

HORNEPAYNE COMMUNITY HOSPITAL

POLICY MANUAL

CATEGORY: Personnel

Policy # 100.5.10

SUBJECT: Vacation Entitlement - Full Time

Vacation pay shall be calculated on the basis of the employee's regular straight time rate of pay times their normal weekly hours of work, subject to prorating for unpaid absences exceeding thirty (30) continuous calendar days.

Department Heads

Shall receive vacations with pay based on the ONA Central Collective Agreement plus 2%.

Radiology & Laboratory Technologists

Shall receive vacations with pay based on the ONA Central Collective Agreement

Non-unionized Employees

Shall receive vacations with pay based on the percentage that corresponds with the CUPE Central Agreement.

Unionized Employees

Those staff who are unionized shall receive vacation according to their respective contracts i.e. ONA and CUPE.

Issued: April 1983
Revised: April 1983
Reviewed: See Cover Sheet at Beginning of Policy Category

Authorized by:

Chairman of the Board: _____

Chief Executive Officer: _____