

Bexar County
Emergency Services District No. 10
Meeting Minutes
July 8, 2019
7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on July 8, 2019 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:05 and established a quorum with Commissioner Yates and Lazar present.
2. **Citizens to be heard. (3 minute time limit per person)** No Citizens to be heard.
3. **Approval of the meeting minutes from the June 7, 2019 meeting.** Commissioner Lazar made a motion to accept the minutes, second by Commissioner Yates. Motion carried 3/0.
4. **BCFMO update from Chris Herrera.** Chris was unable to attend.
5. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Run report.** No questions were asked
 - **Update on Design build contract** Chief Hogan advised we were still working thru contract language.
 - **Update on new bank account** All new bank accounts have been opened and money will be moved to the money markets until needed.
 - **Update on truck and equipment loan.** Some equipment is being order, midpoint inspection is July 29th at KME.
 - **Update on the burn building.** We had approximately 45 people attend the burn building, it was extremely hot but was a great success.
6. **Discussion and appropriate action to designate Chief Hogan as the district representative for the design build contract and authorize him to make changes to the project up to \$10,000.00 in change orders without board approval. The board will still be updated at each meeting.** Chief Hogan advised that a point of contact and approval designation would be required. Commissioner Yates made a motion to appoint Chief Hogan as the designee, second was made by Commissioner Lazar. Motion carried 3/0.
7. **Discussion and appropriate action to move \$6948.18 in legal fees to the general account from the building account as these fees were for the new station.** Commissioner Lazar made the motion to move the funds, second by Commissioner Yates. Motion carried 3/0.
8. **Discussion and appropriate action to move \$89,645.00 from the truck and equipment account to the General account for the prior SCBA purchase.** Commissioner Yates made the motion to move the funds, second by Commissioner Lazar. Motion carried 3/0.
9. **Discussion and appropriate action to move \$90,000 from the general account to the building account that was used for the SCBA purchase.** Commissioner Lazar made the motion to move the funds, second by Commissioner Yates. Motion carried 3/0.
10. **Discussion and appropriate action to move \$1,000,000 from the building checking account to the building money market account.** Commissioner Yates made the motion to move the funds, second by Commissioner Lazar. Motion carried 3/0.
11. **Discussion and appropriate action to move \$310,000.00 from the truck MMA to Truck Checking.** Commissioner Lazar made the motion to move the funds, second by Commissioner Yates. Motion carried 3/0.

12. **Discussion and appropriate action to open an account with Dailey Wells/Harris Communication.** Commissioner Yates made the motion to open an account, second by Commissioner Lazar. Motion carried 3/0.
13. **Financial Report.**
 - a. **Review of Tax Revenues received to date.** No questions were asked
 - b. **Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to pay the bills, second by Commissioner Yates. Motion carried 3/0.
 - c. **Action to approve the payroll for the district** Commissioner Yates made a motion to approve the payroll, second by Commissioner Lazar. Motion carried 3/0.
14. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on August 9, 2019.** The Commissioners agreed to the tentative date.
15. **Adjourn** With no further business, Commissioner Yates made a motion to adjourn, second by Commissioner Lazar. The meeting was adjourned at 8:14 PM with 3/0 vote.

Attest