

Belmore Arena Board Meeting MINUTES March 18, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Jenn Van Dyk, Marvin Grimes, Warren Weber, Randy Scott, Kim Harris, Mark Ireland, Bill DeVos, Coreen Gautreau

Regrets: Chris Inglis, Ian Inglis, Heidi Dupuis, Darlene Loos, Jamie McCallum, Krya Wright

Secretary/Recorder: Jenn Van Dyk

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of March 18, 2024 Agenda - <i>Jeremy Underwood</i>		Jeremy called the meeting to order at 8:02pm Agenda – motion to approve by Kim Harris, Randy Scott
8:02	Approve Previous Mtg Minutes February 26, 2023 (attached) - <i>Board</i>		Motion to approve minutes by Nigel Van Dyk, Warren Weber
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	Reviewed Action Items below.
8:15	Correspondence - <i>Board</i>	Standing	<ul style="list-style-type: none"> - Jane Harkness – currently have no replacement “buckets” (seats) for the chairs in the auditorium. PBJ found a supplier in London with the mold and was quoted \$45 per bucket. Jane willing to contact the supplier directly if board approves purchase. Randy Scott motioned, seconded by Warren Weber, to purchase 25 replacement buckets if they can supply a grey colour. - Howick Optimist sponsored a public skate and donated milk to hand out for free. Lots of milk was left over and handed out at the Gay Lea bonspiel (last weekend and this coming weekend). Jenn Van Dyk will draft and send a thank you letter for their donation. - Families of the three “founding members” of Belmore Community Centre approached Jeremy about a plaque to be placed in the arena lobby. The families are willing to do the leg work and pay for the plaque. All in favour of this moving forward.

			- Jenn Van Dyk planning to review and update the policies and procedures of the arena board. Contact her if you have anything you want in them, updated or thoughts.
8:25	Grants Update - <i>Kyra Wright</i>	Standing	No report.
8:30	Treasurer's Report - <i>Jenn VanDyk</i>	Standing	Bills to pay = \$13, 129.13 Motion to pay bills by Jenn Van Dyk, seconded by Randy Scott
8:35	Belmore Catering - <i>Chris Inglis/Catering Member</i>	Committee Report	Thank you for the new tubs.
8:40	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Outside bathroom light not working again. If the ballasts are the problem new LED light fixtures will be purchased and put in their place.
8:45	Parks Board - <i>Jamie Dickson</i>	Committee Report	No report.
8:50	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	Syrup festival, euchre tournament and a few other rentals happening soon.
8:55	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	112.75 hours last month for ice rentals. Someone to come soon to give a quote of board replacement. Getting a roof quote for tractor room this week.
9:05	Belmore Curling - <i>Bill Devos</i>	Committee Report	Curling wraps up this coming weekend.
9:15	Belmore Figure Skating - <i>Mary Inglis, Heidi Dupuis, Sharon Hofman</i>	Committee Report	Nothing to report.
9:25	South Bruce - <i>Mark Ireland</i>	Committee Report	New medical centre is full (however there is room for a second doctor if one is recruited). Approved route through municipality for the bridge in Walkerton to be repaired. Owen Reigling asked for the old Mildmay town sign to use in a music video. More information nights occurring regarding the DGR. Tour of OPG Facilities on April 18, 2024, more information through the municipality.
9:35	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	No report.
9:45	Howick - <i>Marvin Grimes</i>	Committee Report	No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the

			plan to remove peeling paint; was told to take pictures before doing the work.
9:55	Communication - Team	Committee Report	Nothing to report.
10:05	Belmore Chamber of Commerce - Kyra Wright/Nigel VanDyk	Committee Report	New members elected and starting on the committee as of this evening. AGM went very well, lots of compliments regarding the meal and entertainment.

Next Meeting - April 15, 2024 at 8pm

Adjournment of Meeting at 8:38pm, motion by Kim Harris

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/Jenn	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measuring and is to be fixing the gap. 20240318: Outside bathroom light not working again.
Jeremy/ Maintenance	Belmore Catering - Health Inspection	20231218: Trusscore has to be put on walls and ceiling of cooler...one year to complete. 20240226: Warren will look after putting Trusscore up once he can do the cutting outside. May not be done before Maple Syrup Festival 20231218: Jeremy is going to contact area Pest Control companies regarding monitoring our facility...hasn't been maintained since Covid. New traps are a must. 20240115: Jeremy spoke to Rural Route about coming out to do a walk through. 20240226: Jeremy will be meeting with Rural Route this week. Will hire Rural Route if comparable to past rates. 20240318: Jeremy met with Rural Route, bait stations have been put in (including curling club and tractor room/compressor), cost was around \$100 per month
Parks/ Maintenance	Pavilion Clean-up	20240226: Pavilion needs to be cleaned up. Tables repaired, tarp removed, stove need to be cleaned up/cleared out.
Jenn	Kitchen – replace large bins	20240226: Replace current bins with bins which fit in the dishwasher: new bins would still be food grade and break resistant. 20240318: Purchased. Complete.
Warren	Kitchen – Cupboard touch up	20240226: Plane one door of each pair. Paint touch up to be done once Warren planes doors. 20240318: Complete.

	Correspondence	20240318: Howick Optimist provided free chocolate milk to hand out during their sponsored ice time. Jenn V. will write a thank you card for the Howick Optimist thanking them for their donation.
Parking Lot		
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventive maintenance by 2025. <ul style="list-style-type: none"> ○ 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. ○ 20231016: working on a couple of quotes for brine headers. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> ○ 20230821: Warren made some calls but never heard back from anyone 3) Boards around the ice surface need to be replaced.
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p>

Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.
	Lobby Bench Steel	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. o Gord Harris and Paul Inglis are looking after this project. Follow-up at August 21st meeting</p> <p>20230821: No update on the steel</p> <p>20230918: No update.</p> <p>20231016: Lobby benches arrived yesterday. Just needs to be attached.</p> <p>20231120: No update</p> <p>20240115: Will do after syrup festival – move to PARKING LOT</p> <p>20240115: Moved to Parking Lot</p>
Adjournment:		Next Meeting: April 15, 2024 at 8:00pm