

Ralston City Council Regular Meeting  
Tuesday, April 3, 2018

The Ralston City Council met in regular session on Tuesday, April 3, 2018 at 5:30 PM at Ralston City Hall. The Pledge of Allegiance was recited. Roll was called with the following present: Mayor Groesser and Council members Konwinski, Fidelity, Krause, Alberhasky, Sanchez, and Preis. The agenda was available at City Hall for public inspection and posted prior to the meeting. The legal notice for the meeting was published in the Ralston Recorder. Claims listed are approved and part of these minutes.

Deacon Lonnie Dineen, St. Gerald Catholic Church, gave the invocation. Mayor Groesser welcomed the press and guests. Groesser said the meeting is subject to the Nebraska Open Meetings Act and a copy of the Act is posted at the rear of the Council Chambers.

The following building permits were approved - #10171 to 75<sup>th</sup> & L Street, LLC, 7545 L Street-Install wall sign - \$612.00; #10185 to Laurie Nelson, 7926 Heritage Circle-Install privacy fence - \$800.00; #10186 to Harold K. Scholz, 7800 Serum Avenue-Install soffet lights - \$1,000.00; #10188 to Toddy A. Leytham, 6809 S. 82<sup>nd</sup> Street - Replace existing deck - \$14,929.00; #10189 to Rhonda Halligan, 6204 S. 72<sup>nd</sup> Street - Install fence - \$600.00; #10190 to Lawrence F. Vavrinek, 7909 Main Street - Replace electric water heater - \$1,194.00; #10191 to Lorne J. Yochum, 7735 Highland Street - Replace rear yard fence, \$3,500.00; #10192 to David Hanson, 8529 Polk Street - Replace air conditioner and air handler, \$4,900.00; #10195 to Michael Hirsh, 6306 S. 74<sup>th</sup> Street - Install fence panels for firewood storage - \$200.00; #10196 to Kyle Hester, 7256 Jefferson Street - Install 4' chain link fence - \$1,260.00; #10197 to City of Ralston, 8307 Park Drive - Install 10 x 12 Shed - \$0; #10198 to Nikole Wulff, 6620 S. 86<sup>th</sup> Street - Replace roof - \$1,400.00.

The City Council reviewed the following items under the consent agenda:

1. Minutes from the March 20, 2018 regular city council meeting;
2. Claims; and
3. Department Head and/or Commission Reports.

Motion to approve Consent Agenda minus Maria's claim by Konwinski, seconded by Alberhasky. All voted yes. Motion carried. Motion to approve Maria's claim by Konwinski, seconded by Preis. All voted yes, Sanchez abstained. Motion carried.

Freshman reported on the ballfield lights. He has provided keys to the Police Department and they will keep an eye on the lights. Freshman reported the rope on the flag pole in front of City Hall broke due to the winds. New rope is on order.

Canfield reported the Library writes a strategic plan based on community needs. The Library sponsored an Easter egg hunt on Friday with 150 children and their parents participating.

Fire Chief Eischeid reported for the month of March there were 52 calls for service with response time of six minutes and 47 seconds. The Fire Department will be bringing on 12 new volunteers and plan to bring in another group in late summer/early fall. They currently have 42 volunteers.

Benis reported there will be a spring craft fair at the arena on Friday, Saturday and Sunday. The Lancers are in 2<sup>nd</sup> place and the season ends on April 14<sup>th</sup>. The Lancers did make the playoffs.

Groesser opened discussion on the proposals to evaluate the Ralston Arena. Sanchez indicated through conversations with consulting firms, the committee realized that the scope needed to be narrowed to be more suitable to the Ralston Arena's specific needs. The committee now needs to determine the scope after which Forrest will engage the consulting firm to see to what extent they would like to come in and either do an initial discovery or start a dialog to help the committee refine what the scope of work might be. Konwinski indicated the committee identified a few areas that need to be delved into. Groesser said the committee has done a great job of discussing exactly what needs to be done.

Groesser opened discussion on the proposals for employment and labor law services. Klinker and Van Sant reviewed the 11 proposals received and narrowed them down to five firms. They will meet with Groesser and Alberhasky to review the proposals from the five firms and have a recommendation for council at the next meeting.

Chris Lindner, from BKD CPAs and Advisors, 1120 S. 101<sup>st</sup> Street, Omaha, presented the audit for Fiscal Year ending September 30, 2017. Lindner commented on the letter provided with the financial statement and indicated the letter provides a basis of some of the key items within the report that the City should be focusing on.

The letter looks at the audit scope and responsibilities. The auditor's part is to determine if the financial statements are in accordance with government applied principles. The financial statements the City has are in accordance with those outlined for a governmental entity. In the auditors' opinion, the financial statements present fairly the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Ralston, Nebraska as of September 30, 2017.

Lindner commented on disclosures and internal control over financial reporting. He commented on the interfund activity and some audit adjustments. Many of those adjustments were to provide assistance to bring the City's cash basis records into full accrual. Lindner said the Sewer and Arena Funds have to be full accrual. The other funds are cash basis.

As part of the City's audit process, there are a few control items that need to be mentioned. They are consistent with what have been presented in the past. The first one relates to audit adjustments. The City is responsible for the preparation of the financial statements in accordance with accounting principles generally accepted in the USA. The preparation of the City's financial statements required the auditor's assistance and proposed adjusting journal entries for proper financial statement presentation, including restatements of previously issued financial statements. Lindner believes this will be the last year the council will see this.

Another item relates to segregation of duties. Lindner commented on limited staff and that there are already things in place to resolve and mitigate the control items going forward.

Looking at things from the fiscal year standpoint versus current date will show things differently from a control standpoint and Lindner indicated the Fiscal Year 2018 audit will be much different from the overall audit standpoint as well.

There are several sets of statements within the audit report. The statement of activities represents the City as a whole and looks at things at more of a combined level. Looking at each of the funds gives a better idea of where things are.

Two other statements to note are the fiduciary statements, which are those assets that are held at year end. Those assets include the defined contribution and defined benefit pension plans. Those are not in the City's assets because they are the employees' assets and are not included in the City's overall financials. The footnotes show the unfunded and overfunded portions of the defined benefit pension plan. The City's defined benefit piece was 96 percent funded as of September 30, 2017, which is a very favorable funded position.

The interfund footnote shows the transfers in and transfers out and the basis of those transfers. Lindner also commented on the long-term debt footnote, which discloses the issues still outstanding at year end and the maturities of that debt.

There being no further discussion, Krause moved and Konwinski seconded to accept the audit for Fiscal Year ending September 30, 2017. All voted yes. Motion carried. Groesser thanked Lindner for his work and support.

Groesser read the National Library Week Proclamation proclaiming April 8 – 14, 2018 as National Library Week and presented it to Canfield, Halbur and members of the Library Board.

Groesser read the Arbor Day Proclamation proclaiming April 27, 2018 as Arbor Day in the City of Ralston and presented it to Freshman.

Krause introduced Ordinance No. 1220. Russell read Ordinance No. 1220 by title only: AN ORDINANCE PROVIDING FOR THE SALE OF A CERTAIN DESCRIBED

REAL ESTATE, SAME BEING LOTS 30 AND 31, LAKEWOOD ADDITION TO CITY OF RALSTON, AS SURVEYED, PLATTED AND RECORDED IN DOUGLAS COUNTY, NEBRASKA; DIRECTING THE CONVEYANCE OF SUCH REAL ESTATE, AND THE MANNER AND TERMS THEREOF, AND PROVIDING FOR AN EFFECTIVE DATE.

Groesser opened the public hearing and second reading of Ordinance 1220 at 5:54 PM. There being no comment, Groesser closed the public hearing at 5:54 PM. Krause moved and Konwinski seconded to approve Ordinance 1220 on second reading. All voted yes. Motion carried.

Fideline introduced Ordinance No. 1221. Russell read Ordinance No. 1221 by title only: AN ORDINANCE AMENDING SECTION 401 OF CHAPTER 6 OF THE RALSTON MUNICIPAL CODE DEALING WITH RABIES; VACCINATION; REQUIRED; TO REPEAL PROVISIONS IN CONFLICT THEREWITH AND TO PROVIDE AN EFFECTIVE DATE.

Groesser opened the public hearing and second reading of Ordinance 1221 at 5:55 PM. There being no comment, Groesser closed the public hearing at 5:55 PM. Fideline moved and Alberhasky seconded to approve Ordinance 1221 on second reading. All voted yes. Motion carried. Krause moved and Alberhasky seconded to waive third reading of Ordinance 1221. All voted yes. Motion carried.

Alberhasky introduced Ordinance No. 1222. Russell read Ordinance No. 1222 by title only: AN ORDINANCE OF THE CITY OF RALSTON, NEBRASKA ESTABLISHING A HISTORIC PRESERVATION COMMISSION; PROCEDURES FOR DESIGNATION OF LANDMARKS AND LANDMARK DISTRICTS; PROCEDURES FOR CERTIFICATES OF APPROPRIATENESS FOR DEMOLITIONS OF DESIGNATED PROPERTIES; AND TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS.

Groesser opened the public hearing and first reading of Ordinance 1222 at 5:56 PM. Forrest indicated this is to establish a five member Historic Preservation Commission. The idea behind this is to preserve historic districts and structures that are in Ralston and it is limited to allow the City to review plans to demolish historic buildings. There being no further comment, Groesser closed the public hearing at 5:57 PM. Alberhasky moved and Fideline seconded to approve Ordinance 1222 on first reading. All voted yes. Motion carried. Krause moved and Fideline seconded to waive second and third readings of Ordinance 1222. All voted yes. Motion carried.

Konwinski introduced Ordinance No. 1223. Russell read Ordinance No. 1223 by title only: AN ORDINANCE PROVIDING FOR THE ISSUANCE OF PROMISSORY NOTES, SERIES 2018, IN THE AMOUNT OF ONE MILLION ONE HUNDRED THOUSAND DOLLARS (\$1,100,000) FOR THE PURPOSE OF PAYING OFF MATURING PROMISSORY NOTES WHICH WERE ISSUED FOR THE PURPOSE

OF PROVIDING FUNDS FOR THE GENERAL CASH FLOW OF THE CITY; PROVIDING FOR A PAYING AGENT AND REGISTRAR OF THE NOTES; AGREEING TO PAY THE NOTES AND ACCRUED INTEREST FROM FUNDS COLLECTED OR TO BE COLLECTED UPON CURRENT OR SUBSEQUENT TAX LEVY; PROVIDING FOR THE SALE OF THE NOTES AND ORDERING THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM.

Groesser opened the public hearing and first reading of Ordinance 1223 at 5:59 PM. John Trecek, Ameritas Investment Corp., indicated the City issued \$1.2 million in general fund promissory notes in 2016. The City is moving in a positive direction now and are able to pay those notes down. By State law, the maximum insurance protection is two years. The new issue will be \$1.1 million. Issuance costs represent one percent. The notes will issue on May 15, 2018, which is the same day as the old notes are due. The notes are subject to early redemption any time after November 2018. The City can call in all or part of the notes. Trecek asked that the City Council waive the three readings and adopt the ordinance at this meeting so the rates can be locked in.

There being no further comment, Groesser closed the public hearing at 6:01 PM. Krause moved and Konwinski seconded to approve Ordinance 1223 on first reading. All voted yes. Motion carried. Krause moved and Konwinski seconded to waive second and third readings and final approval of Ordinance 1223. All voted yes. Motion carried.

Groesser opened consideration of the addendum to the Interlocal Cooperation Agreement between the City of Ralston and Douglas County Libraries. Canfield indicated the County and the City of Omaha are currently in negotiation over the contract language. Douglas County has asked that the City of Ralston approve and sign the addendum for a 90 day extension to the Library Services Interlocal Agreement with Douglas County.

There being no further discussion, Konwinski moved and Krause seconded to approve the addendum to the Interlocal Cooperation Agreement between the City of Ralston and Douglas County Libraries. All voted yes. Motion carried.

Groesser opened consideration to elect Acting President of Council for the next council meeting. Klinker indicated that State Statute and Ralston Municipal Code state in the absence of the Mayor and the President of the Council, the City Council shall elect one of its own body to occupy his place temporarily who shall be styled Acting President of the Council. Klinker indicated that the City passed an ordinance several years providing for the succession of the Mayor's office where when the Mayor and Council President are absent, the next senior Council member takes over as Mayor/Acting President and that is Konwinski.

There being no further discussion, Krause moved and Alberhasky seconded to elect Konwinski as Acting President of Council when the Mayor and President of Council are absent. All voted yes. Motion carried.

There was no public comment.

Council comment: Krause commented that the City Council always gets good reports from all departments. He really likes how the department heads are managing their departments as well as the new administration people. Pries inquired about the bulbs being out at the ballfield. Freshman said they hope to get that taken care of this week and will be working with the school district on that. Groesser expressed his appreciation for everyone's work.

There being no further business to come before the Council, the meeting was adjourned at 6:07 PM.

Next regular meeting Wednesday, April 18, 2018 at 5:30 PM.

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Rosemarie D. Russell  
City Clerk

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Donald A. Groesser  
Mayor

CLAIMS - 04-03-2018 - Action Batteries, Inc., 131.85, Supplies; Aflac, 773.76, Insurance; Agrivision Equipment Group, 10,820.81, Supplies; Asphalt & Concrete Materials, 771.91, Cold Mix; Axon Enterprise, Inc., 1,095.00, Equipment; BKD, LLP, 19,500.00, Professional Services; Black Hills Energy, 4,377.06, Gas; Bliss, Nick, 150.00, Omaha Beef After Party; Blue Cross Blue Shield of Nebraska, 64,854.14, Health Insurance; BMI Janitorial Group, 5,002.50 Janitorial Svcs; Carpenter Paper Co., 1,681.97, Supplies; Center Point Large Print, 89.28, Books; Century Certified Services, 28.00, Pest Management; Chick Fil A, 463.43, Sales Commissions; Coffee Carts and More, Inc., 98.83, Sales Commissions; Command Center, 411.12, Contract Labor; Cornhusker State Industries, 355.00, Rental; Cox Business Services, 567.89, Internet; Cummins Central Power, LLC, 400.00, Renewal; Cutchall Management, 25,441.63, Sales Commissions; Dearborn National Life Ins., 141.04, Fire Dept Life Ins; Dils, April, 30.00, Refund; Donut Express, 2,350.19, Sales Commissions; Douglas County Treasurer, 15,191.48, Taxes; Eakes Office Solutions, 259.95, Supplies; Enviro-Master Services, 96.00, Janitorial; Fireguard, 638.09, Inspection; Fitch, Mike, 250.00, Settlement; Fleek, Brianna, 100.00, Janitorial; Focus, 1,200.00, Svcs; Gale/Cengage Learning, 21.75, Books; Grainger, 264.16, Supplies; Great Western Bank – Pension, 22,994.80, Pension; Great Western Bank-Visa, 9,107.02, Misc. Charges; Halbur, Bailey, 11.45, Reimbursement; Helget Gas Products, 111.57, Supplies; Hospitality Management Systems, 1,950.00, Service Agreement; Humana Insurance Co., 2,465.49, Dental & Vision Ins; Hy-Vee Accounts Receivable, 73.70, Supplies; iHeartMedia, 822.80, KGOR KFFF Little River Band; Integrated Solutions, Inc., 11,314.85, Computer Support; International Code Council, 135.00, Dues; Interstate All Battery Center, 81.60, Batteries; Kayco Composites, 6,119.00, Supplies; KCL Group Benefits, 1,179.70, Life Insurance; Klinker, Mark, 1,000.00, Retainer; LaVista, City of, 726.15, Special Services Bus Share; Logan Contractors Supply, 4.50, Supplies; M & M Staffing,

742.50, Contract Labor; Maria's, 21,428.14, Sales Commissions; Maui Wowie, 545.30, Sales Commissions; Menards-Ralston, 38.96, Supplies; Micro Marketing LLC, 59.94, Book; Mid-American Benefits, Inc., 90.00, Admin Fees; MUD Utilities, 2,089.39, Utilities; NE Dept of Transportation, 10,867.00, Small Bus; Nebraska Iowa Supply Co., Inc., 2,359.22, Supplies; Omaha Compound Company, 379.84, Janitorial Supplies; Omaha Public Power District, 38,295.06, Utilities; Omaha World Herald, 143.75, Subsc; O'Malley, Margaret, 418.00, Janitorial; Oriental Trading Co., Inc., 146.93, Supplies; Papillion Sanitation, 27,605.68, Trash Collection; Paul Bartels Trucking Co., 9,590.26, Supplies; Pepsi-Col, 1,181.08, Soda; Quality Brands of Omaha, 4,360.25, Alcohol Purchase; Quality Tire, Inc., 347.58, Repair; Ralston Arena Operating Acct, 29,166.67, Sales Tax; Ralston House, 25,000.00, Annual Fee; Ralston Volunteer Fire Dept., 15,330.25, Fire Protection Agreement; Recorded Books, Inc., 139.49, CD's; RediTech, 1,933.00, IT Support; Reinhart Foodservice, LLC, 482.77, Food; Ridder, Justine, 25.91, Mileage/Reimbursement; Rotella's Italian Bakery, Inc., 120.42, Bread; Russell, Rosemarie, 153.01, Mileage-Reimbursement; Sarpy County, 1,408.59, Animal Control; Scholastic, Inc., 1,140.70, Books; Solution One-NE, 357.84, Copier; Solution One-TX, 537.35, Copier; Soysolv Industrial Products, 826.00, Supplies; Sno-Floss, 2,340.56, Sales Commissions; Spin Linen Management, 139.25, Linens; Stage Employees, 2,207.57, Svcs; T.N.T. Cleaning, 500.00, Janitorial; Ticket Envelope Co., LLC, 677.50, Ticket Envelopes; U.S. Foods, Inc., 1,945.01, Food; Voya Institutional Trust Co., 2,850.00, Pension; WalMart Community, 152.30, Supplies; Westlake Ace Hardware, 43.91, Supplies; Wurpel, Julian, 200.00, Humming House.