

Rothwell United Church



ANNUAL REPORT
2017

Church Council

- CHAIR
- VICE-CHAIR
- SECRETARY
- TREASURER
- PAST CHAIR
- MINISTER
- CHRISTIAN DEVELOPMENT COMMITTEE
Co-ordination for Adult Education, Confirmation Class, Baptism Classes, New Members' Education Classes, Marital Prep Classes, Bible/Topical Study Groups, Sunday Club, Library and Resources Team
- PRESBYTERY REPRESENTATIVES
- COMMUNICATIONS
- MINISTRY AND PERSONNEL COMMITTEE
- CONGREGATIONAL LIFE COMMITTEE
Pastoral Care Team, Contact Team, Prayer Group and Prayer Chain, Cradle Roll, Cards to Visitors
- MISSION/OUTREACH COMMITTEE
Christian Singles and Single Again, Gloucester Emergency Food Cupboard, M & S Fund, Observer Promotion, Scouts (sponsored organization)
- WORSHIP COMMITTEE
Sunday Worship Coordination Team, Greeters/ Welcomers, Lay Assistants for Services, Sacraments Distribution, Special Services at retirement and long-term homes Flower Team, Music and Choir, Bell Choir
- FINANCE AND PROPERTY COMMITTEE
Treasurer, Ushers, Collection (counters-safeguard weekly deposits); Ensures proper use, care and maintenance of church facilities, Recommends rental policy
- BOARD OF TRUSTEES
- MEMORIAL FUND COMMITTEE
- STEWARDSHIP COMMITTEE
- THE SOCIAL COMMITTEE
- MEMBERS AT LARGE
- UNITED CHURCH WOMEN (UCW)

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Reverend's Ramblings

"For everything there is a season, and a time for every matter under heaven..."
Ecclesiastes 3: 1

Sitting in my office on a cold January morning reflecting on 2017 evokes many feelings and memories...many happy, but some sad, too.

I think of the cold and dark of winter giving way to Easter and new life and sense the aroma of spring when the sun shines even on cold days.

I think of the flooding in the springtime and can remember the fear many of our neighbours experienced and the hard work they did to save their homes, even if some were not successful. Yet even during it, we could see God at work through people helping people, even in the form of sandwiches from Rothwell left over from Bob Edward's service. I smile when I think of how even in his passing Bob found a way for us to help our neighbours.

As the waters receded I think of the Sunday Club picnic and can see in my mind's eye kids running around the Church lawn playing games, eating ice cream, and generally having fun, feeling at home at Rothwell. That warms my heart. I can smell the hamburgers and hot dogs!

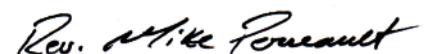
During the summer time we were blessed with different voices from the pulpit while I was on holidays. It was a regenerative time for my family, and I hope for you, too.

In August we readied ourselves for a new Sunday Club year, social events, outreach activities, and sharing the Gospel of Jesus Christ as our "normal" Church year resumed. I know the Church year begins with Advent, but it always feels like we begin anew each September after Labour Day.

As the days marched on we celebrated Thanksgiving, marked Remembrance Day, and entered the Christmas season with all its hustle and bustle, celebration, and holy moments.

In other words, for 2017 "For everything, there was a season and a time for every matter under heaven." In 2017, as in every other year, there was grief, celebration, fear, and hope. Through it all, there was God. As we enter 2018 we can expect the same rhythms of life, but we can also expect newness, innovation, and surprises. Let's see what God has in store for us in 2018!

Peace and Blessings for 2018



Rev. Mike Perreault

Church Council

I've been reminded that this is the end of my term as Chair of council. This underlines to me that the older I get the faster time passes—vice-chair for 3 years and then chair for 3 years has passed remarkably quickly. That's 10% of the 60 years that Rothwell has just celebrated.

This year we had some small constitutional changes to reflect changes in committees at the church, and we are beginning our regular larger constitutional review that happens every three years. The most fun reason we had to change the constitution was to recognize the new Social Committee which is already doing great fellowship.

Council members have been thinking a lot this year about how Rothwell fits into the community, how to bring more people in, how to make more links. Helping this process has been a report from the EDGE network that has specific tasks and exercises to help us answer these questions. Please talk to some other congregants about how you see Rothwell fitting into the world, and how we can build more bridges.

I'd like to thank everybody who has made my time as chair a pleasure. It's great to work with such a delightful group of people.

Church Council 2017

Minister	Rev. Mike Perreault
Chair	Cameron Bales
Vice-chair	Cameron Bowes
Past Chair	Kim Current
Secretary, Presbytery	Phil Fay
Trustees	Willis Hebb
Treasurer	Keith Findley
Ministry and Personnel	Dick Ballhorn
Presbytery	Cameron Bowes
Finance and Property	Scott Udle
Worship	Marsha Messervier
Congregational Life	Sally Edwards
Communications	Evelyn Budd
Mission and Outreach	Joanne McCrostie
United Church Women	Sally Edwards
	June MacMillan
	Myrna Deacon
Member-at-Large	Bob Edwards

Respectfully Submitted
Cameron Bales, Chair

Ministry and Personnel Committee

The rules of the United Church of Canada require each pastoral charge to establish a **Ministry and Personnel (M&P) Committee** to oversee the Ordered Minister and other employees and contractors on personnel and administrative matters. At Rothwell, the **Ordered Minister and Office Administrator**, as employees, and the **Director of Music**, as an independent contractor, report to and are administered by the M&P Committee on all administrative matters. (The **Custodian**, a contractor, reports to and is administered by the Finance and Property Committee.) In turn the M&P Committee reports to the **Rothwell United Church Council** through its Chair a member of the Council.

The Committee usually meets together and individually with the Ordered Minister, Office Administrator and Music director three or four times a year. In addition, the Chair and members of the Committee have frequent informal contact with them. New United Church rules requires congregations must combine the Ministers salary and housing allowance into one compensation figure by July 2018. Efforts are underway to comply with this requirement.

At the beginning of 2017 the M&P Committee was composed of **Richard Ballhorn** - Chair, **Phyllis Frost**, **Dennis Cartwright**, **Nancy Stevenson** and **Diane Morrison**.

During 2017, Diane resigned during 2017 and was replaced by **Laird Eddy**. Due to the constraints of a new job, Nancy Stevenson is now unable to attend M&P meetings. A new member will be sought during 2018.

Rev. Michael 'Mike' Perreault, our Ordered Minister, celebrated his 10th anniversary at Rothwell in September. Rev. Mike continues to support the **Sunday Club** by working to build up attendance, recruit leaders and encourage modern teaching practices. His warmth, enthusiasm and ability to communicate with all age groups continue to be key to Rothwell's ability to retain and gain members and adherents. His compassion and understanding has helped families deal with family problems, illness and the death of family members. During 2017 Rev Mike began making special efforts to develop closer contacts with Beacon Heights and the two other seniors residences near Rothwell. Services are now being held at Beacon Heights.

Trina Harper, **Office Administrator**, is the voice and face of Rothwell United for anyone calling or visiting during office hours. She runs an efficient office, dealing with a wide variety of

demands in a calm and competent manner. Trina plays a key role in organizing funerals/memorial services and other events at Rothwell as well as dealing with persons seeking to rent church facilities and existing renters, in particular persons seeking to park at Rothwell and the Daycare. Trina also works as a finance clerk to assist the **Treasurer**. During 2017 her hours of work increased to 5 hours a day Monday through Friday from January through June and from September through December. During July and August, Trina works three hours a day, Tuesday through Thursday. Trina takes most of her leave during the less busy summer months.

Eva Jarman and **Dorothy Roy** have long helped Trina proof and fold the Sunday bulletins. They also straightened up the Narthex and Sanctuary before Sunday services. The three of them have taken on the task of shopping and putting together the Christmas bags for the children, assisting with mass mail-outs and the stapling of the **Family Directory**. Eva also helps out when Trina is on leave.

Dorothy passed away on May 10, 2017 after a short illness. Her presence at and service to Rothwell is greatly missed.

Paul MacMillan has been the **Director of Music** at Rothwell for more than 20 years. He has more than 50 years of experience as a church organist which Rothwell celebrated in 2017. Paul continues to demonstrate considerable skill in playing the organ/piano, directing the choir, and selecting anthems that match the talents of our choir and advance church service themes. He makes every effort to purchase music for Rothwell at advantageous prices.

In September, Paul launched a call for new choir members and successfully convinced a number of congregation members to join the choir in order to replace retiring members and to expand choir membership. Beginning in September he rescheduled the weekly choir practice from its traditional Thursday night to Sunday morning from 9-10. The change has worked out well.

Paul's wife June passed away in June 2017—a great loss for Paul and Rothwell as June had been very active for many years. June is greatly missed.

Richard Ballhorn - Chair

*Members: Phyllis Frost, Dennis Cartwright,
Nancy Stevenson & Laird Eddy*

Rothwell Sunday Club

From January to May, we continued to spearhead fundraising for our Syrian family. We also collected and sent books to Pelly Bay who lost everything in a school fire. As well, we made Valentines for Laurier Manor, made pretzels for Lent and enjoyed ice cream sandwiches.

In June we held our annual BBQ and Graduation for some of our tweens.

After the break for summer, Sunday Club resumed in September with a Back to Sunday School Sundaes. Pam switched her ministry from Sunday Club to Choir and Marsha began spearheading the Basement Buddies with the help of Cheyanne, Lynn and Kathryn, Cam and Lisa equally teach the tweens and teens upstairs. The younger children have continued to meet downstairs, while our tweens and teens have made the library their home.

Our Basement Buddies are a small but determined group under Marsha's leadership with help from Lynn and Kathryn. Bible stories, videos and crafts continue to keep them learning about God.

Cam & Lisa lead our tween and teens discerning God's help in their everyday lives.

This past December, we had a Pop-Up Pageant which saw adults and our Sunday Club present the Christmas story in a unique way. Twelve to fourteen children and youth participated. Although the Christmas Eve Family service is not planned by the Sunday Club, it was nice to see many of our members in attendance.

Ongoing challenges include trying to find where we fit into the life of the church as both groups now share space with other church and community groups. As well, there is a need for more teachers, especially with the younger children.

New curriculum being implemented includes the Placement programme which is designed to minimize planning for teachers.

Nothing would be possible without the dedication of our teachers and teen helpers who devote time and energy to our group. A huge thank you to all of you who lead and assist each week. Also important is the love and encouragement that our congregation gives.

*Respectfully submitted by
Pam Graydon & Marsha Messervier*

**ROTHWELL SUNDAY CLUB
FINANCIAL STATEMENT
AS AT 31 DECEMBER, 2017**

Worship Committee

ROLE: to provide oversight for the worship services and the use of the worship space.

GOAL: to ensure that our worship services nurture our spirits and our bodies.

OUR MEMBERS: Phil Benson, Lynne Current, Kathy Ross, Phil Fay, Cliff Johnston, Paul MacMillan, Pam Graydon, Laurie O’Nanskie, Evelyn Budd, Sharon Costey Rev. Mike Perreault, Marsha Messervier (Chair).

Highlights of the year were having our two newest members Evelyn and Sharon join the committee, the ACMO join us for a service in April, our BBQ for the end of Sunday Club in June, our first official inter-generational service, doing a special service during the months that there are 5 Sundays, Anniversary Sunday with a linger lunch (provided by the UCW), World Food day, Thanksgiving in October, Remembrance Day and the full panoply of Advent and Christmas Services including: White Gift Sunday, the Angel Tree dedication, the Christmas Pageant in a box, Christmas Eve services and beginning the year with the Candles of Remembrance service and our combined Maundy Thursday, Good Friday and Tenebrae service.

During the year we had several communion services alternating between receiving communion at the altar and in the pews.

Issues discussed by the committee during the year were how we can be more welcoming to newcomers, special /different services and a topic that we will be seeking the views of the Congregation in the fall—a review of our current practices in respect of the Sunday services. Are there things we should be doing, are there things we should stop doing and should the present order of service be changed?

The Worship Committee would like to thank everybody who helped make our services uplifting and memorable. Special thanks to Rev. Mike, our musical director Paul MacMillan, all our lay licensed worship leaders who led the services in July and August as well as to all those who played the organ when Paul was away. Special thanks also goes to our Office Administrator Trina Harper and Eva Jarman for providing the weekly bulletins and posting the hymns on the hymn board as well as our Worship and the Sound System Assistants.

*Respectfully submitted by
Marsha Messervier*

Rolls and Records

The following Congregational statistics have been extracted from the appropriate church registers as of December 31, 2017:

Number of Active Households	153	Number of Members removed by death	0
Number of Persons transferred from Rothwell	2	Number of Persons transferred to Rothwell	0
Number of Baptisms	1	Received into Full Membership	1
Number of Funerals/Memorial Services	9	Number of Marriages	0

*Respectfully submitted by
Trina Harper, Church Secretary*

Rothwell Choir

The choir has again had a successful year providing music for the Sunday morning services, Good Friday and the two Christmas Eve Services. They also attend and provide musical leadership at funerals and memorial services. This is a group of people who enjoy singing and faithfully attend practice weekly from September to May. If one counts the hours spent practicing, the choir is probably one of the most dedicated groups of people in the church.

Besides thanking the choir for their work, Vivian and Keith Findley are to be thanked for providing handbell accompaniments to some of the anthems. Nancy Hebb is to be thanked also for collecting and filing the sung anthems each week. She has also maintained the record of what has been sung. There has been a record kept since September 1995. Laverne Palmer is always there with his computer skills when asked to match up words with a different tune than the one published with the words.

Our minister, Rev Michael Perreault is a great person to work with and is very responsive to any suggestions affecting the "Order of Service".

Last year there were several suggestions about how to attract people to the choir because the ladies section was rapidly declining. Sally Edwards has moved to Stratford, ill health has claimed Joy Johnstone and Yvonne Cadieux and June MacMillan has passed away. These four ladies represent well over 50 years service to the music program at Rothwell Church. We decided to try holding our practice at 9:00 a.m. on Sunday morning. This change took place in September and has worked extremely well. Six people have been able to join us: Pam Graydon, Catherine Messervier, Angela Nolan, David Lafranchise, Michael Perreault and Dick Ballhorn.

Last June, Evelyn Budd welcomed us to her home for the annual spring "wind up" party. We also enjoyed some social time at the church before Christmas. On occasion we have met at Tim's after practice.

*Respectfully submitted,
Paul MacMillan, Music Director*

Rothwell Handbell Choirs

Covered in this report are the groups that were active in the 2017 calendar year. These are the Alpha Ringers for young ringers and the Rothwell Ringers for more experienced ringers

Alpha Ringers

The primary goal for this group of young people continues to be to stimulate interest in and love of music. Along the way basic music theory and handbell ringing techniques are taught.

There were six members in this choir starting in January. The session began with the postponed Christmas performance of the "Christmas Music Box". At the end of February one ringer left but a new ringer started. Practices were hampered by conflicting commitments but continued through to June when the choir finished the session playing two selections in the Sunday Club Service. In September one ringer moved to the more experienced choir and the remainder of members did not continue because of conflicting school, dance and hockey commitments and transportation difficulties. Unfortunately no September choir could be formed.

January Choir Members: Scott MacIver, Shawna MacIver, Catherine Messervier, Dylan Borne, Meghan Monsour, Rowan Weatherbee and Noah Shapiro.

Rothwell Ringers

Seven enthusiastic people made the January choir interesting and challenging for all. As usual music choices focused on working through an eclectic collection of scores some as challenges and some to learn or improve bell ringing techniques. Conflicting schedules and illness continued to disrupt plans. The choir played in a regular Service in March (thanks to Keith Findley as guest ringer).

In June, the choir, joined by Keith Findley and Heather Gordon, played as part of the Celebration of Life Service

for June MacMillan. June's enthusiasm and skills were acknowledged in her service and continue to be greatly missed by the choir.

Starting in September, our Alpha Ringer graduate took a sabbatical to concentrate on her school work and two other ringers were unable to continue. Fortunately, two new ringers joined at the same time. A highlight for this period was participation in the 9th Annual Community Concert organized by St. Timothy's Presbyterian Church. On Christmas Eve the choir contributed two selections to the Family Service. Thanks once again to Keith Findley for filling in.

January Choir Members: Evelyn Budd, Lee Crowe, Vivian Findley, Catherine Messervier, Barbara Palmer,

September Choir Members: Evelyn Budd, Lee Crowe, Vivian Findley, Nic Larouche, Barbara Palmer and Louise Thompson.

Would you like to try handbell ringing?

It is easy to ring a handbell. It takes a lot more time to become skilled. Our choirs are community choirs meaning that there are no auditions and church affiliation is not important. A sense of rhythm and some musical experience are assets but not essential. Handbell ringing is a team endeavour so that dedication to the group is important. All handbell ringers have a lot of fun in the process of practicing and learning new techniques and enjoy sharing the love of handbell ringing with others. A prime objective is to build and strengthen a love of music. *Why not come out to a practice and give handbell ringing a try!!! Join us Thursdays at 6:30 p.m.*

*Thanks to all members for your patience and support
Director - LaVerne Palmer*

Pastoral Care Team

The Pastoral Care Team has continued through another year in responding to requests for spiritual comfort and support from those of our congregation who were experiencing times of personal or family distress. Also there were occasions to celebrate with individuals by giving them appropriate recognition of their special event. Under the direction and support of Rev. Mike, Minister of Rothwell United Church, the team has visited members of our congregation who have been in hospital, are convalescing or are confined at home. To ensure that our church family is being cared for, a follow-up is made with a phone call or visit.

We hold monthly meetings on the second Sunday of the month after church services. Further communication is through email messages and phone calls.

The Prayer Shawl Ministry continues to be a very important part of Pastoral Care both within and outside the church. This ministry reaches out to those who may require the warmth and embrace of God's grace. We appreciate the many talented congregation and community members who keep us supplied with these beautiful shawls. This year we donated 12 shawls to the May Court Hospice. Others were donated to members of the congregation, friends and family as needed.

Rev. Mike, along with members of the congregation and Pastoral Care Team, continues to hold a Communion Service at Beacon Heights Retirement Home. All residents are invited to attend on the last Friday of the month at 1:30 p.m. in the chapel located in the basement. The new Activities Coordinator has ensured that residents attend this meeting. There has been a notable increase in attendance. Rev. Mike and his committee are pursuing the possibility of

offering similar services at the Laurier Manor. Throughout the year, Rev. Mike, along with various members of the Pastoral Care Team, visited shut-ins and shared communion. Again, the team sent Christmas cards and blessings from Rothwell to all shut-ins and to those who have moved away.

Members include: Rev. Mike, Lise Shewchenko, Gloria Manuel, Evelyn Budd, Joanne McCrostie and Margaret Griffiths. We would be happy to have new members join us.

Interested in joining the Pastoral Care Team?

For more information, you are invited to speak to any one of our members or to register to take the Pastoral Care Training Basic Course, or visit the website at www.ottawapastoralcare.com. Rothwell will pay for the course if completed.

Rothwell United Church would like to thank Verna Nuttal for her years of service as the Administrator of the Ottawa Pastoral Care Training Program. We wish her health and happiness in her retirement. Terri Skuce is the new Administrator.

Members of The Pastoral Care Team are identified by the green name tags. They are available to speak to you before and after church service. If necessary, please call any one of the members as your well-being and concerns are important.

*Respectfully submitted by
Margaret Griffiths and Joanne McCrostie*

Rothwell Prayer Group and Prayer Chain

These groups continue to serve as they have for quite a long time now —as best we can, and always trying to be in God's will and His plan. The Prayer Chain welcomes prayer requests for special times when the need is urgent and/or immediate. The Prayer Group has a slightly different focus, meeting every Sunday at 9:30 in our chapel to pray for folks on a longer-term basis. The "Group" keeps a list so that no request is forgotten, and prayers are offered here for as long as they are wanted and needed.

Both groups operate by simply lifting needs to the Lord in faith, and in the assurance that that is what He has asked us to do. We know that He hears every prayer and answers in His own way and in His own time. The group members pray with a sense of loving and caring, feeling hugely honoured to be a part of the ministry.

Requests to the Sunday Prayer Group may be made by leaving a note in the prayer box located near the visitors' book in the foyer, or by contacting Carol Einarson or Barb Palmer. Requests for the Prayer Chain for immediate

prayers may be made to Rev. Mike or the church office.

If you would like to become a part of either or both of these joyful ministries you are assured of a warm welcome.

In closing, we'd like to share the vision of a veteran of the American civil war on the act of prayer itself:

"I asked God for strength, that I might achieve.

I was made weak, that I might learn humbly to obey.

I asked for health, that I might do great things.

I was given infirmity, that I might do better things.

I asked for riches, that I might be happy.

I was given poverty, that I might be wise.

I asked for power, that I might have the praise of men.

I was given weakness, that I might feel the need of God.

I asked for all things, that I might enjoy life.

I was given life, that I might enjoy all things.

I got nothing that I asked for ... but everything I had hoped for.

Almost despite myself, my unspoken prayers were answered.

I am, among all men, most richly blessed."

Barb Palmer, a group member

Presbytery Representatives

The mission of Ottawa Presbytery is to support and encourage the spiritual well-being of the pastoral charges and to nurture joint mission and witness on behalf of the United Church of Canada (UCC). Ottawa Presbytery consists of 61 pastoral charges —48 in Ontario and 13 in west Quebec. The ministry of Presbytery is primarily supported through the assessments paid by the pastoral charges. In 2017, the assessments totalled \$406,701 of which \$7,204 came from Rothwell. About 30% of the budget of Presbytery is passed along to Montreal and Ottawa Conference which embraces four presbyteries.

In 2015, the 42nd General Council of the United Church of Canada recommended a number of changes designed to enable the Church to live within its declining resources. In 2017, the Church continued to work on the changes which took the form of remits. By mid-2017, Remits 1 through 4 had been overwhelmingly approved by presbyteries and pastoral charges across the country. Voting continues on the remaining remits. Approved remits will alter the terms on which the UCC was established.

Remit 1 requires the church to reduce from four courts (or levels) to three. Presbyteries and conferences will be combined to form one new court to be called regional councils. The national church has formed a Boundaries Commission to recommend the boundaries of regional councils. Ottawa Presbytery took the initiative to reflect on the matter and submit some suggestions to the Commission. The Commission's recommendations, due in March 2018, will be considered at the 43rd General Council to be held in the Summer 2018.

In the Fall 2016, Ottawa Presbytery launched a campaign to raise \$100,000 in support of "The Haven", a model for innovative, affordable housing built in Barrhaven by the Multifaith Housing Initiative. Many congregations joined the effort to raise funds. By the end of the campaign, \$103,234 had been raised.

*Respectfully submitted by
Phil Fay and Cam Bowes*

Communications

Rothwell's website can be reached at www.rothwellunited.com and www.Rchurch.ca. Our aim is to help keep all members—those that attend regularly and for those that can not up-to-date as to what is happening at Rothwell. We also hope those that are interested in finding a church might stumble upon Rothwell when searching online. New (and old) visitors coming to funerals and our many events are also better able to find the church. The website is updated weekly thanks to our church administrator, Trina, forwarding the text from the Sunday bulletin Monday mornings. If you have an announcement or wish to have something on the website you may forward it directly to evbudd7@gmail.com.

A sincere thanks to LaVerne Palmer who uploads the recordings of our Sunday services and special events.

In 2017 we had 16,340 visits to the website—12% came through Google.ca and many of those had originated from Ottawa. We have 52 “Contacts” that have registered for weekly updates—many are Rothwell members that are not able to attend on Sundays.

Rothwell has a Facebook and a Facebook group page that have photos, humour, facts, upcoming events, projects and lots of fun comments and videos from members of Rothwell. The group page requires that you must first ask to become a member. Go to www.facebook.com and type “Rothwell

United Church” in the search box. Sign up and you will be added to the on-line Rothwell community.

Sincere thanks goes to Eva Jarman for her on-going help with the Annual Report and to Trina and her volunteer staff for their on-going support.

Thank you to all the contributors of the Annual Report and the people who deliver our Christmas postcards as well as the Annual Report and directory to fellow members of Rothwell.

This year we advertised through Orleans Online, Citizen (Going Out, Our Town), CanWest, EMC, Blackburn Facebook as well as in print in the EMC News and the Blackburn Banar. Anyone who knows of other opportunities for free advertising in local papers can contact me.

Chatting with friends and inviting them to join us at an event or service is the best way to spread the good news about Rothwell. If they are inspired to learn more they will google us, come to a service and probably stay for coffee.

Don't be shy, introduce yourself to visitors—after all Rothwell does have a reputation for being a very friendly church.

*In the Joy of Service,
Evelyn Budd*

Interchurch Refugee Group

The Interchurch Refugee Group (IRG), a registered charity, is an ecumenical coalition of 5 east Ottawa churches—Orleans United Church, Community Pentecostal Church, Epiphany Anglican Church, Navan-Vars United Church and Rothwell United Church. For 28 years, the IRG has been sponsoring government-approved refugee families, supporting their integration into Canadian society and facilitating their transition toward self-sufficiency.

In early 2017, our sponsorship of the Syrian family came to an end. Relatives of this family, Government-sponsored refugees, had arrived in Canada in 2015. Our Syrian family was very anxious to have this family in Halifax join them. The IRG thought that having the family move to Ottawa would enable each to support the other in a variety of ways. The Halifax family paid its own way to Ottawa. The IRG helped locate a townhouse near their Ottawa relatives, arranged for a suite of furnishings at no cost to IRG and helped move the furnishings into the house. The family arriving from Halifax paid the rent and all other costs.

In May, the IRG lost a dedicated member, Pat Ulrich of Orleans United. Pat served the IRG faithfully for almost 20

years, many of those years as Chairperson. In 2017, we regretfully accepted the resignation of a longtime community member and Secretary, Kristin Goff.

As it has in previous years, Rothwell continued in 2017 to be very supportive of the IRG. Rothwell members contributed \$2,026.15 through their church envelopes to IRG over the course of the year. Late in the year, two Rothwell members completed applications to join the IRG. And thanks to Rothwell's Christmas Hampers Program, three families we supported received hampers. The IRG is deeply grateful for Rothwell's demonstrated support and commitment.

In the fall of 2017, planning began for a new sponsorship. This culminated in a commitment to sponsor a Palestinian family of five. The family of five arrived in Ottawa January 31st, 2018. Rothwell members and, indeed, community members without a congregational affiliation, are invited to consider participating in the settlement of our new family.

Respectfully submitted.

Cam Bowes

Rothwell Christmas Hampers

2017 was a good year for the Rothwell Christmas Hampers. This year we helped 15 families, an increase over 2016. About half the families were nominations from inside Rothwell. This year I had a small team helping with deliveries—it was great to share the delight of these deliveries. The balance of the families were helped with the kind assistance of the Gloucester Emergency Food Cupboard. We stayed with our current tradition of the hampers being Loblaws gift cards. I like that the recipients

get to use the cards to get whatever they need and help their families the best they see fit.

Thank you for all of the support from the congregation. As always the hampers would be impossible without your kind donations.

Respectfully submitted by

Cameron Bales

Renters and Other Users of Rothwell United Facilities

Rothwell United has long had a practice of allowing non-profit bodies, like the Scouts, Alcoholics Anonymous and Victoria's Quilts, to use Rothwell facilities for their meetings and activities without charge. Such users sometimes make a voluntary financial contribution to Rothwell. In the case of the Scouts, they contribute to Rothwell by organizing an annual Baden Powell service and participate in Rothwell's annual "Remembrance Day" service. We have also rented our facilities to individuals and profit-making bodies at reasonable rates. This latter use has grown in recent years and the growing revenues received have helped keep Rothwell in the black financially. Our continuing renters include the "Sugar and Spice" Daycare, the ACO church, Saturday art classes, Phil Fay's Tuesday painting group and most recently a twice weekly yoga class. Local condominium corporations rent our facilities for their annual meetings and local residents have rented the Fellowship Hall for birthday parties and bridal showers. During 2017 we attempted to conclude an occupancy agreement with TOPS (Taking Off Pounds Sensibly) which has used Rothwell's facilities without payment for many years although it sometimes made voluntary contributions. No agreement could be reached and as a result TOPS is no longer using Rothwell's facilities. More recently we have had more requests to rent parking space. At the end of 2017 we had issued about 35 parking permits, about half for local residents who have limited parking where they live and half from workers at the new CSIS and CSCE facilities on Ogilvie Road where on-site parking is very limited. Efforts have been underway for several years to have the "Sugar and

Spice" Daycare at Rothwell, currently limited to providing daycare services for up to 5 children, licensed under Ontario government and City of Ottawa rules to provide daycare services for a larger number of children. An increased daycare enrollment would result, over time, in more revenue for Rothwell. To facilitate this licensing process, certain improvements have been made at Rothwell, including a new kitchen fan, extra power outlets in the basement and a new fenced playground on the south side of the church. During 2017 a new lawn was laid in the playground and the playground fence was completed. The small bathroom next to the kitchen that is used by the Daycare was upgraded during 2017 as were the other bathrooms at Rothwell. Most of the funds for the above mentioned improvements came from the Memorial Fund or special charitable donations and not from Rothwell's annual budget. As a registered architect is required to certify that Rothwell's facilities meet provincial daycare rules and the Ontario building code before we can host a larger Daycare, Rothwell is now in the process of engaging an architect to undertake this work. Some further improvements need to be made at Rothwell during 2018 before Rothwell can be certified. A small ad hoc committee was set up in 2017 to work with the Daycare director to work out how a larger daycare could operate smoothly at Rothwell in a manner that fully takes into account Rothwell's ongoing needs and activities.

*Richard Ballhorn,
Finance and Property Committee*

Finance and Property Committee

2017 was a stay the course type of year financially for Rothwell. Operating receipts totalled \$222,780, an increase of \$12,544, or 6% over 2016. Like last year, this increase comes primarily from our valued tenants with total rental income representing almost 23% of our total operating receipts. Our offering receipts finished the year just 2% over budget and receipts from our tenants and other operating revenue exceeded the budget by \$9,172 or 25%. Gifts and offerings for the year through envelopes, PAR and loose totalled \$157,523 an increase of \$4,173 over 2016. Our envelope users experienced an unexpected increase finishing the year at 101, an increase of 25% from 2016's total of 81. Rothwell began 2017 with current assets totalling \$31,259 and ended the year with \$49,386, an increase of 58%. Corresponding operating expenses totalled \$206,272 a decrease of \$1,938 or 1% from last year, but this represented an increase of \$2,057 over budget. This resulted in a Net Income for 2017 of \$16,508. Our maintenance costs last year far exceeded the budget by 263% or \$7,336. However, the bulk of these extra expenses were covered through generous donations.

The F&P Committee acknowledges the generous donation of \$9,000 to the general operating fund from the UCW. The F&P Committee would also like to acknowledge the Board of Trustees for their transfer of \$10,000 to help defray the cost of the Minister's Housing Allowance.

2017 was a year for general upkeep and a few minor projects. The main bathrooms both received an upgrade with new stalls, fixtures and a fresh coat of paint. New fencing and sod were installed around the day care side of the church. New filing cabinets were purchased for the music room and assorted electrical improvements were conducted. The library, nursery and chapel also benefited

from a facelift with some rooms being repurposed to better suit Rothwell's needs.

Parking rentals is proving to be a successful undertaking. We have been receiving increased calls from employees of surrounding businesses and other private home owners such that we now have a waiting list for new renters. Despite the increase in cars on our lot we have not experienced any issues with respect to accommodating visitors for weddings and funerals.

Urbain Somé, our contract custodian since September 2009, continues to be a valuable, friendly, and willing asset to our organization. Mousa Maiga has proven to be an able replacement for when Urbain is away.

Another successful, well-attended clean-up and repair day under the direction of Dick Ballhorn happened in late May. Congregational volunteers pitched in to do gardening, painting, cleaning, and miscellaneous repairs.

Your F&P Committee as at December 31, 2017 was made up of:

- Scott Udle – Chairman
- Bill Griffiths – Vice-Chairman, Property
- Keith Findley – Finance & Treasurer
- Ray Mack – Secretary
- Barbara Palmer – Envelope Secretary
- Dick Ballhorn, Dave Elliott, Gay Elliott, Don Geddes, Lise Shewchenko, and Donna Wood – Members.

*Respectfully submitted,
Scott Udle, Chairman*

**ROTHWELL UNITED CHURCH
FINANCE & PROPERTY COMMITTEE
BALANCE SHEET
AS AT 31 DECEMBER 2017**

ROTHWELL UNITED CHURCH
FINANCE & PROPERTY COMMITTEE
INCOME STATEMENT
FOR THE PERIOD OF 01 JANUARY, 2017 TO 31 DECEMBER, 2017

Finance & Property Committee

REPORT FROM INDEPENDENT REVIEWERS

We have examined the Balance Sheet of Rothwell United Church as at 31 December 2017 and the Income Statement for the year then ended. Our examination included a review of the accounting records but did not include the review of the Board of Trustee Accounts or other Accounts of the Church.

In our opinion, the financial statements present fairly, in all material respect, the financial position of Rothwell United Church Finance and Property Committee and the results of its operation for the year then ended.

Signed: *Donna Wood*

Chad Francis

Dated: February 17, 2018

Solar Panel Fund

The Ontario Green Energy Act of May, 2009 introduced the “microFIT” programs. Under the auspices of this program, and with the approval of the Congregation, (26 April, 2012), a 10 kW, 46 panel solar array was installed. Funds for the installation, (\$96,060), were received through donations and loans from members of the Congregation and a donation from the Memorial Fund. Through September, 2034, Hydro Ottawa is under contract to reimburse Rothwell on a monthly basis at the rate of \$0.802 per kWh generated.

As at 31 December, 2017, the outstanding loan principal was \$37,250. On 01 May, 2018 the sixth installment of loan repayments will be made. These payments are: principal of \$7,450; interest of \$1,117.50. Funds on hand by that date will be sufficient to cover this obligation.

Pending final repayment of the Congregational Loan obligations on 01 May, 2022, management of the Solar Panel Fund is under the aegis of the Board of Trustees. It is intended to return control of the fund to the Finance and Property Committee at that time.

In March, 2017, a leak in the roof resulted in water in the choir room, as detailed in the report of the Board of Trustees. Examination of this event revealed that our initial contractor, Solar Logix, Inc. was no longer in existence, along with their warranties and guarantees. The Board is considering a permanent solution to this problem.

The Financial Statements for the Solar Panel Fund as at 31 December, 2017 are attached.

Production reporting has been changed to using a reference figure based on four complete years of actual solar production at Rothwell rather than the original base of 14,283 kWh which was only a prediction based on Environment Canada figures. During 2017, Rothwell generated 12,071 kWh, below the 2013-2016 yearly average of 13, 066 kWh. The lower production is likely due to a colder and more overcast summer in 2017 than usual.

Respectfully submitted,

Willis Hebb, Chairman, Board of Trustees

I have carried out an independent review of the Bank Book, Bank Statements, Ledger, Income Statement and Balance Sheet for the Solar Panel Project Account Monies held in trust on behalf of Rothwell United Church as at 31 Dec 2017

In my opinion, the financial documents referred to present fairly the position of the Solar Panel Project account monies held in trust held on behalf of Rothwell United Church as at 31 December 2017, and the results of operations for the year then ended


Chad Francis

**Solar Panel Project
Rothwell United Church
Balance Sheet as at 31 Dec 2017**

Notes:

1. The Solar Panel Financial Accounts are established to finance, construct and operate solar panel betterment of the main building of Rothwell United Church. Accounts are operated under the authority of the RUC Board of Trustees as authorized by Ottawa Presbytery for the period during which initial project financing is repaid. At the end of this period, accounts revert to RUC Finance and Property committee.

Board of Trustees

The role of the Trustees is to hold the major assets of the Congregation in trust for its use and benefit, subject to the rules of the United Church. These assets are comprised of the church building, the land on which it is located and the Trust Fund investments. The investments include the proceeds of the sale of the manse property in 1985 and the sale of surplus church land in 2003. The Trustees are subject to the direction of the Congregation and, with the consent of Presbytery are empowered to sell, mortgage, exchange and lease real property held in trust.

The attached Trust Fund Income Statement and Balance Sheet provide details of the Trustees Income, Expenses, Assets and liabilities for the year ending 31 December, 2017. The Solar Panel Fund statements are included elsewhere in this Annual report.

In accordance with direction received at the Congregational Meetings of 22 May, 1984 and 05 March, 2003, the income from the Trust Fund investments is to be used to contribute to the Ordered Minister's Housing Allowance, and for 2017 a total of \$10,000 was transferred to the Finance and Property Committee (F&PC). The goal of \$10,000 has been set for 2018.

The Trustees ensure that adequate property, liability and other necessary insurance is carried at all times. The premium is paid by the Finance and Property Committee. Rothwell's insurance is provided through the General Insurance Plan of the United Church of Canada. For 2017/2018 this coverage includes replacement cost value of \$2.668 million for Property of Every Description and \$10.0 million for Directors/Officers and Employment Practices Liability.

The most recent appraisal of the building and contents was carried out in November, 2013 at which time the appraised value was \$2.35 Million.

All 2017 taxes and insurance premiums were paid when due. Except for the solar panel loan obligations, all property, real and personal held in trust for the Congregation by the Trustees was clear and free of debt, encumbrance or any obligation. The family of the late David and Dorothy Ross

electd to donate the balance of their solar loan outstanding, and this reduced the total owed on November 1, 2016 to \$44,700. The outstanding principal on the solar panel loans as at 01 May, 2017 was \$37,250. The sixth installment of the Principal and Interest payments, totaling \$8,567.50, will be made on the 01 May, 2018 anniversary date. A damaged solar panel was replaced at a delivered and installed cost of \$669.91.

The Trustees ensure that proper maintenance and repairs of Church property are being carried out as delegated to the F&PC. The Trustees are satisfied that this is being done. In this regard, a leak appeared in the roof where the solar panels are located. This affected the ceiling of the choir room, and a claim was made against our insurance, with the \$2500. deductible being paid. The Board has decided that the entire lower (gravel) roof, dating from 2003, must be replaced, and arrangements, including removal and replacement of the solar panels, are under way to do this in 2018.

The Board's Investment Strategy Plan (ISP) as approved by the Congregation in 2015, has allowed the Trustees more flexibility in their investment options. As a result, earnings from the Trust Fund Investments have improved. Returns on the mutual fund investments for the year 2017 are 8.72%

The Rothwell Board of Trustees was authorized by the Congregation, (1970), at seven members. The current members are listed below.

Respectfully submitted
Willis Hebb, Chairman

Members, Board of Trustees for 2017

Willis Hebb, Chairman

Pat Osborne, Treasurer

David LaFranchise - Secretary

Members: Keith McCambley, Lise Shewchenko, Nancy Hauley, and Joanne O'Byrne

Board of Trustees
Balance Sheet as at 31 December, 2017

Continued on page 22

Rothwell Memorial Fund

The Memorial Fund provides a tangible means of expressing one's love and gratitude in memory of a relative, friend or associate. The Rothwell Memorial Fund Committee reports to the Church Council. A "Remembrance Book" acknowledging these gifts is on display in the Chapel and Narthex. In this regard, the Committee is ably assisted by Dale Frost as the Remembrance Book calligrapher. Memorial Gift Cards are available in the Narthex.

In 2017, Memorial Fund gifts were received in memory of:

Bill Maitland	Bob Edwards
Don Ritchie	Dorothy Roy
Elizabeth Young	June MacMillan
Ken Boyd	Kevin Toll
Marilyn Gain	

In 2017, disbursements were made in support of: the purchase of music as directed by the Strathdee family; upgrade of the church bathrooms, new vacuum cleaner; new desk for the church office.

The Memorial Fund Financial Statement for 2017 is attached.

The Committee Members for 2017 were Nancy Hebb, Joanne O'Byrne and Keith Findley.

Respectfully Submitted
Keith Findley, Memorial Fund Treasurer

Board of Trustees Notes and Independent Review (Continued from page 21)

Notes

- 1 The accounts of the Rothwell United Church Board of Trustees is established to manage cash investments of proceeds arising out sale of RUC properties. The funds are managed in accordance with the rules of the United Church of Canada and are held in trust on behalf of the Congregation under the authority of the Ottawa Presbytery.
- 2 Congregational Equity includes a reserve of \$195,000 to meet the Ottawa Presbytery's direction when the manse was sold to maintain the Trust Fund at the net value obtained from the sale
- 3 During 2017, the Board of Trustees has purchased \$21,000 (2016 - \$94,800) in mutual funds in accordance with an Investment Plan Statement approved by the Congregation in Dec 2015. As at 31 Dec 2017, the market value of these funds is \$131,581.51 (2016 - \$101,055.88)

Respectfully submitted:

Treasurer, Board of Trustees

Pat Osborne

I have carried out an independent review of the Bank Book, Bank Statements, Ledger, Income Statement and Balance Sheet for the Trust Fund of Rothwell United Church as at 31 Dec 2017

In my opinion, the financial documents referred to present fairly the position of the Trust Funds of Rothwell United Church as at 31 December 2017, and the results of operations for the year then ended



Chad Francis

ROTHWELL MEMORIAL FUND
FINANCIAL STATEMENT
AS AT 31 DECEMBER, 2017

Rothwell U.C.W. (United Church Women)

Purpose: “To unite women of the congregation for the total mission of the Church, and to provide a medium through which we may express our loyalty and devotion to Jesus Christ in Christian witness, study, fellowship and service”.

Ladies within our congregation meet on the third Tuesday evening of each month. Ladies in the group take turns organizing a program and devotion for the month, inspired by the season, scripture reading, or an area of special interest/concern. All ladies of the congregation are welcome to attend any of our meetings and activities for fellowship and fun.

The ladies supplied and served an Easter lunch to High Horizons (a group of Handicapped Adults). We held both a Spring Plant Sale / White Elephant Sale, and a Christmas Bake & Craft Bazaar, with the men and women of the congregation participating together to make this event such a huge success. The proceeds from these endeavours go to outreach programs such as Mission and Service, Gloucester Emergency Food Cupboard, Ottawa Mission, Ottawa Inner-city Ministries, Laundry Co-op, Cornerstone Housing for Women, just to name a few. We were also in a financial position to assist our own congregation when funds were needed to purchase a refrigerator, and for other

general expenses. The ladies organize funeral receptions, belong to the Prayer Group, the Flower Committee, sing in the Choir, and help with decorating the Church for special occasions.

We enjoyed fellowship over lunch at the Mandarin Restaurant on Innes Road in June before leaving for the summer holidays. We said farewell to Sally Edwards, a Life Member of U.C.W., when she moved to southwestern Ontario to be closer to her family. We also experienced profound loss during this past year with the passing of June MacMillan, a Life Member of U.C.W., and an angel was placed in her memory on the Angel Trees in the sanctuary on the first Sunday in Advent. A donation was made to the Rothwell memorial fund in memory of June.

We accomplished all that we did in 2017 with the continued support of the congregation, and want to thank you all for your donations of food, time and talents. We are truly blessed with all of the things that God has provided, and will continue to fulfill our U.C.W. purpose in the years to come with love and faith.

*Respectfully submitted by
Nancy Hauley (Treasurer)*

**UNITED CHURCH WOMEN
ROTHWELL UNITED CHURCH
FINANCIAL STATEMENT
AS AT 31 DECEMBER, 2017**

The Social Committee

Role of the Social Committee: To promote fellowship and community relationships.

In the fall of 2016, pumpkin pies “that taste like your mother’s” were sold. The success of this project inspired a group of women from the congregation to “test the market” to make pies on a larger scale. The money raised would be used to supplement church expenses as well as to provide the taste of “homemade” to the public. The response has been overwhelming.

Advertising is by word of mouth and to date 665 pies (5 inch and 9 inch) have been sold. Favourites include: chicken, beef, cherry, pumpkin, strawberry rhubarb, blueberry, raspberry, apple and raisin.

One major purchase was that of a chest freezer and the remainder of the money has been used to promote social activities which include: Fun Day and Bean Supper, Linger Lunch with an Anniversary cake, Black History Month,

Shrove Tuesday, AGM refreshments, Good Friday Pot Luck Lunch, Easter Breakfast, Thanksgiving Linger Lunch, and The Christmas Pot Luck Lunch.

Members include:

Co-chairs: Gloria Peddie, Margaret Griffiths

Finance: Gay Elliott

Announcements: Myrna Deacon

Support Help: Keith McCambley

Vivian Findley

Joanne McCrostie

Christine Bowes

New members are welcomed. Meetings are informal. Just offer your time and talents.

*Respectfully submitted by
Margaret Griffiths*

SOCIAL COMMITTEE
ROTHWELL UNITED CHURCH
FINANCIAL STATEMENT
AS AT 31 DECEMBER, 2017

OPENING BALANCES - as at 01 January, 2017

Christian Singles and Single Again

In 2017, the Singles Club has enjoyed another full program of activities and delicious pot-luck suppers, with attendance at the meetings varying between 11 and 14.

We started the year in January, with a “June Picnic in January” with picnic-type food and appropriate games to go along with the picnic. The food theme continued in February, with our “English High Tea” night, complete with the traditional small finger sandwiches and delicious scones with cream and jam. In March we had a Hymn Sing expertly led by David LaFranchise, where we discovered once again just how many great hymns we rarely get round to singing. The April meeting was a joke night where we exchanged jokes that appealed to us. Contributions from those present ranged from bad to awful!!

After a meeting at a restaurant in May, the season closed with a BBQ at the home of Brenda Vroom,

Returning in September, we had our usual pot-luck supper after which we had a planning meeting for the coming year. In October, we had a most interesting talk on “Nutrition” from one of our members, Sharon Costey. Fortunately this talk came after the supper otherwise we might have felt a bit guilty eating all the great food that had been provided for the supper.

November we had another night out at a restaurant, and in December, celebrated with a delicious turkey dinner with all the trimmings. This was followed by the reading of the Christmas story, carols led by Paul MacMillan and a gift exchange.

The exceptionally cold weather reduced the number of those going to Eastside Mario’s on New Year’s Eve, but some hardy souls managed to take in a film and let the New year in at Joanne O’Byrne’s home.

As always, many people helped in the setting up, serving and cleaning up after the suppers, and preparing the devotions, but special thanks are due to Joanne O’Byrne, Rosemary Irvine and Eva Jarman and to our Treasurer Joanne McCrostie.

As always, we extend a warm welcome to all Singles and Singles Again to come and join us at our monthly meetings.

*Respectfully submitted by
Phil Fay*