

**TOWN OF JUPITER INLET COLONY
Local Planning Agency Meeting Minutes
Town Administration Building
March 6, 2018**

1. The meeting was called to order by Mayor Comerford at 7:00 p.m.

Roll call for the record:

Mayor Daniel Comerford
Vice-Mayor Chip Block
Commissioner Jerry Legerton
Commissioner Saeed Khan
Commissioner Richard Busto

Town Administrator John Pruitt
Town Attorney Bill Doney

Others in attendance: 25 members of the community

2. Public Comments: None
3. Discussion: Ordinance: 03 - 2018

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 4 BUILDINGS AND BUILDING REGULATIONS, ARTICLE I. IN GENERAL TO AMEND SECTIONS 4-2, 4-3 AND 4-10 TO REDESIGNATE DUTIES AND RESPONSIBILITIES OF THE BUILDING AND ZONING COMMISSIONER AND BUILDING AND ZONING COMMITTEE; BY AMENDING CHAPTER 9 NUISANCES, SECTION 9-8 FUGITIVE DUST OR BLOWING SAND TO SPECIFY THAT THE BUILDING OFFICIAL WILL PERFORM THE DUTIES AND FUNCTIONS PREVIOUSLY ASSIGNED TO THE BUILDING COMMISSIONER; BY AMENDING CHAPTER 15 SIGNS, SECTION 15-3 TO DELETE REFERENCES TO THE BUILDING COMMISSIONER IN THE PERMITTING PROCESS; BY AMENDING CHAPTER 16 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE II. PUBLIC RIGHTS-OF-WAY AND EASEMENTS, DIVISION 2. PERMIT AND LICENSE, SECTION 16-38 UTILITY FACILITIES REQUIRED TO BE UNDERGROUND; PERMITS FOR OVERHEAD UTILITY FACILITIES PROHIBITED IN ORDER TO PROVIDE THAT THE PLANNING AND ZONING ADMINISTRATOR SHALL PERFORM THE DUTIES PREVIOUSLY ASSIGNED TO THE BUILDING AND ZONING COMMISSIONER; BY AMENDING CHAPTER 18 UTILITIES, ARTICLE IV. UTILITIES REQUIRED TO BE UNDERGROUND, SECTIONS 18-55 AND 18-57 TO PROVIDE THAT THE PLANNING AND ZONING ADMINISTRATOR SHALL PERFORM THE

FUNCTIONS PREVIOUSLY ASSIGNED TO THE BUILDING AND ZONING COMMISSIONER; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

DISCUSSION: Town Attorney Bill Doney explained the ordinance.

MOTION: Vice-Mayor Block motioned that the ordinance is consistent with the Town's Comprehensive Plan and to recommend approval of the ordinance to the Town Commission for First Reading.

SECOND: Commissioner Busto

VOTE: Unanimous Motion carried.

4. Vote: to Consider Recommendation of Ordinance 04-2018 to the Town Commission for First Reading

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING THE FOLLOWING PROVISIONS OF APPENDIX A-ZONING CODE, ARTICLE I. GENERAL PROVISIONS AS FOLLOWS: AMENDING SECTION 1. DEFINITIONS AND RULES OF CONSTRUCTION TO PROVIDE THAT THE BUILDING OFFICIAL RATHER THAN THE BUILDING COMMISSIONER SHALL DETERMINE GRADE ISSUES AND TO PROVIDE NEW DEFINITIONS OF "BASE BUILDING LINE" AND "PLANNING AND ZONING ADMINISTRATOR"; BY AMENDING SECTION 3. AUTHORITY. TO PROVIDE THAT THE PLANNING AND ZONING ADMINISTRATOR WILL PERFORM THE FUNCTIONS AND DUTIES FORMERLY PERFORMED BY THE BUILDING AND ZONING COMMISSIONER AND BY MODIFYING THE RESPONSIBILITIES OF THE BUILDING AND ZONING COMMITTEE; BY AMENDING SECTION 4. VARIANCES; APPLICATION PROCEDURE; NOTICE OF HEARING, SUBSECTIONS (C) AND (E), SECTION 10. RESTRICTIONS UPON LANDS, BUILDINGS AND STRUCTURES, SECTION 12. CONDITIONAL USES, SECTION 13. BUILDING HEIGHT REGULATIONS, SECTION 17 GENERAL PROVISIONS AND EXCEPTIONS AND SECTION 21. ADMINISTRATION TO FURTHER DEFINE FUNCTIONS AND DUTIES OF THE PLANNING AND ZONING ADMINISTRATOR; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: Town Attorney Bill Doney explained the ordinance.

MOTION: Vice-Mayor Block

SECOND: Commissioner Khan

VOTE: Unanimous Motion carried.

5. Public Comments: None

6. Commissioner Legerton moved to adjourn the meeting.
SECOND: Vice-Mayor Block

The meeting was adjourned at 706 p.m.

Approved by:

Mayor Daniel J. Comerford III

Date

Town Clerk Jude Goudreau

Date