



# APPLICATION FOR REALTOR® MEMBERSHIP

1-2019

Greater Mercer County Association of REALTORS®, Inc.  
850 South Hermitage Road, Suite B-5 - Hermitage, PA 16148  
724-342-1980  
gmcar@gmcarealtors.org

### ALL APPLICANTS:

I hereby apply for (PRIMARY or SECONDARY) REALTOR® Membership in the **GREATER MERCER COUNTY ASSOCIATION of REALTORS®** (“the Association”)

**DUES:** Enclosed is payment in the amount of \$ \_\_\_\_\_ for my membership dues payable directly to the Association. (SEE attached Dues Proration Chart)

**Dues are prorated monthly from the “Associated Date” with your employing broker/office, as shown on your licensing information with the PA Real Estate Commission, to the end of the calendar year, and include dues to the National Association of Realtors®, Pennsylvania Association of Realtors® and Greater Mercer County Association of Realtors®. Current proration chart is shown on page 4 of this application. You have the option to pay your dues by credit card, however there is an additional fee of 3.85% added to the above amount. See page 5 for credit card form. You can save 1% if you pay by credit card in person.**

**QUALIFICATION FOR MEMBERSHIP:** I understand that membership brings certain privileges and obligations that require compliance, including the following:

- I will complete the National Association of REALTORS® online orientation course for new members within 30 days of the Association’s confirmation of my membership. Failure to meet this requirement may result in having my membership terminated.
- Membership in the Association necessarily means that I am also a member of the State Association and National Association of REALTORS® and I agree to abide by the Code of Ethics of the National Association, which includes the duty to arbitrate (or to mediate if required by the association), as well as the Constitution, Bylaws and Rules and Regulations of the Association, the State Association and the National Association. Further, if required, I agree to satisfactorily complete the periodic Code of Ethics training and a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations.
- I acknowledge that as a member of the Association, I will be licensed to use the REALTOR® trademarks to indicate such membership, and I agree to abide by the rules governing use of those trademarks. I understand that REALTOR® is a federally registered trademark of the National Association and use of this designation is subject to rules promulgated by the National Association. Upon termination of my membership in the Association for any reason, my license to use the term REALTOR® is automatically revoked and I will immediately discontinue use of the term REALTOR® and all REALTOR® trademarks.
- Membership is final only upon approval by the Board of Directors and may be revoked should completion of any membership requirement, such as orientation, not be completed within the timeframe established in the Association’s bylaws.

*NOTE: The duty to submit to an ethics complaint continues in effect even after membership lapses or is terminated. Any ensuing discipline will be held in abeyance until such time as the respondent rejoins an association of REALTORS® (see Code of Ethics and Arbitration Manual, Section 20(e)). The duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while the former member was a REALTOR®.*

### CONTACT INFORMATION:

First Name: \_\_\_\_\_ Middle/Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Nickname: \_\_\_\_\_ Suffix \_\_\_\_\_ Jr. \_\_\_\_\_ III \_\_\_\_\_ Sr. \_\_\_\_\_ Other \_\_\_\_\_

### HOME ADDRESS:

Street: \_\_\_\_\_ Apt/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Primary Email: \_\_\_\_\_

Alternate Email: \_\_\_\_\_

**LICENSE INFORMATION:**

Broker or Salesperson's License # \_\_\_\_\_ State of Licensure: \_\_\_\_\_

Date license issued by State: \_\_\_\_\_

Date of Association with current company: \_\_\_\_\_

Do you hold or have you ever held, a real estate license in any other state?  Yes  No

If so, where? \_\_\_\_\_

**PREFERRED MAILING/CONTACT INFORMATION:**

Preferred Phone:  Cell  Home  Office

Preferred Email:  Primary  Alternate

*ALL REGULAR MAIL VIA US POSTAL SERVICE WILL BE SENT TO YOUR OFFICE ADDRESS*

**Office Mailing Address:**

OFFICE NAME: \_\_\_\_\_

Street: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**If you are now or have been a REALTOR® member before please provide information below:**

**National Association of REALTORS®/NRDS Membership ID #:** \_\_\_\_\_

**Last year/date of completion of NAR's Code of Ethics Training requirement:** \_\_\_\_\_

Are you currently a member of any other Association of REALTORS®?  Yes  No

If yes, name of Association: \_\_\_\_\_

Have you previously held membership in any other Association of REALTORS®?  Yes  No

If yes, name of Association: \_\_\_\_\_

Do you have any unsatisfied discipline pending for violation of the Code of Ethics?  Yes  No

If yes, provide details on separate piece of paper.

Have you ever been refused membership in any other association of REALTORS®  Yes  No

If yes, state the basis for each such refusal and detail the circumstances related thereto on separate piece of paper.

Have you been found in violation of state real estate licensing regulations, civil rights laws or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three (3) years?  Yes  No

If yes, state the basis for each such refusal and detail the circumstances related thereto on separate piece of paper.

Within the last ten years, have you been: convicted of a crime punishable by death or imprisonment in excess of one year or been released from confinement imposed for that conviction?  Yes  No

If yes, provide details on separate piece of paper.

**TO BE COMPLETED BY BROKER/DESIGNATED REALTOR® APPLICANT ONLY!**

**COMPANY INFORMATION:**

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_ Suite: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Broker of Record or Designated REALTOR®** \_\_\_\_\_

Company Type:  Sole Proprietor  Partnership  Corporation  LLC  Other

Your Position:  Principal  Partner  Corp. Officer  Majority Shareholder

Branch Office Manager  Non-Principal Licensee (Agent)

Names of other Partners/Officers of your firm: \_\_\_\_\_

Is the office address provided above your principal place of business?  Yes  No

If not, or if you have a branch office, please provide that address:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**ALL APPLICANTS:**

I hereby certify that information herein furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the GREATER MERCER COUNTY ASSOCIATION of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refund of dues once membership application is approved.

**By signing below**, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Privacy Policy: The Greater Mercer County Association of REALTORS® does not share any of the information contained in this application with any person or entity other than its Board of Directors, the NATIONAL ASSOCIATION OF REALTORS® and the Pennsylvania Association of REALTORS®. You may visit the NAR website at [www.realtor.org](http://www.realtor.org) to view the NAR Privacy Policy.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**QUESTIONS?** Call 724-342-1980 or email [gmcarr@gmcarealtors.org](mailto:gmcarr@gmcarealtors.org)

**Send Application (and check if paying by check) to:** Greater Mercer Co. Association of Realtors®  
850 South Hermitage Road, Suite B-5  
Hermitage, PA 16148

**GREATER MERCER COUNTY ASSOCIATION OF REALTORS® - MEMBERSHIP APPLICATION CON'T.**

**2019 DUES PRORATIONS - NEW MEMBER**

*MONTH ASSOCIATED WITH AGENCY	NAR DUES	NAR Image Campaign Fee	PAR DUES	PAR New Member Capital Improvement Fee	GMCAR DUES	TOTAL CASH CHECK MONEY ORD.	CREDIT CARD PMTS	
							FOR CREDIT CARD PMT ADD:	TOTAL PMT BY CREDIT CARD
JANUARY	150.00	35.00	150.00	100.00	121.00	556.00	20.50	576.50
FEBRUARY	137.50	35.00	137.50	100.00	110.88	520.88	19.25	540.13
MARCH	125.00	35.00	125.00	100.00	100.80	485.80	18.00	503.80
APRIL	112.50	35.00	112.50	100.00	90.72	450.72	16.85	467.57
MAY	100.00	35.00	100.00	100.00	80.64	415.64	15.75	431.39
JUNE	87.50	35.00	87.50	100.00	70.56	380.56	14.50	395.06
JULY	75.00	35.00	75.00	100.00	60.48	345.48	13.25	358.73
AUGUST	62.50	35.00	62.50	100.00	50.40	310.40	11.95	322.35
SEPTEMBER	50.00	35.00	50.00	100.00	40.32	275.32	10.75	286.07
OCTOBER	37.50	35.00	37.50	100.00	30.24	240.24	9.50	249.74
NOVEMBER	25.00	35.00	25.00	100.00	20.16	205.16	8.25	213.41
DECEMBER	12.50	35.00	12.50	100.00	10.08	170.08	6.25	176.33

**DUES CALCULATION:**

- \$ \_\_\_\_\_ - NATIONAL ASSOCIATION OF REALTORS® Dues (pro-rated-see chart above)
- \$ 35.00 - NATIONAL ASSOCIATION OF REALTORS® Image Campaign (not pro-rated)
- \$ \_\_\_\_\_ - Pennsylvania Association of REALTORS® Dues (pro-rated-see chart above)
- \$ 100.00 - Pennsylvania Association of REALTORS® New Member Fee (not pro-rated)
- \$ \_\_\_\_\_ - Greater Mercer County Assn. of REALTORS® Dues (pro-rated-see chart above)
- \$ \_\_\_\_\_ - TOTAL AMOUNT DUE

**GMCAR DUES POLICY REGARDING NEW AGENTS/REPORTING**

1. Dues are pro-rated for new members on a monthly basis. Checks for TOTAL DUES OWED are payable to "GMCAR".
2. The \$35.00 NAR Image Campaign Fee is not pro-rated and is NOT OPTIONAL.
3. ALL NEW AGENTS must pay a one-time additional \$100.00 PAR Capital Improvement Fee. It is NOT pro-rated and is not optional.
4. The amount of dues is determined by the DATE OF ASSOCIATION with the employing agency. Date of Association is the date that the agent's license is activated with the employing agency by the PA Real Estate Commission as shown on its website, NOT the date the agent signs a contract with the employing agency and/or begins working for the agency. (EX.: agent becomes associated with an agency in February, but does not start working for the agency and apply for membership in GMCAR until June. The agent's dues will be pro-rated from FEBRUARY)
5. It is the employing agency's responsibility to notify new agents that their dues will be determined on this basis. We verify all association dates with the PA-REC and membership will not be approved unless/until the proper dues have been submitted.
6. It is the employing agency's responsibility to notify GMCAR when a new agent joins the agency. Broker/Manager has 15 days to report a new agent. If the Broker/Manager fails to notify GMCAR within the 15 day time period, the Broker/Manager will be responsible for "non-member" fees from the date of the new agent's association to the date we receive the agent's application.
7. Any questions call 724-342-1980

**CREDIT CARD PAYMENTS:**

**WE DO NOT ACCEPT DEBIT CARD PAYMENTS**

*You have the option to pay your dues by CREDIT CARD, however there is an additional fee of 3.85% added to the dues amount, which you authorize by signing below. (You can save 1% if you pay by credit card in person.) (All credit card information will be shredded upon processing of your payment) (Email address **required** for emailed receipt)*

Name on Card: \_\_\_\_\_

Type of Card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card #: \_\_\_\_\_

Zip Code of billing address: \_\_\_\_\_ 3 Digit Security Code: \_\_\_\_\_

I authorize Greater Mercer County Association of Realtors to charge my card in the amount of (Dues plus credit card fees) \$ \_\_\_\_\_.

Send receipt to (email): \_\_\_\_\_

Signature: \_\_\_\_\_

(REV 9/2019)