

PORT OF MANCHESTER  
MINUTES  
July 9, 2018  
Manchester Library Meeting Room, 8067 E. Main Street

**REGULAR MEETING**

**1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Jim Strode, Dan Fallstrom and Bob Ballard. Also present were Contract Administrator Dennis O’Connell, and 7 guests. Attorney/Auditor Ron Thompson was excused.

**2.0 Approvals – Consent Agenda**

**2.1** Regular meeting minutes for June 11, 2018.

**2.2** Vouchers numbered 8091 through 8101 in the total sum of \$4,143.69.

After discussion, Commissioner Fallstrom moved to approve the consent agenda. Commissioner Ballard seconded and the motion carried unanimously.

**3.0 Public Comment.** – Local resident Paul Nuchims reported that the Manchester Community Association did not meet in June. Paul also expressed concern over the local air quality during the 4<sup>th</sup> of July celebrations at Pomeroy Park.

Commissioner Strode reported that Pomeroy Park was crowded on July 4<sup>th</sup>, but there were no reported injuries. Rusty’s Cleaning Service and staff from the Manchester Water District teamed up to clean the park and remove excess garbage the following morning. Mr. Strode suggested the Port rent a third temporary dumpster for the event next year. He also recommended the Port explore methods of preventing revelers from launching fireworks off of the south dock next year, including adding a gate at the pier to prevent access.

Susan Lavin, Library Branch Manager reported that recently implemented extended operating hours for the library have proven successful. She also stated that design work is ongoing for possible future improvements to the library interior.

**4.0 Library Sign Placement** – Administrator O’Connell reported that the “flying fish’ library sign had been relocated by Friends of the Manchester Library (FOML) once again, this time slightly closer to the road and at a different angle. After further discussion, it was agreed to allow the sign to remain in place until further notice.

**5.0 Derelict Vessel** – Administrator O’Connell reported that the derelict vessel currently moored at the south dock has been posted with “Intent to Impound” notices, effective July 27, 2018. This is the third derelict vessel left at Port property in less than two years. Following discussion, Commissioner Fallstrom moved to direct the Administrator to post a classified ad to sell the boat for \$1,500. The ad would be posted on a public website and all proceeds from the sale shall be deposited in the Port’s General Fund. Commissioner Ballard seconded and the motion carried unanimously.

**6.0 2019 Launch Pass Donation** – Administrator O’Connell reported that a request has been submitted from the FOML for a donation of one (1) Annual Launch Pass for 2019 from the Port. The donation would be included in the offerings of an upcoming silent auction to benefit the FOML. Commissioner Strode asked that the matter be held over until Attorney Thompson was present to offer his advice. The item will be added to the August meeting agenda for further review.

**7.0 Upcoming Events:**

**7.1** August 4th – Manchester Festival, 11:00 a.m. to 3:00 p.m. , Qaqad Park

**8.0 Miscellaneous**

**8.1 Financial Report:** Contract Administrator O’Connell presented a written and an oral report. The Income & Expense Report balance was \$61,270.47, with year-to-date launch fee revenue at \$7,110.00.

**8.2 Commissioner Comments:** Commissioner Strode commented that the power was not on to the outlet next to the picnic pavilion on July 4<sup>th</sup>. He was able to power it up for a family that day, but suggested we leave the power on through the summer.

**9.0 Future Meeting Dates**

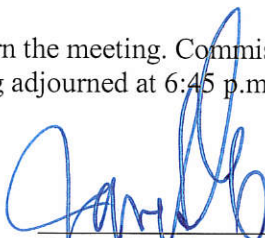
- 9.1** July 30, 2018, 5:00 p.m. – All Ports Meeting
- 9.2** August 13, 2018, 6:00 p.m. – Regular Meeting
- 9.3** September 10, 2018, 6:00 p.m. Regular Meeting

**10.0 Adjournment.**

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion carried unanimously. The meeting adjourned at 6:45 p.m.



**Dennis O’Connell**  
Administrator



**James Strode**  
President