

UNITY AREA REGIONAL RECYCLING CENTER BOARD OF DIRECTORS (BOD) MEETING

95 Leonard Rd.
Thorndike, ME 04986
E-mail: uarrc@uninets.net

Phone: 207-568-3117
Fax: 207-568-3319

April 15, 2021

1. Attendance:

Meredith Coffin (Freedom – Alt)
Phil Bloomstein (Freedom)
Mike Berry (Thorndike)
Don Pendleton (Dixmont)
Jeff Reynolds. (UARRC Facility Manager)
Beth Soucie (Unity)
Diana Hauser (Unity – Alt)
Paige Zeigler (Montville)
Sharon Hibbard (Montville – Alt)
Ross Nason (Dixmont – Alt)
Greg Falzetta (Thorndike – Alt)
Kip Penny (Knox)

Bring Meeting to Order: Meeting brought to order at 7:03 PM.

2. Agenda Adjustments:

- Glass Product Use
- Six Month Report on Glass Crusher Grant to DEP

3. Approve April Meeting Minutes:

- April 18, 2021 minutes submitted.
- Add Kip Penny's name to the attendance roster.
- Correct the spelling of Paige Zeigler's last name.
- Motion for approval
- Motion seconded.
- Vote Passed Unanimous Yes

4. Manager's Report:

- For specific details refer to the submitted manager's report.
- One baler inoperable.
 - A discussion ensued on the Center's 3 balers. The manager has stated that the inoperable baler has been problematic.
 - Discussion also included considering whether UARRC needs to plan on budgeting for a (UARRC new) used baler.
- Approximately 2 tons of glass processed.
- Shipped out mixed paper and cardboard. Received \$70/Ton.
- Staff is working on preparing to send out an office paper shipment. Date TBD.

5. Chairman's Report:

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- For specific details, refer to the submitted chairman's report.
- Budget/Actual Report
 - Audit/legal, cleaning items, small items line items are no longer appearing on report. Need to investigate why.
 - On April's report the first line/first column was questioned as to correctness. Will investigate.
 - Within the contingency line item, it was suggested that \$200 be used to pay for a UARRC Zoom account.
- Crushed Glass:
 - During meeting with USDA grant representative, it was discussed that she might have a market for our crushed glass.
 - The need for the crushed glass is to provide an inert material for lithium battery storage and shipment.
 - UARRC is required to send a 1-gallon sample to the lithium battery vendor for examination and analysis.
 - A motion was made to send out a 1-gallon sample to the lithium battery vendor for suitability testing. Seconded. Vote: For (5)/Against (1)/Abstain (1).
 - Crushed Glass Research
 - DEP considers crushed glass as inert fill.
 - Examples of the use of inert fill is as a drainage media, as a fine aggregate in a concrete mix, or as use in a sandblasting media.
 - A suggestion was made that instead of sending the media to a lithium battery vendor that UARRC sell the product for a \$1/10 lbs. It was mentioned that UARRC is a nonprofit entity, and the selling of a product could affect that designation.
 - Discussed signage of crushed glass as "Inert Fill".
 - Also suggested that no matter what the ultimate decision on the fate of the crushed glass that one 55-gallon drum be set aside for resident's use.

6. Election of Board of Directors Officers

- Chair
 - Greg Falzetta nominated – refused nomination
 - Paige Zeigler nominated – accepted nomination.
 - Vote: unanimous for Paige
- Vice Chair
 - Phil Bloomstein nominated – accepted nomination
 - Vote: unanimous for Phil
- Secretary

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- Diana Hauser nominated – accepted nomination
- Vote: unanimous for Diana

➤ Treasurer

- Meredith Coffin nominated – accepted nomination
- Vote: For (5)/Against (0)/Abstain (2)

7. Board Member Responsibilities:

- Attendance: If a member of the BOD misses 4 consecutive meetings without informing the Chairman or Vice-Chairman then the Secretary will report such to both the town who is represented by the member and the remainder of the BOD.
- Need to review the duties of the BOD as they haven't been reviewed since 2013.

8. Staffing Model:

- The draft staffing model spreadsheet has been developed by Phil.
- Suggestion made to convert the spreadsheet into a fillable .pdf.

9. Strategic Plan

- Need to mail out last year's plan to all members.

10. Wrap Up/Assignments

- Ross regarding visit of observers to see glass crusher.
- Begin working on revisions for 2021-2022 Strategic Plan
 - Consider scrap steel
 - Uses of crushed glass

Adjourn: Meeting adjourned at 9:10 PM.