

**Bakers Branch Estates Homeowners Association  
Board of Directors Meeting  
September 24, 2019**

**Quorum established**

**I. Call to order – 7:02 pm – Melanie Carr**

**II. Approve August 2019 Meeting Minutes** (Jay Hollowell 1<sup>st</sup>, Chris Ball 2<sup>nd</sup>, All approved)

**III. Officer's Reports**

**A. Activities – Jennifer Speer**

- No report, not present

**B. Secretary – Christy Allen** – The website has been updated.

**C. ACC – Jay Hollowell**

- Exterior paint: 1409 Basil – change of color for door and shutters

**D. Landscape – Sheila Doherty**

Yard of the Month Winners for August:

- 1325 Tarragon – Simoes Family
- 1301 Paprika – Johnson Family

**E. Vice President – Chris Ball** – No report

**F. President – Melanie Carr** –

- Talked to the contact from Bincense and they could clean the trash and recycle bins for the neighborhood for \$1,170 (\$10/home – discounted from regular \$15/home). Discussed remaining budgeted large expenses coming up before year end (i.e. insurance renewal, brick wall maintenance, etc.).

**G. Treasurer – Carter Strey – Emailed report, not present.**

- Current Balance – Checking: \$23,731.48
- Current Balance – Reserve: \$103,461.97

**IV. Old Business –**

- Jay suggested last month about implementing a new program for a Bakers Branch Annual Good Neighbor Award. He wrote up some guidelines of what we could follow. All entries would be due by December 31 of each year. In January, the HOA board would vote on nominations received and the winner would be announced and recognized at the Annual HOA Meeting in February.
- Jennifer is looking into renting the movie screen for the fall festival. Sheila will organize the s'mores and the fire-pit. Christy will continue to look at t-shirt information and will work with Melanie on the logistics of setting up the cook-off tables.
- How can we incorporate celebrating 20 years of the neighborhood?
- We may have a logo contest to come up with a logo for the neighborhood.
- Started discussing the food for the fall festival and some of the logistics. We are thinking hot dogs and pizza from Sam's Club, cakes from Costco or Sam's, s'mores and drinks.

**V. New Business –**

- Sheila motions to move forward with using Bincense to clean our trash bins for \$1170 in December. Chris Ball seconds the motion. All approved.

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- Jay motions that we move forward with receiving nominations for and awarding a Bakers Branch Annual Good Neighbor Award each year and Sheila seconded the motion. All approved.

**VI. Next HOA Meeting** – Our next meeting will be held on Tuesday, October 22<sup>nd</sup> at 7:00 pm.

**Meeting adjourned – 8:13 pm – Melanie Carr**

**Attendance:**

President: Melanie Carr  
Vice President: Chris Ball  
Landscape: Sheila Doherty

ACC: Jay Hollowell  
Secretary: Christy Allen