Bexar County
Emergency Services District No. 10
Meeting Minutes
July 8, 2019
7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station #1 Fire Station located at 6658 E. Houston on July 8, 2019 beginning at 7:00 P.M. The following was discussed;

1. Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum. President Kelley called the meeting to order at 7:05 and established a quorum with Commissioner Yates and Lazar present.

2. Citizens to be heard. (3 minute time limit per person) No Citizens to be heard.

3. Approval of the meeting minutes from the June 7, 2019 meeting. Commissioner Lazar made a motion to accept the minutes, second by Commissioner Yates. Motion carried 3/0.

4. BCFMO update from Chris Herrera. Chris was unable to attend.

5. Discussion, updates and/or action on the following items;
   a. Command Staff Report – Given by Fire Chief Robert Hogan
      • Run report. No questions were asked
      • Update on Design build contract Chief Hogan advised we were still working thru contract language.
      • Update on new bank account All new bank accounts have been opened and money will be moved to the money markets until needed.
      • Update on truck and equipment loan. Some equipment is being order, midpoint inspection is July 29th at KME.
      • Update on the burn building. We had approximately 45 people attend the burn building, it was extremely hot but was a great success.

6. Discussion and appropriate action to designate Chief Hogan as the district representative for the design build contract and authorize him to make changes to the project up to $10,000.00 in change orders without board approval. The board will still be updated at each meeting. Chief Hogan advised that a point of contact and approval designation would be required. Commissioner Yates made a motion to appoint Chief Hogan as the designee, second was made by Commissioner Lazar. Motion carried 3/0.

7. Discussion and appropriate action to move $6948.18 in legal fees to the general account from the building account as these fees were for the new station. Commissioner Lazar made the motion to move the funds, second by Commissioner Yates. Motion carried 3/0.

8. Discussion and appropriate action to move $89,645.00 from the truck and equipment account to the General account for the prior SCBA purchase. Commissioner Yates made the motion to move the funds, second by Commissioner Lazar. Motion carried 3/0.

9. Discussion and appropriate action to move $90,000 from the general account to the building account that was used for the SCBA purchase. Commissioner Lazar made the motion to move the funds, second by Commissioner Yates. Motion carried 3/0.

10. Discussion and appropriate action to move $1,000,000 from the building checking account to the building money market account. Commissioner Yates made the motion to move the funds, second by Commissioner Lazar. Motion carried 3/0.

11. Discussion and appropriate action to move $310,000.00 from the truck MMA to Truck Checking. Commissioner Lazar made the motion to move the funds, second by Commissioner Yates. Motion carried 3/0.
12. **Discussion and appropriate action to open an account with Dailey Wells/Harris Communication.** Commissioner Yates made the motion to open an account, second by Commissioner Lazar. Motion carried 3/0.

13. **Financial Report.**
   a. **Review of Tax Revenues received to date.** No questions were asked
   b. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to pay the bills, second by Commissioner Yates. Motion carried 3/0.
   c. **Action to approve the payroll for the district** Commissioner Yates made a motion to approve the payroll, second by Commissioner Lazar. Motion carried 3/0.

14. **Determine date, time and possible agenda items for next meeting.** The next tentatively scheduled meeting will be on **August 9, 2019.** The Commissioners agreed to the tentative date.

15. **Adjourn** With no further business, Commissioner Yates made a motion to adjourn, second by Commissioner Lazar. The meeting was adjourned at 8:14 PM with 3/0 vote.

Attest