

Canterbury Glen Homeowners Association

Meeting Minutes

January 23, 2023

7:00 PM

Attendees:

Brett Meyers	<i>President</i>
James Rogers	<i>Vice President</i>
Jenny Dinh	<i>Treasurer</i>
Cindy Eckert	<i>Secretary</i>
Steve Wells	<i>Member-at-Large</i>
Terry Waites	<i>ACC Committee</i>
James Atkinson	<i>Resident</i>

❖ Discussion and vote for the new board

- Members stepping down: Steve Wells and Cindy Eckert
- New members: James Atkinson and Terry Waites
- Reviewed new member's experience on HOA Board. James Atkinson has served on his previous community HOA as Director at Large and Vice President.
- New Positions:
 - President: James Atkinson
 - Vice President: James Rogers
 - Treasurer: Jenny Dinh
 - Secretary: Brett Meyers
 - Member at Large: Terry Waites
- Jenny to update SunBiz with new Board members.
- Bank Account: Steve to be removed and James Atkinson to be added. Jenny to update Bank Account information.
- ACC: Sina Taylor will serve as chair on ACC. Tara Atkinson will likely join ACC. Other members are needed. **All HOA Board members to outreach for potential ACC members.**

❖ Secretary Report

- Secretary report approved as read and accepted.

❖ Treasurer Report

- Statement of Activities not yet prepared in time for meeting.
- Tax update: 2019 to 2022 information compiled and to be delivered to CPA next week.

- Jenny confirmed that the HOA is still a not for profit organization.
 - Treasurer report to be emailed to Board for approval prior to sending to CPA.
 - Annual Budget to be presented at next meeting.
 - 45 people have paid 2023 annual dues to date.
- ❖ ACC Report:
- **Sina to determine date for Spring walk through** but needs new ACC members for assistance. To post on front sign that walkthrough will be performed in March.
 - Plan to address trash cans visible from road.
 - Several house colors have recently been approved. Other ACC requests are outstanding and responses will be provided shortly.
- ❖ Crime Watch Update:
- Recent theft of outgoing mail on Isbell Lane and had fraudulent activity.
- ❖ Social Committee Report
- Easter event to be planned.
- ❖ Old Business
1. Posts at Hubers and Isbell – A resident had already placed a concern with Code Enforcement. The Board is tracking the progress.
- ❖ New Business
- Sina and Jenny have started reviewing Covenants and By-Laws and identified many by-laws that can be removed and others that need to be revised for clarity. An addendum can be added with 50% resident agreement. **Jenny and Sina to bring more information next meeting. Brett to send Board members and ACC the link to the Canterbury By-Laws and Covenants.**
 - Community clean up date – to be determined
 - Pressure wash side walk – Board to look into hiring someone to pressure wash common area sidewalks. **James A. to contact some companies to get quotes.**
 - Yard Sale – Tentatively scheduled for March 25, 2023
- ❖ Open Discussion
- No items discussed.
- ❖ Next meeting – March 20 at 7pm at Waites Residence: 17401 Isbell Lane.
- ❖ Meeting adjourned at 8:18 pm.
- ❖ Motions from Meeting for Tracking Log:
- *None*

***Bold indicates an action item**

**Italics indicates a motion to be entered on Board Motion log*