), Chuck Sauer, Donny Case, Carrie Bayley
- g. **RODEO COMMITTEE:** Jenny Millsap (Chairman), Shawn Patton, Laurel Dummer, Jennilea Brookins, Rebecca Nelson, Carrie Bayley
 - a. Director Millsap, one complaint about the Auctioneer, she stated there were Christian riders. She has an Auctioneer for the Cowboy Calcutta in 2023.
 - b. Jennilea noted that there were positive responses about the Barrel Racing event.
 - c. The grounds and camping facility set up was great and the participants will return.
 - d. Negative Points: The horses don't have covered stalls available, and the barns are not safe, uninhabitable barns.
 - e. There were 14 Barrel Races on Saturday and 11 on Sunday. Prize money was o.k but if we could provide more money, we would have more entries.
 - f. Next year we have a \$400 a day purse for Barrel Racing through Sponsorships.
 - g. CEO Bayley – stated that the Sponsorship for the Chutes for Banners turned into being a great fundraiser for the Rodeo. She suggests having a live auction for chutes at the Friends of the Fair.
 - h. CEO Bayley wants to offer Jr. Bull Riding in 2023. Director Millsap won the Cowboy Calcutta. Director Case asked if a Board Member can win a Calcutta and if there's a stipulation regarding that?

11. CORRESPONDENCE:

- a. Revised Roster of Fair Officials (September 2022)
- b. State Rules Meeting Notice 9/2/2022

12. NEW BUSINESS

- a. Approve 2023 Fair Date, Thursday August 13th – Sunday August 16th
 - 1. Misprint on Agenda stating the Fair dates August 13 – August 16, 2022, change dates to July.
 - 1. Director Thompson approves new Fair Dates; Director Eggleston seconds the motion; Motion carries unanimously.
- b. INFORMATIONAL ONLY – CONTRACTS AND AGREEMENTS

<p>HARVEST FESTIVAL COMMERCIAL AGREEMENTS HFCOM22-01 SPARE TIME FARM & NURSERY HFCOM22-02 DOUBLE R HFCOM22-03 CREATIVE PRINTS BY HANNA HFCOM22-04 HOME ON THE RANGE HFCOM22-05 ER SVS & MORE</p> <p>STANDARD AGREEMENTS SA22-22 PALOMINO ROOM SA22-23 TRINITY COUNTY LIFE SUPPORT SA22-24 AM BULL RIDING CO</p> <p>ENTERTAINMENT AGREEMENTS EN22-10 JOHN ROBINSON EN22-11 TIRE FIRE</p>	<p>HARVEST FESTIVAL CONCESSION AGREEMENTS HFCON22-01 BODEGA CAFÉ HFCON22-02 CHELLBEE SNACKS HFCON22-03 SWEET COUNTRY KETTLE CORN HFCON22-04 STEVE AMORE HFCON22-05 FIESTA FRESH GRILL HFCON22-06 AM BULL RIDING CO HFCON22-07 HES 8TH GRADE CLASS HFCON22-08 TCAA HFCON22-09 LETS ROLL</p> <p>EVENT AGREEMENTS RA22-22E BMW MOTORCYCLE RA22-23E FLU COVID POD RA22-24E 4H OFFICER TRAINING RA22-25E INDIAN ED DAY RA22-26E TOT MEETING RA22-27E ROTARY CALCUTTA RA22-28E QUILTERS RETREAT</p>
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by Director Rourke at 7:53 PM.

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President