

# TOWN OF MADAWASKA LAND USE PERMIT APPLICATION

**Submit application to:** Code Enforcement Officer, 328 St Thomas St, Suite 101, Madawaska ME 04756

Telephone # (207) 728-6351 and Fax # (207) 728-3611


## **APPLICANT:** (Please complete the application)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Location of Construction: \_\_\_\_\_

Date of Application: \_\_\_\_\_

 Telephone # (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

## **For Office Use Only:**

Application received on: \_\_\_\_\_

Date Permit was issued: \_\_\_\_\_

Permit # \_\_\_\_\_ Receipt # \_\_\_\_\_

Map # \_\_\_\_\_ Lot # \_\_\_\_\_

Zoning District: \_\_\_\_\_

I, \_\_\_\_\_, do hereby apply for a permit to construct/extend, or renovate a building(s) or request a special exception as described below. I understand that the permission to build/extend, to renovate or to request a special except is subject to any and all ordinances and/or building codes that may apply at the time of construction. I also understand that false answers to these questions will VOID this permit and may subject me to the penalties provided by MAINE STATE LAW.

This application is for:

Check [ ✓ ] applicable box

**New Construction**

**Renovation** (Over \$15,000)

**Extension**

**Special Exception**

**Demolition**

**Other**

Please answer the following questions: **New Construction Only**

**Type of building:**

**RESIDENCE:**

1 story

1 ½ story

2 stories

Other

Single family

Multiple family

**RESIDENTIAL GARAGE:**

1 door

2 doors

other

**OTHER:**

shed

carport

gazebo

other

**COMMERCIAL BUILDING:** What is the purpose?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DIMENSION of new construction only:** Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

**RENOVATIONS OR EXTENSION:** Please answer the following questions:

If **EXTENSION**, what part of the dwelling/structure will be extended? \_\_\_\_\_

If **RENOVATION**, what part of the dwelling/structure will be renovated? \_\_\_\_\_

If **Special Exception** – please explain the change of use: \_\_\_\_\_

Is this work being done on **RENTAL PROPERTY**?  Yes or  No

**OTHER:** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will **plumbing be changed or installed**?  Yes or  No. If YES, a plumbing permit **MUST BE** obtained from the local plumbing inspector. The homeowner or master plumber is responsible to telephone the local plumbing inspector for an inspection.

Estimated Cost of total construction: \$ \_\_\_\_\_



## PLOT PLAN

This must be completed accurately & submitted with your Land Use Permit Application.

The **PLOT PLAN** must show the lot dimensions, lot frontage, lot depth, all existing and/or proposed structures and the distances to and from the proposed lines. Distances from existing and/or proposed structures to the property lines are measured from the over hangs (decks, eaves, etc.) which is the closest point of construction to the property lines. Locate and give any size of garage, if any, and if it is attached to the house, show location and size separate from house measurements. Indicate the street(s) and road(s) by name.

If construction is within a shoreland area, please indicate the distance from the construction to the normal high water mark and/or edge of wetland.

It is the applicant's responsibility to ensure all construction occurring from this application is located within the applicant/property owner's property boundary. The Town assumes no responsibility for determining boundary locations.

### Comments:

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**Note: You may submit additional attachments with your application.**



A **filing fee of \$130.00** is collected only when your application requires a review by the Board of Appeals. This is collected prior to the hearing and is nonrefundable. The fee will be collected for each article that will be addressed. This fee is to help to cover cost of advertising in the newspaper and the mailings to the abutting landowners.

**Building Code Violation and Penalty Schedule:**

Type of Violation	Fines
Building without a permit	\$250.00 - \$5,000.00
After the fact permit (which would require Board of Appeals variance)	\$250.00 - \$5,000.00
Building beyond the permit agreement (size, location, & use)	\$250.00 - \$5,000.00
Building against the Code Enforcement Officer's decision (willful act)	\$250.00 - \$5,000.00
Other	\$250.00 - \$5,000.00

**Penalties:**

1. Removal of whole structure
2. Removal of part of structure
3. Bring violator to court

**RESIDENTIAL BUILDING PERMIT FEES**

**Cost of New Construction and Renovations over \$15,000**

	<u>Fee</u>
\$0.00 to \$499	\$0.00
\$500 to \$999	\$10.00
\$1,000 to \$9,999	\$20.00
\$10,000 to \$19,999	\$30.00

No building permit or application is needed for renovations, upkeep, maintenance and repairs of existing structures not to exceed a fair market value of \$15,000; this will include materials and labor. Anything above \$15,000 will follow the fees above.

There will be an additional \$10.00 fee for each \$10,000.00 increase, or fraction thereof, in construction costs.

**COMMERCIAL BUILDING PERMIT FEES**

**Cost of Construction**

	<u>Fee</u>
\$0 to \$49,999	Same as Above
\$50,000 to \$74,999	\$100.00
\$75,000 to \$99,999	\$130.00
\$100,000 to \$124,999	\$160.00

There will be an additional \$30.00 fee for each \$25,000 increase, or fraction thereof, in construction costs.

An additional fee of \$20.00 is required for improvements to properties located in a Shoreland Zone. These properties are regulated by both the Madawaska Land Use & Development Code and the Madawaska Shoreland Zoning Ordinance.

**FOR OFFICE USE ONLY:**

I have reviewed this Land Use Application. Based upon the information that was completed and provided by the applicant, I recommend that the permit be:

GRANTED /  NOT GRANTED

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Code Enforcement Officer

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Date

Comments: \_\_\_\_\_

Board of Appeals Hearing Required:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	Date of Hearing: _____
Date of Filing Fee:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	Receipt #: _____
Planning Board Review Required:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	Date of Hearing: _____
Plumbing Permit:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	Permit #: _____
Electric Service Certification:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	
Telephone Service Certification:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	
Special Exception:	<input type="checkbox"/> YES	OR	<input type="checkbox"/> NO	Date of Hearing: _____